



# CENTRAL UNIVERSITY OF HARYANA

## Minutes of 31<sup>st</sup> Meeting of the Executive Council

Date: 16<sup>th</sup> May, 2017 at 11:00 A.M.

The 31<sup>st</sup> meeting of the Executive Council of Central University of Haryana was held on the 16<sup>th</sup> May, 2017 at 11:00 AM in the Conference Room of Central University of Haryana, Mahendergarh.

The following members were present:

- 1 Prof. R.C. Kuhad, Vice Chancellor (Chairman)
- 2 Prof. D.P.S. Verma
- 3 Prof. Sushma Yadav
- 4 Prof. Payal Mago
- 5 Dr. Avdhesh Kumar Pandey
- 6 Prof. A.J. Varma
- 7 Prof. Satish Kumar
- 8 Sh. Ram Dutt, Registrar (Secretary)

The following members could not attend the meeting:

- 1 Prof. M. Anandkrishnan
- 2 Dr. P.K. Khurana
- 3 Prof. V.K. Jain
- 4 Prof. Yogesh Singh
- 5 Dr. V.K. Gupta

The Council placed on record appreciation of the contributions made by the following outgoing members during their tenure as members of the Executive Council:

- 1 Prof. Om Vikas
- 2 Prof. A.S. Brar

The Council welcomed the following new members of the Executive Council:

1. Prof. Yogesh Singh
2. Dr. Payal Mago
3. Dr. Avdhesh Kumar Pandey

**The Vice Chancellor briefly apprised the Council about the academic and other achievements made by the University during the last two years which included establishment of Swami Dayanand Saraswati Chair, receipt of grant for Pandit Madan Mohan Malviya National Mission for Teachers and Teaching under School of Education, introduction of B. Tech., B.Ed., B.Voc. and M.Ed. programmes, construction of three academic blocks and staff quarters, receipt of project grants, etc.**

<b>Resolution No.</b>	<b>Resolution Passed</b>
	The Minutes of the 30 <sup>th</sup> meeting of the Executive Council held on 28 <sup>th</sup> March, 2017 were confirmed.
<b>Reporting Items</b>	
<b>R-1</b>	The actions taken on the resolutions of the 30 <sup>th</sup> meeting of the Executive Council held on 28.03.2017 were reported, recorded and confirmed. <b>(Annexure-I, Page No. 5 to 14)</b>
<b>R-2</b>	The action taken by the Vice Chancellor in approving the schedule of the Cadre Recruitment Rules for the following technical and other non-teaching posts on the recommendation of a Committee constituted for the purpose was reported, recorded and confirmed. 1. Senior Technical Assistant (for the School of Engineering & Technology) 2. Technical Assistant (for the School of Engineering & Technology) 3. Laboratory Assistant (for the School of Engineering & Technology) 4. Laboratory Assistant (for the School of Engineering & Technology) 5. Laboratory Assistant (for the School of Education) 6. Laboratory Attendant (for the School of Engineering & Technology and School of Education) 7. Technical Assistant (Computer) (for the School of Education) 8. Professional Assistant 9. Library Assistant 10. Library Attendant 11. Assistant 12. Upper Division Clerk 13. Lower Division Clerk <b>(Annexure-II, Page No. 15 to 27)</b>
<b>R-3</b>	The assent of the Visitor for amendment to the Statute 15(1) for establishment of School of Education and four Departments under the School of Engineering & Technology received vide MHRD letter No. F. No. 58-2/2015-CU.III dated 07.04.2017, as approved by the Executive Council in its meeting held on 24.08.2016, was reported and recorded. <b>(Annexure-III, Page No. 28)</b>
<b>R-4</b>	The National Assessment and Accreditation Council (NAAC) accreditation of the Central University of Haryana with 'A' grade as conveyed vide its letter No. F.19.26/EC (SC-23)/DO/2017/51.1, dated 28.03.2017 was reported and recorded. The Council appreciated the contribution made by the Vice Chancellor and his team for the achievement. <b>(Annexure-IV, Page No. 29)</b>
<b>R-5</b>	The action taken by the Vice Chancellor in assigning additional charge of the office of the Finance Officer to Dr. Sanjiv Kumar, Associate Professor, Department of English and Foreign Languages w.e.f. 1 <sup>st</sup> April, 2017 until further orders, was reported, recorded and confirmed.
<b>R-6</b>	The action taken by the Vice Chancellor in approving the appointment of Sh. A.K. Gogia as Consultant (Finance) on a consolidated remuneration of Rs. 75,000/- per month w.e.f. 1 <sup>st</sup> April, 2017 till 27.08.2017, or till the appointment of regular Finance Officer, whichever is earlier, was reported, recorded and confirmed.
<b>R-7</b>	The action taken by the Vice Chancellor on 15.2.2017, on the recommendation of Board of Studies dated 17.10.2016, in approving introduction of Ph.D programme in the Department of Law from the academic session 2017-18 was reported, recorded and confirmed.
<b>R-8</b>	The action taken by the Vice Chancellor on 24.2.2017, on the recommendation of Board of Studies dated 4.10.2016, in approving introduction of Ph.D programme in the Department of Statistics from the academic session 2017-18 was reported, recorded and confirmed.



R-9	The action taken by the Vice Chancellor on 09.05.2017, on the recommendation of Board of Studies dated 27.02.2017, in approving introduction of M.Phil. & Ph.D programmes in the Department of Sociology from the academic session 2017-18 was reported, recorded and confirmed.
R-10	The action taken by the Vice Chancellor in approving the signing of the MoU between Central University of Haryana and S.V. Instruments Analytica Pvt. Ltd. on 04.05.2017 by the Registrar for Deen Dayal Upadhyay Kaushal Kendra was reported, recorded and confirmed. (Annexure-V, Page No. 30 to 36)
R-11	The action taken by the Vice Chancellor in approving the signing of the MoU between Central University of Haryana and Relops Services Pvt. Ltd., Faridabad on 09.05.2017 by the Registrar for Deen Dayal Upadhyay Kaushal Kendra was reported, recorded and confirmed. (Annexure-VI, Page No. 37 to 43)
R-12	The sanction under MHRD scheme of Pandit Madan Mohan Malviya National Mission for Teachers and Teaching under School of Education was reported and recorded. (Annexure-VII, Page No. 44 to 50)

**Items for Consideration**

C-1	Resolved that the following amendments to Ordinance V (B) of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 10 <sup>th</sup> March, 2017, be approved:  <u>Ordinance V-B : Appointing and Disciplinary Authorities :-</u>				
	<table border="1"> <thead> <tr> <th>Existing clause of Ordinance V-B:</th> <th>Proposed</th> </tr> </thead> <tbody> <tr> <td>Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,  Registrar: (i) Permanent appointment to all Group 'C' posts. (ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</td> <td>Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts, (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.  To be deleted.</td> </tr> </tbody> </table> <p><i>Note: A copy of the letter dated 24.03.2017 written to the MHRD in response to the letter of MHRD dated 10<sup>th</sup> March, 2017 is enclosed. No reply has been received by the University till date.</i></p>	Existing clause of Ordinance V-B:	Proposed	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,  Registrar: (i) Permanent appointment to all Group 'C' posts. (ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts, (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.  To be deleted.
Existing clause of Ordinance V-B:	Proposed				
Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,  Registrar: (i) Permanent appointment to all Group 'C' posts. (ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts, (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.  To be deleted.				
C-2	Resolved that the following amendments to Ordinance X of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 10 <sup>th</sup> March, 2017, be approved:				
	<table border="1"> <thead> <tr> <th>Existing provisions of Ordinance X</th> <th>Proposed</th> </tr> </thead> <tbody> <tr> <td><i>Title: Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants</i></td> <td><i>Title: Ordinance relating to the Empanelment of Adjunct Faculty</i></td> </tr> </tbody> </table>	Existing provisions of Ordinance X	Proposed	<i>Title: Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants</i>	<i>Title: Ordinance relating to the Empanelment of Adjunct Faculty</i>
Existing provisions of Ordinance X	Proposed				
<i>Title: Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants</i>	<i>Title: Ordinance relating to the Empanelment of Adjunct Faculty</i>				

	<p>Clause 2. Appointment of Consultants:  Consultant will be appointed through the selection committee as per provision in clause 1(c)(i) &amp; 1(c)(ii) of above guidelines. The honorarium and other terms and conditions of appointment will be as decided by the Executive Council.</p>	<p>To be deleted.</p> <p><u>Transitory provision:</u>  The incumbents already appointed prior to amendment of this Ordinance, be allowed to complete their respective tenure.</p>
C-3	<p>Resolved that the following amendment to the Ordinances of the University duly recommended by the Academic Council in its 22<sup>nd</sup> meeting held on 12.05.2017 vide its Resolution No. C-6, be approved:-  <b>Add the following Ordinance after Ordinance XXVIII:</b>  Ordinance XXIX: Bachelor of Technology (B. Tech.) Degree Programmes  <b>(Annexure-VIII, Page No. 51 to 64)</b></p>	
C-4	<p>Resolved that the recommendations made by the sub-committee constituted by the Vice Chancellor to recommend the screening/short listing criteria and to suggest criteria for the weightage for the selection/recruitment to various teaching posts in accordance with the UGC Regulations 2010 duly recommended by the Academic Council in its 22<sup>nd</sup> meeting held on 12.05.2017 vide its Resolution No. C-17, be approved.  <b>(Annexure-IX, Page No. 65 to 77)</b></p>	
C-5	<p>Resolved that the recommendations of the Committee constituted vide Letter No.CUH/2017/Finance/4224-31 dated 12<sup>th</sup> April, 2017 by the Vice Chancellor for recommending rates of honorarium/remuneration for Practical Exams/Workshops/ Viva-voce of B. Tech./B.Voc. and other UG programmes duly recommended by the Academic Council in its 22<sup>nd</sup> meeting held on 12.05.2017 vide its Resolution No. C-18, be approved.  <b>(Annexure-X, Page No. 78 to 80)</b></p>	
C-6	<p>Resolved that recommendation of the Academic Council made vide its Resolution No.C-19 dated 12.05.2017 for adoption and implementation of The Rights of Persons with Disabilities Act, 2016 notified by the Govt. of India, Ministry of Law and Justice, Legislative Department by Act no. 49 of 2016 dated 27<sup>th</sup> December, 2016 in the Gazette of India Extraordinary Part-II – Section I, be approved.  <b>(Annexure-XI, Page No. 81 to 115)</b></p>	
C-7	<p>Resolved that the following amendment to the Ordinances of the University duly recommended by the Academic Council in its 22<sup>nd</sup> meeting held on 12.05.2017 vide its Resolution No. C-21, be approved:-  <b>Add the following Ordinance after Ordinance XXIX:-</b>  Ordinance XXX: Certificate/Diploma/Advance Diploma/Degree of Bachelor of Vocation (B.Voc.) Programmes.  <b>(Annexure-XII, Page No. 116 to 129)</b></p>	
C-8	<p>Resolved that the procedure for conduct of evaluation of Ph.D thesis duly recommended by the Academic Council in its 22<sup>nd</sup> meeting held on 12.05.2017 vide its Resolution No. C-24 dated 12.05.2017, be approved.  <b>(Annexure-XIII, Page No. 130 to 131 )</b></p>	

The meeting ended with a vote of thanks for the Chair.

  
Vice Chancellor  
(Chairman)

  
Registrar  
(Secretary)

**ACTION TAKEN REPORT**

Annexure-I

**30<sup>th</sup> EXECUTIVE COUNCIL MEETING**

**The 30<sup>th</sup> Meeting of the Executive Council of Central University of Haryana was held on 28<sup>th</sup> March, 2017 at 03:00 PM in the Transit Camp Office, Central University of Haryana, Gurugram.**

Resolution No.	Resolution Passed	Action Taken
1 to 9 and 11 to 18 and 20 to 23	Reporting Items	No action was needed
10.	Signing of the MoU between the Central University of Haryana and Bridge Point Skills Network (BPSN), a Gurugram based company working in the area of skill based training, on 08.12.2016, was reported, recorded and confirmed. A brief report on the MoU be put up before the Executive Council in its next meeting.	<b>Report by Director, DDUKK is attached.</b>
19	The action taken by the Vice-Chancellor in approving the appointment of Sh. Ashok Kumar Gogia, Ex-Finance Officer of the University as Officer on Special Duty (Finance) on a consolidated salary of Rs. 75,000/- per month w.e.f. 28.02.2017 for a period of six months, was reported, recorded and confirmed. The appointment be reviewed by the Vice Chancellor after 31/03/2017.	The appointment has been reviewed by the Vice Chancellor and the same is on the agenda under reporting items.
24.	<b>(Ref. Executive Council Resolution No. 9 dated 24.08.2016)</b> Resolved that the following opinion dated 30-01-2017 of Justice S.K. Aggrawal, Former Judge, Delhi High Court, on the Report of the Inquiry Committee on the issues relating to the appointments made to the teaching posts in the Department of English & Foreign Languages made in the year 2013-14, be accepted. <i>"For the foregoing reasons, in my considered view, the due process of selection in making the appointments of two posts of Associate professors in the Department of English of the Central University of Haryana in the year 2013 was</i>	The matter is sub-judice before the Hon'ble High Court of Punjab and Haryana. A copy of the report alongwith the EC resolution has been submitted to the Court.

	<p><i>followed. The complaints against the appointment of Dr. Sanjiv Kumar to the post of Associate Professor in the Department of English are without any merit and are liable to be rejected.</i></p> <p><i>The Conclusions drawn by the inquiry Committee in its Report dated 15-01-2016, are valid except that the affected persons were not given an opportunity being heard which has now been done."</i></p>	
25.	<p>Resolved that following recommendation of the Finance Committee made vide Resolution No. 1.1.162 dated 06/02/2017, be approved.</p> <p>(i) <i>Additional Duty Allowance will be paid to the Teaching staff for assigning them additional duties for the specified assignments i.e. Proctor, Dean Students' Welfare, Provost(s) and Warden(s) or any other additional assignments which the Vice Chancellor thinks necessary in the interest of the University.</i></p> <p>(ii) <i>The admissibility of the additional duty allowance to the Non-Teaching staff will be in accordance with the GFRs/relevant rules of the Government of India.</i></p> <p><i>The modalities approved by the Executive Council vide its Resolution No.10 dated 24/08/2016 in the 28<sup>th</sup> meeting of Executive Council shall stand amended accordingly.</i></p>	<p>The decisions will be notified after confirmation of minutes.</p>
26.	<p>Resolved that the following rules recommended by the Finance Committee vide Resolution No. 18 of the 19<sup>th</sup> Meeting of Finance Committee held on 06/02/2017 for grant of TA/DA and refreshment to the students of the University for educational and sports tours, be approved:</p> <p><b><u>RULES FOR EDUCATIONAL AND SPORTS TOURS OF STUDENTS</u></b></p> <p>The scheme is to provide financial assistance to the students of the Central University of Haryana for Educational Tour within India provided it is a need/part of their course curriculum and Sports Tour for Inter University Tournaments within India.</p> <p><b>CONDITIONS FOR EDUCATIONAL TOUR:</b></p> <p>1. The Educational Tour should be a need/part of course curriculum.</p>	<p>Will be notified after confirmation of the minutes.</p>

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2. The tour proposal should reach to the Dean of Students' Welfare at least 3 weeks before the commencement of the tour.
3. The proposal should be submitted with full justification for requirement of educational tour.
4. The educational tour may preferably be conducted during the vacation/holidays or without affecting the timing of classes.
5. The educational tour period shall be considered as part of the working periods of a semester.
6. Details of Industries/Technical/Research Organizations/Sites proposed to be visited should be indicated in the tour programme.
7. For each group of 20 students, one faculty/staff should accompany the students. If girl students are participating in the tour, one female staff member should accompany the team.
8. Tour programme should be signed and recommended by the Dean/HOD.
9. Written consent of the parent/s is essential for all students who are participating in the tour
10. The students will not be compensated for any recreational activity on the tour.
11. The distance, date of travel, mode of travel, boarding and lodging details etc. should be clearly indicated in the tour programme.

**FINANCIAL ASSISTANCE:**

The Travelling Allowance and Daily Allowance to be given to students going on Educational Tour shall be equivalent to the allowances given to lowest level of regular employees of the Central Government.

**Travelling Expenses:**

The students will be allowed to travel within India in AC III Tier/AC Chair Car by Train and in case of places not connected by rail travel by Deluxe/Ordinary Bus/any type of public bus other than air-conditioned bus is allowed. For journeys performed by Auto Rickshaw allowance shall be Rs. 8/- per Km or on actual basis/per head basis whichever is lowest. The educational tour should be planned and travelled by shortest route.

**Daily Allowance:** Daily allowance for the number of days of educational tour will be admissible within the prescribed limits as mentioned under:

**On production of original bills, the maximum limit of reimbursement is as under:**

<b>Hotel Accommodation Charges per day</b>	<b>Food Bill per day</b>
Rs. 300/-	Rs. 100/-

**Or**

**Fixed Charges in case of non-production of original bills:**

<b>Location other than those mentioned as (2), (3) and (4)</b>	<b>'B-1' Class Cities</b>	<b>'A' Class Cities</b>	<b>'A-1' Class Cities</b>
(1)	(2)	(3)	(4)
Rs. 65/-	Rs.	Rs.	Rs. 125/-

# The classification of the cities will be followed as per the notifications of the Central Government.

\*Note: The amount on account of travelling expenses/daily allowance for Educational Tour will be released after submission of bills duly verified by the concerned HOD/Dean.

**CONDITIONS FOR INTER UNIVERSITY SPORTS TOURNAMENTS:**

1. The tour proposal should reach to the Directorate of Sports/Sports In-charge at least 2 weeks before the commencement of the tour.
2. Details of the games, teams participating in them and the coaches/team managers accompanying the teams should be indicated in the tour programme.
3. If girl players are participating in the tournament, then one female coach should accompany the team if available.
4. Tour programme should be signed and recommended by the Sports In-charge.
5. Written consent of the parent/s is essential for all players who are participating in the tournament.
6. The players will not be compensated for any recreational activity on the tournament.
7. The distance, date of travel, mode of travel, boarding and lodging details etc. should be clearly indicated in the tour programme.
8. The joining and relieving dates should be mentioned in the participation certificate.



	<p><b>FINANCIAL ASSISTANCE:</b></p> <p><b>Travelling Expenses:</b> The students will be allowed to travel within India in AC III Tier/AC Chair Car by Train and in case of places not connected by rail travel by Deluxe/Ordinary Bus/any type of public bus other than air-conditioned bus is allowed. For journeys performed by Auto Rickshaw allowance shall be Rs. 8/- per Km or on actual basis/per head basis whichever is lowest. The sports tour should be planned and travelled by shortest route.</p> <p><b>Daily Allowance and Refreshment:</b></p> <ul style="list-style-type: none"> <li>• Daily allowance to players per head per day should be Rs. 300/- during the days of participation in tournament and during travel it shall not exceed Rs. 100/- per head per day.</li> <li>• Bedding allowance of Rs. 50 per head per day or as per bills, whichever is less.</li> <li>• Refreshment to players during participation in the Inter University Tournament @ Rs. 100/- per head per day.</li> <li>• Refreshment to players during preparation/coaching/practice matches @ Rs. 50/- per head per day for 10 days.</li> </ul> <p><b>Kit Allowance:</b></p> <ul style="list-style-type: none"> <li>• One Track Suit (good quality) to all the members of the University teams and full playing kit to all the University teams participating in Inter University Tournaments.</li> </ul> <p>Shoe cost @ 1000/- per head or as per bills whichever is less to all the members of the University teams participating in Inter University Tournaments”.</p>													
27.	<p>Resolved that, as recommended by the Finance Committee vide Resolution 8 of its 20<sup>th</sup> meeting held on 26/03/2017, the following consolidated salary for the teachers appointed on contract basis, be approved:</p> <table border="1" data-bbox="300 1396 917 1606"> <thead> <tr> <th>Sr.No.</th> <th>Teaching Position</th> <th>Consolidated Salary per month (in Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Professor</td> <td>Rs. 80,000/-</td> </tr> <tr> <td>2</td> <td>Associate Professor</td> <td>Rs. 60,000/-</td> </tr> <tr> <td>3</td> <td>Assistant Professor</td> <td>Rs. 50,000/-</td> </tr> </tbody> </table>	Sr.No.	Teaching Position	Consolidated Salary per month (in Rs.)	1	Professor	Rs. 80,000/-	2	Associate Professor	Rs. 60,000/-	3	Assistant Professor	Rs. 50,000/-	Implemented.
Sr.No.	Teaching Position	Consolidated Salary per month (in Rs.)												
1	Professor	Rs. 80,000/-												
2	Associate Professor	Rs. 60,000/-												
3	Assistant Professor	Rs. 50,000/-												
28.	Resolved that the following amendments to Statute 10 of the Statutes of the University relating to the University Court, be approved:	The amendment approved by the Executive Council has been forwarded to												

<b>Existing</b>	<b>Amendment Proposed</b>	MHRD for obtaining assent of the Visitor.
10(5) Eleven members of the Court shall form a quorum for a meeting of the Court	10(5) <b>Half number of the members</b> of the Court shall form a quorum for a meeting of the Court.	
NIL	<b>Add Clause 10(6) after 10(5):</b>	
	The Court shall consist of the following members:	
	<b>Ex-Officio Members:</b>	
Chancellor –Chairperson	(i) Chancellor –Chairperson	
Vice Chancellor	(ii) Vice Chancellor	
Rector(s)	(iii) Pro-Vice Chancellor, if any	
Members of Executive Council	(iv) All Members of the Executive Council	
Dean of Students Welfare	(v) All Deans of Schools	
Chief Proctor	(vi) Proctor	
Finance Officer	(vii) Dean of Students Welfare	
University Librarian	(viii) All Chairpersons of Centres	
A Senior Warden	(ix) All Heads of Departments	
All Deans of Schools	(x) Librarian	
All Chairpersons of Centres	(xi) All Professors other than Heads/Deans	
One Professor, one Associate Professor and one Assistant Professor from each school/special centre who are member of Academic Council by rotation in order of seniority	(xii) Controller of Examinations	
A representative of each recognized institution nominated by the Vice Chancellor	(xiii) Finance Officer	
<b>Six representative of Parliament nominated by Speaker of Lok Sabha</b>	(xiv) Registrar – Member Secretary	
<b>Four representative of Parliament nominated by Chairman of Rajya Sabha</b>	(xv) <b>Nominees of the Visitor:</b> Four eminent persons nominated by the Visitor	
<b>Ten persons representing learned professions nominated by the Visitor</b>	(xvi) <b>Nominees of the Chancellor:</b> Two eminent	

	academicians nominated by the Chancellor	
<b>Six persons</b> representing Industry, Labour, Commerce and Agriculture <b>nominated by the Visitor</b>	(xvii) Two Associate Professors who are not Heads of Teaching Departments to be nominated by the Vice Chancellor on rotation basis	
<b>Five persons</b> nominated by the Visitor	(xviii) Two Assistant Professors representing each School/Centre/Department/ College by rotation to be nominated by the Vice Chancellor on rotation basis	
<b>Two persons</b> nominated by the Chancellor	(xix) <b>Representatives of learned Professions and Special Interests:</b> Six persons representing learned professions and special interests including representatives of Industry, commerce, banking, agriculture, health, financial institutions, legal, eminent academicians, media, social work etc. to be nominated by the Executive Council	
Registrar – Member Secretary	<b>Add the following Clauses after 10(6):</b>	
-	<b>10(7)</b> All members of the Court, other than the ex-officio members i.e. Sr.No.(i to xiv) , shall hold office for a term of three years.	
-	<b>10(8)</b> No employee of the University or of an institution recognised by or associated with the University shall be eligible to become a member of the Court under categories (xv), (xvi) and (xix)	
29	Resolved that the following recommendations made vide Resolution No. 9 dated 26.03.2017 in the 20 <sup>th</sup> Meeting of the Finance Committee, be approved. <b><i>“Resolved that the recommendation of the Building Committee for the Landscaping and Horticulture</i></b>	A formal communication will be sent to CPWD after confirmation of the minutes.

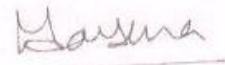
	<i>Development in the University at the cost of Rs. 4.11 Crore to be awarded to CPWD be recommended for approval of the Executive Council. The expenditure may be met out of the Internal Resources of the University.”</i>																						
30	<p>Resolved that the following recommendations of the Finance Committee made vide Resolution No. 11 dated 26.03.2017, be approved:  <i>“Resolved that keeping in view the status of the funds available with the University during the XII Plan under the Capital Head as informed during the meeting, the following projects be recommended for execution for approval of the Executive Council.</i></p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Project</th> <th>Cost( in Rs. Crore)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Health Centre</td> <td>2.73</td> </tr> <tr> <td>2</td> <td>Central Library</td> <td>22.62</td> </tr> <tr> <td>3</td> <td>Guest House</td> <td>3.87</td> </tr> <tr> <td>4</td> <td>24 quarters -Type III</td> <td>9.86</td> </tr> <tr> <td>5</td> <td>24 quarters -Type V</td> <td>15.73</td> </tr> <tr> <td>6</td> <td>10 quarters -Type V (Super)</td> <td>5.12</td> </tr> </tbody> </table>	Sr. No.	Project	Cost( in Rs. Crore)	1	Health Centre	2.73	2	Central Library	22.62	3	Guest House	3.87	4	24 quarters -Type III	9.86	5	24 quarters -Type V	15.73	6	10 quarters -Type V (Super)	5.12	The proposals have been submitted to the UGC for consideration of its Standing Committee. Approval is still awaited.
Sr. No.	Project	Cost( in Rs. Crore)																					
1	Health Centre	2.73																					
2	Central Library	22.62																					
3	Guest House	3.87																					
4	24 quarters -Type III	9.86																					
5	24 quarters -Type V	15.73																					
6	10 quarters -Type V (Super)	5.12																					
31	<p>Resolved that insertion of following sub-clause 8.7 in clause-8 of “Rules for Allotment of Residences in Central University of Haryana” be approved:  <b>8.7 Reservation for Scheduled Castes (SC)/ Scheduled Tribes (ST)</b>            (i) The percentage of reservation in Type – I to Type - IV quarters for SC/ST category employees shall be:            (a) SC - 15%            (b) ST – 7.5%            (ii) The staff belonging to SC/ST category will be entitled to quarters on their turn from a separate priority list.            (iii) Vacancies available in quota reserved for the purpose shall be allotted in the ratio 2:1 to SC and ST employees respectively. The un-allotted vacancies shall not be carried forward.  <b>(iii)</b> SC/ST employees who are already in occupation of accommodation will not be entitled to be considered for allotment of higher type of accommodation from the reserved quota.</p>	Noted for necessary compliance.																					

32	<p>Resolved that the following amendment to Ordinance XIX (A) of the Ordinances of the University relating to Prohibition and Punishment for Ragging, in compliance with the UGC notification No. F.I.-15/2009(ARC) dated 29<sup>th</sup> June, 2016, published in the Gazette of India extraordinary part-III Section-4, be approved.</p> <table border="1" data-bbox="329 443 946 709"> <thead> <tr> <th data-bbox="329 443 638 470">Existing</th> <th data-bbox="638 443 946 470">Amendment proposed</th> </tr> </thead> <tbody> <tr> <td data-bbox="329 470 638 709">Ordinance XIX(A) Prohibition and Punishment for Ragging</td> <td data-bbox="638 470 946 709">"Curbing the Menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016" of the University Grants Commission, be also adopted.</td> </tr> </tbody> </table>	Existing	Amendment proposed	Ordinance XIX(A) Prohibition and Punishment for Ragging	"Curbing the Menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016" of the University Grants Commission, be also adopted.	The amendment to the Ordinance has been forwarded to MHRD for submission to the Visitor.
Existing	Amendment proposed					
Ordinance XIX(A) Prohibition and Punishment for Ragging	"Curbing the Menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016" of the University Grants Commission, be also adopted.					

**CENTRAL UNIVERSITY OF HARYANA**  
**Deen Dayal Upadhyay KAUSHAL Kendra**

**Subject:** Regarding Limited Scope of MoU signed between Central University of Haryana and Bridge Point Skills and Network

An MoU was signed between Central University of Haryana and Bridge Point Skills and Network, Gurgaon on 08<sup>th</sup> December, 2016. Although, it was intimated in a meeting with Dr. Nikhil Kumar, Education Officer, UGC and Nitin Jhamb, Analyst – Standard & QA, National Skill Development Corporation (NSDC) which was scheduled on 20<sup>th</sup> January, 2017 that Central University of Haryana can not pay directly to a company on the basis of the Commercial and Payment Terms of Pradhan Manti Kaushal Vikas Yojana (PMKVY) because DDU KAUSHAL Kendra is different Scheme. Therefore, Clause 3: Commercial and Payment Terms of this MoU has been terminated. This MoU has a very limited scope at present.

  
10.05.2017  
Director

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हरियाणा केन्द्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)  
(Established vide Act No. 25 (2009) of Parliament)  
गांव: जन्त-पाली, जिला: महेंद्रगढ़ (हरियाणा) 123029  
Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123029

Annexure - II

No. CUH/2017 Estt.-02/137

Dated: 13-2-2017

अधिसूचना/Notification

The Vice Chancellor has constituted a Committee, consisting of the following, to recommend RRs for the newly sanctioned non-teaching posts and to review the existing Cadre Recruitment Rules-2016 of the University for appointment to various non-teaching and other posts and to make suitable recommendations, if any, for amendments to these rules:-

1. Sh. Ram Dutt,  
Registrar, CUH - Convener
2. M A Sikander,  
Registrar, Ambedkar University Delhi - Member
3. Sh. H.H. Baa,  
Joint Registrar, University of Delhi - Member
4. Dr. Vikas Gupta,  
Joint Registrar, University of Delhi - Member
5. Sh. Vasudev Talreja,  
Section Officer, UGC - Member
6. Sh. Sumit Kumar,  
Deputy Registrar, CUH - Member Secretary

Sh. Radhe Shyam Singh, Section Officer, CUH will assist the Committee

The committee is expected to submit its recommendations within a fortnight.

  
Section Officer (Estt.)

Copy of above is forwarded to the following for information and necessary action

1. Concerned Committee Members.
2. P.A to Vice Chancellor (for kind information of Vice Chancellor), Central University of Haryana, Mahendergarh.
3. P.A to Registrar (for information of Registrar), Central University of Haryana, Mahendergarh.

  
Section Officer (Estt.)

**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Senior Technical Assistant (Engineering disciplines)
2	Number of Post(s)	4 (Civil-1; Electrical-1; CSE-1 and Printing & Packaging-1)
3	Classification	Group 'B'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 9300-34800 (PB-2) + Grade Pay Rs. 4200
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	35 years
7	Education and other qualifications required for direct recruits	Essential: M.E. / M.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks.  OR B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with two years' experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of central/state government
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment/ Deputation
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Deputation: Amongst the persons working as a Senior Technical Assistant in an analogous post or Technical Assistant (in PB-1 + GP 2800) with 5 years' regular service in a recognised university / institution or R&D organisation of Central/State Govt. and possessing the essential qualifications as at Column No. 7.
12	Composition of DPC or Selection Committee	1. Vice Chancellor's Nominee - Chairperson 2. Dean of the School concerned 3. Registrar 4. Head of the Department concerned 5. One outside expert, to be nominated by the Vice-Chancellor 6. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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SCHEDULE  
CENTRAL UNIVERSITY OF HARYANA  
CADRE RECRUITMENT RULES

1	Name of Post	Technical Assistant (Engineering disciplines)
2	Number of Post(s)	4 (Civil-1; Electrical-1; CSE-1 and Printing & Packaging-1)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2800
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential: B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	1. Registrar - Chairperson 2. Head of the Department concerned 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Laboratory Assistant (Engineering disciplines)
2	Number of Post(s)	4 (Civil-1; Electrical-1; CSE-1 and Printing & Packaging-1)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2400
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential: BE./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks OR First Class three years' Diploma in the relevant subject/field of Engineering or its equivalent qualification from a recognised Institution with at least two year's experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of Central/State Government.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	1. Registrar - Chairperson 2. Head of the Department concerned 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Laboratory Assistant (Science disciplines)
2	Number of Post(s)	4 (Chemistry-1; Physics-1; Biotechnology-1 and Microbiology-1)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2400
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential:  For Physical /Chemical Sciences: Bachelor's degree in Physics/ Chemistry with at least 55% of marks from a recognized University / Institute.  For Biological Science: Bachelor's degree in Biotechnology/ Microbiology/ Biochemistry with at least 55% of marks from a recognized University.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	1. Registrar - Chairperson 2. Head of the Department concerned 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories(if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Laboratory Assistant (For B.Ed./M.Ed. Disciplines)
2	Number of Post(s)	1
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2400
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential: Bachelor's degree with at least 55% of marks from a recognized University / Institute.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	1. Registrar - Chairperson 2. Head of the Department concerned 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories(if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Laboratory Attendant (Engineering/ Science/ Education (B.Ed./M.Ed) disciplines
2	Number of Post(s)	4 (Civil-1; Electrical-1; CSE-1 and Printing & Packaging-1) and 4 (Chemistry-1; Physics-1; Biotechnology-1 and Microbiology-1) and 1 for Education (B.Ed./M.Ed)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 1800
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential: For Engineering and Science disciplines 10+2 with Science from a recognized Board/ Institution. For Education (B.Ed./M.Ed) discipline 10+2 from a recognized Board/ Institution.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	1. Registrar - Chairperson 2. Head of the Department concerned 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories(if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	Technical Assistant (Computer) [for B.Ed./ M.Ed. Disciplines]
2	Number of Post(s)	1
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2800
5	Whether selection or non-selection post	Not applicable
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	Essential: B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognized University/Institution, with at least 55% marks. OR B.Sc. with computer science with at least 55% and two years' relevant experience in a recognized University/College/Institution or R&D organisation of Central/State government.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	2 Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not applicable
12	Composition of DPC or Selection Committee	1. Registrar – Chairperson 2. Finance Officer/ Controller of Examinations, to be nominated by the Vice Chancellor 3. One outside expert, to be nominated by the Vice-Chancellor 4. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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CENTRAL UNIVERSITY OF HARYANA  
CADRE RECRUITMENT RULES

1	Name of Post	<b>Professional Assistant</b>
2	Number of Post(s)	Two (2)
3	Classification	Group 'B'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 9300-34800 (PB-2) + Grade Pay Rs. 4200
5	Whether selection or non-selection post	Not Applicable for direct recruitment non-selection for promotion
6	Age Limit for Direct Recruits	35 Years
7	Education and other qualifications required for direct recruits	<b>Essential:</b> Master's degree in Library & Information Science from a recognised University /Institute with two years' experience in the relevant field in a university/research establishment/Central/State Govt./ PSU and other autonomous bodies library. <b>OR</b> (i) Bachelor's degree in Library/ Library & Information Sciences from a recognised University /Institute. (ii) Three years' experience in the relevant field in a university/research establishment /Central /State Govt./ PSU and other autonomous bodies' library. (iii) Knowledge of Computer applications. <b>Desirable:</b> PG Diploma in Library Automation and Networking or PGDCA or equivalent.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	No
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	50% by direct recruitment.  50% by promotion, by seniority cum fitness, failing which by deputation/ direct recruitment.
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	<b>Promotion:</b> Semi Professional Assistant by seniority cum fitness with five years regular service in the Grade Pay of Rs 2800. <b>Deputation:</b> Persons holding analogous posts on regular basis or with 3 years' regular service as UDC in the scale of pay of Rs.5200-20200 + GP Rs.2800 of any Central/State Govt./University/Public Sector Undertakings and other Central or State Autonomous Bodies and fulfilling the educational qualifications and other professional requirements as prescribed at Sr. No. 7, above
12	Composition of DPC or Selection Committee	1. Registrar- Chairperson 2. One outside expert, to be nominated by the Vice-Chancellor 3. Controller of Examinations 4. Librarian 5. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.

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CENTRAL UNIVERSITY OF HARYANA  
CADRE RECRUITMENT RULES

1	Name of Post	<b>Library Assistant</b>
2	Number of Post(s)	Three (3)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2000
5	Whether selection or non-selection post	Not Applicable for direct recruitment Non-Selection for promotion
6	Age Limit for Direct Recruits	32 years
7	Education and other qualifications required for direct recruits	<b>Essential:</b> i. Bachelor's degree in Library Science/ Library & Information Science from a recognized university. ii. Knowledge of computer applications. iii. Typing speed of 30 wpm in English <b>Desirable:</b> Two years relevant experience in a Library of repute, and good knowledge of Library Software Applications.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	75% by direct recruitment 25% by promotion by seniority cum fitness from the cadre of Library Attendants according to merit in the departmental test, failing which by direct recruitment/deputation.
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	<b>Promotion:</b> Library Attendant by seniority cum fitness possessing 10+2 qualification or equivalent and certificate in Library Science with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800.
12	Composition of DPC or Selection Committee	<b>Selection Committee:</b> 1. Registrar - Chairperson 2. Librarian 3. Finance Officer or Controller of Examinations, to be nominated by the Vice Chancellor 4. One outside Expert, nominated by the Vice-Chancellor 5. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category. <b>Departmental Promotion Committee:</b> a) Registrar ... Chairman b) Librarian c) Dy. Librarian / Dy. Registrar (Establishment) d) One expert to be nominated by the Vice-Chancellor ensuring proper representation to SC/ST/PWD or women

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	<b>Library Attendant</b>
2	Number of Post(s)	Five (5)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 1800
5	Whether selection or non-selection post	Not Applicable for direct recruitment
6	Age Limit for Direct Recruits	32 Years
7	Education and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>i. 10+2 or its equivalent examination from a recognized Board.</li> <li>ii. Certificate course in Library Science from a recognized Institution.</li> <li>iii. Relevant experience of one year</li> </ul> <p><b>Desirable:</b></p> <p>Basic knowledge of computer applications.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	100% by direct recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not Applicable
12	Composition of DPC or Selection Committee	<ul style="list-style-type: none"> <li>1. Registrar - Chairperson</li> <li>2. Librarian</li> <li>3. Finance Officer</li> <li>4. Controller of Examinations</li> <li>5. One outside Expert, to be nominated by the Vice-Chancellor</li> <li>6. A representative of SC/ST/OBC/Minority/Women/PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.</li> </ul>

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	<b>Assistant</b>
2	Number of Post(s)	Nine (9)
3	Classification	Group 'B'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 9300-34800 (PB-2) + Grade Pay Rs. 4200
5	Whether selection or non-selection post	Not Applicable for direct recruitment Selection for promotion
6	Age Limit for Direct Recruits	35 Years
7	Education and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. A Bachelor's degree from a recognized University.</li> <li>2. Two years' experience in administrative/ accounts works as UDC in Grade pay of Rs. 2400/- or equivalent post in a University/ Affiliated College/ Govt. /Public Undertaking of repute.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. Good knowledge of computer applications</li> </ol>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions	Not Applicable
9	Period of probation, if any	TwoYears
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	50% by direct recruitment through written test and skill test. 50% promotion by seniority cum fitness from the cadre of UDCs according to merit in the departmental test, failing which by direct recruitment/deputation.
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	<p><b>Promotion:</b></p> <p>UDC with five years' regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2400.</p> <p><b>Deputation:</b></p> <p>Persons holding analogous posts on regular basis or with 3 years' regular service as UDC in the scale of pay of Rs.5200-20200 + GP Rs.2400 of any Central/State Govt./University/Public Sector Undertakings and other Central or State Autonomous Bodies and fulfilling the educational qualifications and other professional requirements as prescribed at Sr. No. 7 above</p>
12	Composition of DPC or Selection Committee	<p><b>DPC:</b></p> <ol style="list-style-type: none"> <li>1. Registrar - Chairman</li> <li>2. Finance Officer</li> <li>3. Controller of Examinations</li> <li>4. Deputy Registrar (Estt.)</li> </ol> <p><b>Selection Committee:</b></p> <ol style="list-style-type: none"> <li>1. Registrar - Chairperson</li> <li>2. One outside expert, to be nominated by the Vice-Chancellor</li> <li>3. Finance Officer</li> <li>4. Controller of Examinations</li> <li>5. A representative of SC/ ST/ OBC/ Minority/ Women/ PWD categories (if any of candidates representing these categories is an applicant) to be nominated by the Vice Chancellor, if any of the above mentioned members of the Selection Committee does not belong to that category.</li> </ol>

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**CENTRAL UNIVERSITY OF HARYANA**

**CADRE RECRUITMENT RULES**

1	Name of Post	<b>Upper Division Clerk</b>
2	Number of Post(s)	Nine (9)
3	Classification	Group 'C'
4	Scale of Pay/Pay Band/Grade Pay	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2400
5	Whether selection or non-selection post	Not Applicable for direct recruitment Non-selection for promotion
6	Age Limit for Direct Recruits	32 Years
7	Education and other qualifications required for direct recruits	<b>Essential:</b> (i) Bachelor's degree from a recognized University. (ii) At least 02 years' experience as LDC or equivalent post in university/research establishment/Central/State Govt./ PSU/ Autonomous bodies or holding equivalent position in reputed Private Organisation. (iii) Knowledge of computer applications.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	No
9	Period of probation, if any	Two Years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods.	(i) 50% by Direct Recruitment. (ii) 50% promotion by seniority cum fitness from the cadre of LDCs according to merit in the departmental test, failing which by direct recruitment/deputation.
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	<b>Promotion:</b> Lower Division Clerk by seniority cum fitness with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1900. <b>Deputation:</b> Persons holding analogous posts on regular basis or with 3 years regular service as LDC in the scale of pay of Rs.5200-20200 + GP Rs.1900 of any Central/State Govt./University/Public Sector Undertakings and other Central or State Autonomous Bodies and fulfilling the educational qualifications and other professional requirements as prescribed at Sr. No. 7 above
12	Composition of DPC or Selection Committee	<b>Selection Committee:</b> 1. Registrar - Chairperson 2. Finance Officer 3. Controller of Examinations or Librarian, nominated by the Vice-Chancellor 4. One outside Expert, to be nominated by the Vice-Chancellor 5. A representative of SC/ ST/ OBC/ Minority /Women / PWD categories (if any of candidates representing these categories is an applicant, to be nominated by the Vice Chancellor) if any of the above mentioned members of the Selection Committee does not belong to that category. <b>Departmental Promotion Committee:</b> a) Registrar ... Chairman b) Head of the Section concerned c) Two members to be nominated by the Vice-Chancellor ensuring proper representation to SC/ST/PWD or women d) Deputy Registrar (Establishment)

[Signature] 19/1/17      [Signature] 19/1/17      [Signature] 19/1/17      [Signature] 19/1/17      [Signature] 19/1/17

Annexure - III

Speed Post

F.No. 58-2/2015-CU.III  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

Shastri Bhawan, New Delhi  
7<sup>th</sup> April, 2017.

To

The Registrar,  
Central University of Haryana,  
Jant-Pali, Mahendergarh,  
Haryana-123029.

Subject: Central University of Haryana: Amendment to Ordinances/Statute.

Sir,

I am directed to refer to your letters No. CUH/2015/98 dated 19.8.2015, CUH/2015/ACAD/142 dated 4.11.2015, CUH/2015/ACAD/34 dated 10.3.2016 and CUH/2016/ACAD/73 dated 22.9.2016, on the above subject, and to say that the President in his capacity as the Visitor of the Central University of Haryana has been pleased to give his assent to the following Ordinances/Statute proposed by the Central University of Haryana:-

Sl. No.	Amendments to Ordinances
1.	Amendments to Ordinance V relating to service conditions, code of professional ethics and forms of agreements of service for University teachers.
2.	Amendments to Ordinance - XIV relating to Leave Rules for teaching staff.
3.	Amendment/Addition to Ordinance XV relating to General Rules for Examination and award of PG Degrees/Diplomas.
4.	Amendment to Ordinance XIII relating to appointment of Head of the Department
5.	Amendment to Ordinance XII relating to School Board.
6.	Amendment to Ordinance XII relating to Board of Studies.
7.	Amendment to Ordinance-XV for introduction of Ph.D. in the Department of Chemistry.
8.	Ordinance XV Master's Degree Programme: M.A, Economics to Master of Hotel Management & Catering Technology - 2 years (Total Programmes)
9.	XV - A: Attendance rule for appearing in the examinations
10.	Ordinance - XVII University shall have the school: School of Earth Environment & Space Studies to School of Journalism, Mass Communication and Media. Numbered for i to xiii.
11.	Ordinance XV Master's Degree programme: MA (Economics to M.Ed. - 2 years (27 programmes)
	Amendment to Statute
1	Statute 15(1)

2. It is requested that the above Ordinances/Statute may please be got published in the official Gazette and 100 copies of the Gazette notification sent to this Department for laying it in the Parliament.

Yours faithfully,

(C.P. Ratnakaran)

Under Secretary to the Govt. of India

Copy to the Vice Chancellor, Central University of Haryana.

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Annexure -IV

धीरेन्द्र पाल सिंह  
Prof. D. P. Singh  
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission

F.19.26/EC(SC-23)/DO/2017/51.1

28<sup>th</sup> March 2017

The Vice Chancellor  
Central University of Haryana  
Jant-Pali  
Mahendragarh - 123029  
Haryana

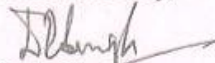
Dear Vice Chancellor,  
Greetings from NAAC!

I am glad to inform you that the outcome of the Assessment and Accreditation (A&A) exercise of your institution has been processed and approved by the Standing Committee constituted by the Executive Committee to examine the peer team reports and declare the accreditation results. Your institution has been **Accredited** with a **CGPA of 3.10** on a seven point scale at **A Grade** valid for a period of five years from 28/03/2017. The result is already uploaded on NAAC website. The original certificate of accreditation with the quality profile will be dispatched to the institution in due course. I am sure that the detailed peer team report handed over to you during the exit meeting along with the quality profile will enable the institution to initiate further quality enhancement measures.

As per the new guidelines of NAAC, it is mandatory for institutions to retain the Self-Study Report (SSR) uploaded on the institutional website for A&A by NAAC until the completion of validity period of A&A. The SSR should not be password protected and accessible to all the stakeholders. Institutions are also requested to take note of the mandatory requirement of submitting Annual Quality Assurance Report (AQAR) and uploading them on the institutional website on regular basis. Failing to submit the AQARs annually, institutions will not be eligible for the next cycle of accreditation. For details on the revised guidelines, please visit our website: [www.naac.gov.in](http://www.naac.gov.in) from time to time.

With best wishes,

Yours sincerely,

  
(D. P. Singh)

प्राप्ति सं./Diary No.....505.....  
दिनांक/Dated.....15/4/17.....

कुलपति कार्यालय, इ.के.वि.  
Vice-Chancellor's Office, C.U.H.

- 29 -

पो. ओ. बाक्स नं. 1075, नागरभावी, बेंगलूरु - 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA  
दूरभाष Phone : +91-80-23210267, 23005112, 114, 115 फेक्स Fax : +91-80-23210268  
ई-मेल : e-mail : director.naac@gmail.com वेबसाइट Website : www.naac.gov.in

Annexure - V

**MEMORANDUM OF UNDERSTANDING (MoU)**

**BETWEEN**

**CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**

**&**

**S.V INSTRUMENTS ANALYTICA PVT.LTD**

**FOR**

**SKILL DEVELOPMENT, OUTCOME BASED TRAININGS,  
PLACEMENT, R&D SERVICES AND RELATED SERVICES**

*MAH  
4/5/17*

*SVI*

Page 1 of 7

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## MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (hereinafter called as the 'MoU') is entered into on this the fourth day of April Two Thousand and Seventeen (04/05/2017), by and between

**CENTRAL UNIVERSITY OF HARYANA, JANT-PALI, MAHENDERGARH**, represented herein by **Sh. RAM DUTT, REGISTRAR, CENTRAL UNIVERSITY OF HARYANA**, (hereinafter referred as '**First Party**', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

AND

**S.V INSTRUMENTS ANALYTICA PVT.LTD, 27-B, Udyog Vihar, Phase V, Gurgaon, Haryana** represented herein by its **Director, Mr. Chaitanya Kaushik**, (hereinafter referred to as "**Second Party**", company which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

A) First Party is a Higher Educational Institution named:

➤ **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.

D) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.

*RAM DUTT*  
4/5/17

31

*Chaitanya Kaushik*

Page 2 of 7

E) **S.V INSTRUMENTS ANALYTICA PVT.LTD**, the Second Party is engaged in the business of, Manufacturing, Skill Development, Education and R&D Services in the fields of **Biotechnology, Biomedical Sciences, Analytical Testing, Food Technology, supplying of effective scientific instrument/ equipments, Retail distribution of scientific instrument/equipments and related fields.**

F) **S.V INSTRUMENTS ANALYTICA PVT.LTD** is located in Gurgaon (Haryana). The address of the company is 27- B Udyog Vihar, Phase V, Gurgaon-122016, Haryana. SV Instruments Analytica was established in the year 1993 under the Companies Act 1956. The company has all along been involved with supplying effective scientific instrument and hassle-free maintenance services to both, institutions as well as individuals. SVI Analytica has developed into an excellent team of dedicated professionals who provide and assist the Indian Scientific research and teaching community with effective tools and to partner in research. The company is involved also with importing new technology and innovations in the fields of science to be able to provide a stronger teaching and research platform to the students in our programs.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERE TO AGREE AS FOLLOWS:**

**CLAUSE 1  
CO-OPERATION**

1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institution** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

1.2 **Central University of Haryana, Mahendergarh and S.V INSTRUMENTS ANALYTICA PVT.LTD** co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of Central University of Haryana, Mahendergarh providing

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4/5/17

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*[Handwritten signature]*



significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.

1.3 The general terms of co-operation shall be governed by this MoU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MoU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MoU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

## CLAUSE 2 SCOPE OF THE MoU

2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.

2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.

2.3 **Industrial Training & Visits:** Industry and Institution interaction will give an insight in to the latest developments/requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs/Workshops/Industrial Sites for the hands-on training of the learners enrolled with the First Party.

2.4 **Research and Development:** Both Parties have agreed to carry out the joint research

  
16/5/17

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Page 4 of 7

activities in the fields of Skill Based Training, Research and Development for Biomedical Sciences and Retail & Logistics Management Programmes.

**2.5 Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.

**2.6 Guest Lectures:** Second Party to extend the necessary support to deliver guest lecturers to the students of the First Party on the technology trends and in house requirements.

**2.7 Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.

**2.8 Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs; and will facilitate placements for at least 50% of the students. The Second Party will itself absorb at least 10% of the trained students.

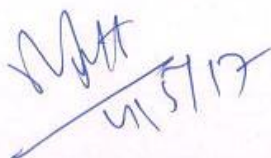
**2.9** Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein

**2.10** There is no financial commitment on the part of the **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**, the First Party to take up any programme mentioned in the MoU. If there is any financial consideration, it will be dealt separately.

### CLAUSE 3

#### INTELLECTUAL PROPERTY

**3.1** Nothing contained in this MoU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

  
4/5/17

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Page 5 of 7

**CLAUSE 4**  
**VALIDITY**

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **S.V INSTRUMENTS ANALYTICA PVT.LTD**, as the case may be, will take effective steps for implementation of this MoU, Any act on the part of **S.V INSTRUMENTS ANALYTICA PVT.LTD** after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension or this MoU.
- 4.2 Both Parties may terminate this MoU upon 30 calendar days' notice in writing, In the event of Termination; both parties have to discharge their obligations.

**CLAUSE 5**  
**RELATIONSHIP BETWEEN THE PARTIES**

5.1 It is expressly agreed that **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH** and **S.V INSTRUMENTS ANALYTICA PVT.LTD** are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

  
First Party

  
Second Party

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be



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Page 6 of 7

construed in accordance with Indian Law with exclusive jurisdiction in the Courts of Mahendergarh, Haryana.

AGREED:

For **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**

For **S.V INSTRUMENTS ANALYTICA PVT.LTD**

*[Signature]*  
 Authorized Signatory/Registrar  
 हरियाणा केंद्रीय विश्वविद्यालय  
 Central University of Haryana  
 महे-दुगडा हरियाणा 123029  
 Mahendergarh, Haryana-123029

*[Signature]* (Mr. Chaitanya Kaushik)  
 Director,  
 SVI Analytica)  
 Authorized Signatory  
 S.V Instruments Analytica Pvt. Ltd.  
 27-B, Udyog Vihar, Phase-V,  
 Gurgaon-122016, Haryana, India  
 Ph.:-0124-4266780/81

Name of Institution: CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH	Name of Institution: S.V INSTRUMENTS ANALYTICA PVT.LTD
Address: CENTRAL UNIVERSITY OF HARYANA, Jant-Pali, Mahendergarh, Haryana	Address: 27-B, Udyog Vihar, Phase V, Gurgaon, Haryana
Contact Details: Sh. Ram Dutt, Registrar, Central University of Haryana. Telephone: 01285-249401	Contact Details: Mr. Chaitanya Kaushik, Director, S.V Instruments Analytica Pvt.Ltd. Telephone: 0124-4266780/81
E-mails: <a href="mailto:registrar@cuh.ac.in">registrar@cuh.ac.in</a>	E-mails: <a href="mailto:chaitanya@svianalytica.com">chaitanya@svianalytica.com</a>
Web: <a href="http://www.cuh.ac.in">www.cuh.ac.in</a>	Web: <a href="http://www.svianalytica.com">www.svianalytica.com</a>

*[Signature]*  
 04.05.2017  
 Witness 1: (Dr. Aditya Saxena, Director, DDUKK, CUH)

*[Signature]*  
 04.05.17  
 Witness 2: (Keerat Singh, Manager, SVI Analytica)

*[Signature]*  
 04.05.2017  
 Witness 3: (Dr. Navsinder Kaur, Convenor & Assistant Professor, Biomedical Sciences, DDUKK, CUH).

Witness 4:

Annexure - VI

**MEMORANDUM OF UNDERSTANDING (MoU)**

**BETWEEN**

**CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**

**&**


**RELOPS SERVICES PRIVATE LIMITED, FARIDABAD**

**FOR**

**SKILL DEVELOPMENT, OUTCOME BASED TRAININGS,  
PLACEMENT, R&D SERVICES AND RELATED SERVICES**

  
9/5/17  
रजिस्ट्रार  
हरियाणा केन्द्रीय विश्वविद्यालय  
गाँव - जाँट फाली  
फरिदाबाद - 123029

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For Relops Services Private Limited  
Page 1 of 7  
Authorised Signatory

## MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (hereinafter called as the 'MoU') is entered into on this the Ninth day of May Two Thousand and Seventeen (09/05/2017), by and between

**CENTRAL UNIVERSITY OF HARYANA, JANT-PALI, MAHENDERGARH**, represented herein by **Sh. RAM DUTT, REGISTRAR, CENTRAL UNIVERSITY OF HARYANA**, (hereinafter referred as '**First Party**', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

AND

**RELOPS SERVICES PRIVATE LIMITED, FARIDABAD**, represented herein by **Mr. ABHIMANYU SINGHAL, CEO, RELOPS SERVICES PRIVATE LIMITED, FARIDABAD**, (hereinafter referred to as "**Second Party**", company which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

A) First Party is a Higher Educational Institution named:

➤ **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.

  
रजिस्ट्रार  
केन्द्रीय विश्वविद्यालय  
जयपाली - 123029

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For Relops Services Private Limited  
Page 2 of 7  
Authorised Signat

D) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.

E) **RELOPS SERVICES PRIVATE LIMITED, FARIDABAD**, the Second Party is engaged in Business, Manufacturing, Skill Development, Education and R&D Services in the fields of **RETAIL AND LOGISTICS MANAGEMENT** and related fields.


F) **RELOPS SERVICES PRIVATE LIMITED**, is located in Faridabad (Haryana). The address of the company is **30 C, Level I, Pristine Mall, Sector-31, Faridabad, Haryana-121008**. **RELOPS SERVICES PRIVATE LIMITED** is working for Retailers need to make 'Profit Enhancing' business decision quickly and easily and also deals in retail cloud which delivers real-time access to all financial and operational data from right across the business, driving productivity and efficiency, enhancing customer services and informing better decision-making.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:**

#### **CLAUSE 1 CO-OPERATION**

1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institution** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

1.2 **Central University of Haryana, Mahendergarh** and **Relops Services Private Limited, Faridabad** co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of Central University of Haryana, Mahendergarh providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.

  
9/5/17  
रजिस्ट्रार  
हरियाणा  
केन्द्रीय विश्वविद्यालय  
जॉट पाली  
महाड़ - 123 029

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For Relops Services Private Limited  
Pages 3 of 7  
Authorised Signatory

1.3 The general terms of co-operation shall be governed by this MoU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MoU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MoU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

## CLAUSE 2 SCOPE OF THE MoU

2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.

2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.

2.3 **Industrial Training & Visits:** Industry and Institution interaction will give an insight in to the latest developments/requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group/associated companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party and its associated companies will provide its Labs/Workshops/Industrial Sites for the hands-on training of the learners enrolled with the First Party.

2.4 **Research and Development:** Both Parties have agreed to carry out the joint research activities in the fields of **Retail and Logistics Management**.

2.5 **Skill Development Programs:** Second Party to train the students of First Party on the

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जाँट पाली  
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Page 4 of 7  
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emerging technologies in order to bridge the skill gap and make them industry ready.

2.6 **Guest Lectures:** Second Party to extend the necessary support to deliver guest lecturers to the students of the First Party on the technology trends and in house requirements.

2.7 **Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.

2.8 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs; and will facilitate placements for at least 45% of the students. The Second Party will itself absorb at least 15% of the trained students.

2.9 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein

2.10 There is no financial commitment on the part of the **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH**, the First Party to take up any programme mentioned in the MoU. If there is any financial consideration, it will be dealt separately.

### CLAUSE 3

#### INTELLECTUAL PROPERTY

3.1 Nothing contained in this MoU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

### CLAUSE 4

#### VALIDITY

4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **RELOPS SERVICES PRIVATE LIMITED,**

*[Handwritten Signature]*  
9/15/17  
रजिस्ट्रार  
हरियाणा  
केन्द्रीय विश्वविद्यालय  
नॉट पाली  
- 123029

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*[Handwritten Signature]*  
Relops Services Private Limited

Page 5 of 7

Authorised Signatory

**FARIDABAD** and its associated companies, as the case may be, will take effective steps for implementation of this MoU, Any act on the part of **RELOPS SERVICES PRIVATE LIMITED, FARIDABAD** and its associated companies, after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension or this MoU.

4.2 Both Parties may terminate this MoU upon 30 calendar days' notice in writing, In the event of Termination; both parties have to discharge their obligations.


#### CLAUSE 5 RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that **CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH** and **RELOPS SERVICES PRIVATE LIMITED, FARIDABAD** are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

  
First Party  
रजिस्ट्रार  
हरियाणा केन्द्रीय विश्वविद्यालय  
गाँव - जाँट पाली  
जिला - महेन्द्रगढ़ - 123029

  
For Relops Services Private Limited  
Second Party  
Authorised Signatory

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdiction in the Courts of **Mahendergarh, Haryana.**

  
रजिस्ट्रार  
हरियाणा केन्द्रीय विश्वविद्यालय  
गाँव - जाँट पाली - 123029


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Relops Services Private Limited  
Page 6 of 7  
Authorised Signatory

AGREED:

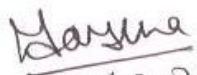
For CENTRAL UNIVERSITY OF  
HARYANA, MAHENDERGARH


For RELOPS SERVICES PRIVATE  
LIMITED, FARIDABAD

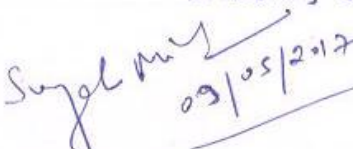
  
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रजिस्ट्रार  
केन्द्रीय विश्वविद्यालय  
गाँव - जाँट पाली  
जिला - महेंद्रगढ़ - 123029

  
Authorized Signatory  
For Relops Services Private Limited  
Authorised Signatory  
Mr. Abhimanyu Singhal  
CEO, Relops Services Pvt Ltd.  
Faridabad.

Name of Institution: CENTRAL UNIVERSITY OF HARYANA, MAHENDERGARH	Name of Institution: RELOPS SERVICES PRIVATE LIMITED, FARIDABAD
Address: CENTRAL UNIVERSITY OF HARYANA, Jant-Pali, Mahendergarh, Haryana	Address: 30 C, Level I, Pristine Mall, Sector-31, Faridabad, Haryana-121008
Contact Details: Sh. Ram Dutt, Registrar, Central University of Haryana, Jant-Pali, Mahendergarh Telephone: 01285- 249401	Contact Details: Mr. Abhimanyu Singhal, RELOPS SERVICES PRIVATE LIMITED, 30 C, Level I, Pristine Mall, Sector-31, Faridabad, Haryana-121008. Phone: +91-9999962299, +91-8882902888
E-mails: <a href="mailto:registrar@cuh.ac.in">registrar@cuh.ac.in</a>	E-mails: <a href="mailto:info@relops.in">info@relops.in</a>
Web: <a href="http://www.cuh.ac.in">www.cuh.ac.in</a>	Web: <a href="http://www.relops.in">www.relops.in</a>

  
09.05.2017  
Witness 1: (Dr. Aditya Saxena  
Director, DDUKK)

  
09.05.2017  
Witness 2: Dr. Rishi Kant  
Assistant Prof.,  
B.Voc. - Retail & Logistics  
Mgt., DDUKK

  
09/05/2017  
Witness 3:  
Dr. Suyash Mishra  
(Assistant Prof., B.Voc. - Retail & Logistics Mgt)  
DDUKK

Witness 4:

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**MHRD**  
**Department of Higher Education**

**Summary Record of discussions of the Seventh Project Approval Board(PAB) Meeting of the Pandit Madan Malaviya National Mission on Teachers and Teaching (PMMMNTT) held on 28<sup>th</sup> November, 2016**

The Seventh Project Approval Board (PAB) Meeting of the Pandit Madan Malaviya National Mission on Teachers and Teaching (PMMMNTT) was held under the Chairpersonship of Secretary (HE) on 28<sup>th</sup> November, 2016 at 2.30 PM in Conference Room, Shastri Bhavan, New Delhi to consider various proposals received from different universities/institutes for different components of the scheme. Secretary (SEL) could not attend the meeting and was represented by Shri Maneesh Garg, Joint Secretary, MHRD. The list of participants is at **Annexure I**.

2. At the outset of the meeting, Joint Secretary (Policy) welcomed the PAB members and the representatives of various universities/institutes.
3. The minutes of the Sixth PAB meeting held on 13 July, 2016 were confirmed.
4. The Chair informed the house that the PMMMNTT scheme was in the terminal year of the Twelfth Five Year Plan which will end in March 2017. As per the Ministry of Finance guidelines the sunset date for schemes launched in the Twelfth Five year Plan period will continue up to 31<sup>st</sup> March, 2020, coinciding with the 14<sup>th</sup> Finance Commission, subject to evaluation of scheme. Hence, all proposals which have been approved will continue to receive funding under the scheme subject to the continuation of scheme beyond 2017 after due evaluation.
5. Thereafter, the Chair invited the proposing institutions to make a presentation on the proposals submitted. A total of 9 proposals from the institutions were being considered in this PAB meeting as shown at **Annexure II**. Only 8 institutions were present in the PAB meeting. Ramanujan College, Delhi University was not present for the meeting.
6. The Seventh PAB Meeting considered the following proposals and their observation /comments are as below:

S. No	Name of the Proposing Institution	Component/(s) applied for	Decision of the PAB
1.	BHU ( <i>Revised</i> )	School of Education (SoE)	<b>Approved.</b> BHU will submit a written assurance that it will continue

			to support the activities initiated under the scheme even after the sunset date, thereby ensuring sustainability. <i>(Letter already received from VC, BHU.)</i>
2.	Sikkim University	School of Education (SoE)	<b>Not Approved.</b> Revised proposal with detailed action plan, implementation strategies, physical and financial phasing, deliverables and detailed cost break-up needs to be resubmitted.
3.	Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha	School of Education (SoE)	<b>Not Approved.</b> As a School of Education is already funded by UGC, it cannot draw funds under this scheme too.
4.	Central University of Haryana	School of Education (SoE)	<b>Approved.</b> Will submit recurring costs break up limited to Rs. 2.00 crore per year as per approved limits. In view of the sunset date, the revised phasing of expenditure limited to 2020 to be submitted. <i>(Revised recurring costs received.)</i>
5.	IIT Bombay	Teaching Learning Center (TLC) ICT	<b>Approved.</b> Initially, the focus must be on higher education and in later stage can take up the school sector. The centre will work in an integrated manner with AICTE for capacity building efforts of technical education teachers. In view of the sunset date, the revised phasing of expenditure limited to 2020 to be submitted.
6.	Dr. Harisingh Gour Vishwavidyalaya, Sagar <i>(Revised)</i>	Teaching learning Centre	<b>Approved.</b> In view of the sunset date, the revised phasing of expenditure limited to 2020 to be submitted.
7.	Mizoram University <i>(Revised)</i>	Faculty Development	<b>Not Approved.</b> Since it was a proposal for upgradation of the existing UGC's HRDC, the

		Centre	proposal needs to substantiate how quality capacity building activities are proposed to be undertaken.
8.	<b>Tezpur University</b>	Faculty Development Centre	<b>Not Approved.</b> The University has already been sanctioned a TLC and hence, the same institution is not given an FDC. They also have a HRDC of UGC. They were advised to examine the possibility for setting up a School of Education as all Central Universities should aim for it.

7. The meeting concluded with a Vote of Thanks to the Chair.

\*\*\*\*\*

**Annexure I****List of participants for Seventh PAB meeting**

S. No.	Name	Ministry / Department
1.	Shri Vinay Sheel Oberoi	Secretary (HE), MHRD (In-Chair)
2.	Dr. Jaspal Sandhu	Secretary, UGC
3.	Prof. J.B.G Tilak	Vice- Chancellor, NUEPA
4.	Prof. M.K. Sridhar	Formerly Dean, CBSMS, Bangalore University
5.	Sh. Sanjay Awasthi	Member Secretary, NCTE
6.	Prof. B.P. Bhardwaj	Head, DTE, NCERT
7.	Prof. Rajive Kumar	Advisor - I, AICTE
8.	Sh. Dipak Singh	Sc-'F', Meity
9.	Sh. Jagdish Singh	Senior Research Officer, NITI Aayog
10.	Sh. Maneesh Garg	JS (EE1), MHRD
11.	Sh. Rakesh Ranjan	JS, MHRD
12.	Shri Fazal Mahmood	DS (Finance), MHRD
13.	Dr. Shakila T. Shamsu	OSD (NEP), MHRD
14.	Shri M.K.Pandey	US(PN-II), MHRD

**List of institutional participants who attended the Seventh PAB Meeting**

S. No.	Name of the Proposing Institution	Name of Representative
1.	Banaras Hindu University, SOE	Prof. Anjali Bajpai
2.	Sikkim University, SOE	Dr. T.J.M.S. Raju
3.	Mahatma Gandhi Antarrashtriya Vishwavidyalaya, Wardha, SOE	Dr. Arbind K. Jha
4.	Central University of Haryana, SOE	Dr. Sarika Sharma
5.	IIT Bombay, Teaching Learning Center (TLC) ICT	Prof. Kannan Prof. Phatak
6.	Dr. Harisingh Gour Vishwavidyalaya, Sagar, Teaching learning Centre	Prof. Sanjay Sharma
7.	Mizoram University, Faculty Development Centre	Prof. Lalnundanga
8.	Tezpur University, Faculty Development Centre	Dr. Kishor Baruah

**Annexure II**

**PMMMNTT****List of Proposals for consideration in the 7<sup>th</sup> PAB Meeting to be held  
on 28<sup>th</sup> Nov.2016**

<b>S. No.</b>	<b>Name of the Proposing Institute</b>	<b>Component/(s) applied</b>
1.	BHU (Revised)	School of Education
2.	Sikkim University	School of Education
3.	Mahatma Gandhi Antarrashtriya Vishwavidyalaya	School of Education
4.	Central University of Haryana (Revised)	School of Education
5.	IIT Bombay	Teaching Learning Centre
6.	Ramanujan College, (Delhi University)	Teaching Learning Centre
7.	Dr. Harisingh Gour Vishwavidyalaya (Sagar)(Revised)	Teaching Learning Centre
8.	Mizoram University	Faculty Development Centre
9.	Tezpur University	Faculty Development Centre

Total number of Proposals: 9  
Total Number of Institutions: 9

Schools of Education- 4  
TLCs- 3  
FDCs-2



**11. Tentative cost of Items**

**Non-Recurring cost** : Rs. 525 Lakh  
 (Five Crore twenty five lakh only)  
**Recurring cost** : Rs. 200.00 Lakh per year approx.  
 (Two Crore per annum only)

**Items for Non-Recurring Cost = 525 Lakh (Five Crore twenty five lakh only)**

S.n	Items	Cost (in Lakh)
1	Civil Work (Interior of Offices, Smart Lecture Theater, Cubicles, Resource room, Seminar Hall, Conference Room etc.)	100
2	Multimedia Lab equipment's (Audio, Video, Lecture transmission, smart board, LED TV, LCD Projector, Printers, Photo-copier, Laptop etc.)	50
3	Dual Desk & Chair @Rs. 7000.00 X 1000	70
4	Teachers chair @ Rs.3000.00 X 98	2.94
5	Notice board @ Rs. 3000 X 35	1.05
6	White marker Board @ Rs. 4500 X 27	1.22
7	Almira's @ Rs. 11000.00 X 77	8.47
8	Book Rack @ Rs.5000 X 60	3
9	Computers with Table & Chair @ Rs. 70000.00 X 70	49
10	Sofa Set @ Rs. 40000.00 X 5	2
11	Office table @ Rs. 17500 X 50	8.75
12	Carpet @ Rs. 20000.00 X 20, Wall Scenery	4.17
13	Set up of Multipurpose hall with a capacity of 150 Seating	20
14	Tables Big = @ Rs. 20000.00 X 30	60
15	Library Furniture	10
16	Integrated Science lab	85
17	Other Labs and Resource Centre like Educational Psychology Lab etc.	40
18	Drinking Water Setup= Rs.80000.00 X 8	6.4
19	Fire Extinguisher	3
	<b>Total (Five Crore twenty four lakh fifty three thousand only)</b>	<b>525</b>

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**Items Recurring Cost = Rs. 200 Lakh per annum for three years**

S.n	Items	Cost (in Lakh)
1	Library Resources (Books, Journals, library software, CD/DVDs etc.)	25
2	Research and Development	35
3	Seminar/Conference/Workshop/Invited Lectures	40
4	Travel Related Expenses, Phone etc.	5
5	Computer Support and Pedagogy Support services, printing of booklets	25
6	Photocopier ink, cartridge, Stationary, etc.	25
7	Computer Software, Preparation of Audio-Visual, Internet, Wi-Fi, LAN, consumable lab items, and other items	45
8	Advertisement for educational purpose	5
9	Horticulture expenses	5
<b>Total (Two Crore only)</b>		<b>200</b>

Note: As per the requirement on ground realities the items can be re appropriated accordingly

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Annexure - VIII

**ORDINANCE No. XXIX**

**ORDINANCE RELATING TO PROGRAMMES LEADING TO THE AWARD OF  
BACHELOR OF TECHNOLOGY (B. Tech.) DEGREE**

**(Effective from the Academic Session 2016-17)**

**1. Definitions of Key Words:**

- 1.1 'Academic Year': Two consecutive (one odd + one even) semesters shall constitute one academic year.
- 1.2 'Choice-Based Credit System (CBCS)': The CBCS provides choice for the students to select course from the prescribed courses (Elective or soft-skill courses). It provides a 'cafeteria' approach in which the students can take courses of their choice, learn at their own pace, study additional courses and acquire more than the minimum required credits, and adopt an inter-disciplinary approach to learning.
- 1.3 'Course': Usually referred to as paper and is a component of a Programme. All courses need not carry the same weightage. Each course should define the learning objectives and the learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/industrial/ vocational training/viva/seminars/term papers/assignments/presentations/self-study work, etc., or a combination of some of these.
- 1.4 'Credit': A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work, per week.
- 1.5 'Credit Point': It is the product of the grade point and the number of credits for a course.
- 1.6 'Credit-Based Semester System (CBSS)': Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of the number of credits to be earned by the student.
- 1.7 'Cumulative Grade-Point Average (CGPA)': It is a measure for the cumulative performance of a student for cumulative semesters. The CGPA is the ratio of total credit points earned by a student in various courses in cumulative semesters to the sum of the total number of credits of all courses in these semesters. It shall be expressed up to two decimal places.
- 1.8 'Equivalence Committee': Equivalence of a course with some other course shall be decided by the equivalence committee. This committee shall consist of Deans of all the Schools and shall be headed by the Dean Academic Affairs. The Head of the Department(s) concerned shall also be its member(s).
- 1.9 'Grade Point': It is a numerical weightage allotted to each letter grade on a 10-point scale.
- 1.10 'Letter Grade': It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F, and Ab which means a letter grade assigned to a student on the basis of evaluation of a course on a ten point scale.
- 1.11 'Programme': An educational programme leading to the award of a Bachelor of Technology (B. Tech.) Degree.

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1.12 'Semester': Each Semester shall consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and the even semester from January to June. The credit-based semester system provides flexibility in designing curriculum and assigning credits based on the course contents and the hours of teaching.

1.13 'Semester Grade-Point Average (SGPA)': It is a measure of performance of the work done in a semester. It is the ratio of number of credit points secured by a student in various courses registered in a semester to the total number of course credits taken during that semester. It shall be expressed up to two decimal places.

1.14 'Transcript'/'Grade- Card' or 'Certificate': Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with the SGPA of that semester and the CGPA earned till that semester.

1.15 'University': University means the Central University of Haryana, Mahendergarh.

## 2. Eligibility for Admission:

2.1 Admission to first year / first semester Bachelor Degree in Technology shall be open to the students who have passed XII standard or equivalent examination conducted by CBSE or equivalent boards with minimum of 50% marks in aggregate. For the requisite qualifications earned from foreign countries, Equivalence certificate from the Association of Indian Universities (AIU) is mandatory. The matter of eligibility of the candidate shall be put up to the Equivalence Committee for its consideration and the decision of the Equivalence Committee shall be final.

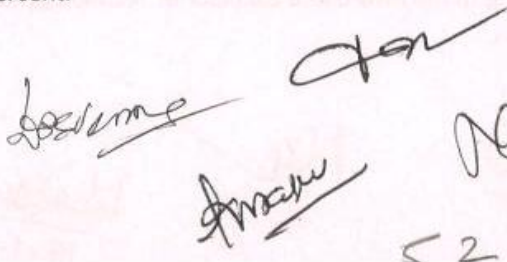
In addition to **Clause 2.1**, the student shall have secured not less than fifty (50) percent marks in the aggregate with Physics and Mathematics as compulsory subjects, along with any one of the following subjects, namely, Chemistry, Bio-technology, Computer Science, Biology and Electronics or as decided by the University from time to time:

"Provided, the minimum marks for the purpose of eligibility shall be forty-five (45) percent in the aggregate in XII standard in case of students belonging to the SC/ST and the OBC (non-creamy layer)/ differently candidates or as decided by the University from time to time. Provided further that, the student shall have studied and passed English as one of the subjects."

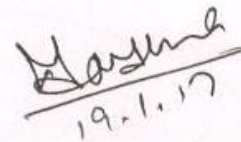
2.2 New admission to second year/third Semester Bachelor Degree in Technology (lateral entry) shall be open to the following categories of students:

### a) Diploma (Polytechnic) Holders

Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage marks in aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/ differently candidates, the minimum marks for eligibility shall be forty-five (45) percent.

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**3.3 Self-Study/Skill-based courses:** The self-study courses are optional, not mandatory. Being non-credit courses, the performance of students in these courses shall be indicated either as "satisfactory" or as "unsatisfactory", instead of the Letter Grade and this shall not be counted for the computation of the SGPA/CGPA.

**4. Mobility Options and Credit Transfers:**

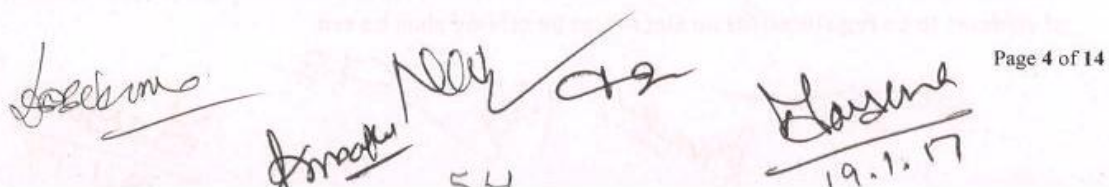
The student shall be permitted to opt inter-disciplinary and horizontal mobility and can take courses of his/her choice, learn at his/her pace, undergo additional courses, acquire more than the required credits, and adopt an interdisciplinary approach to learning.

- 4.1. A student can take the courses of any other university subject to equivalence of the respective course and availability of seats, following due administrative process and formal consent of the university/universities. The University shall constitute an 'Equivalence Committee' for the purpose as mentioned in the **Clause 1.8**.
- 4.2. A student availing inter-university mobility shall continue to be a bonafide student of the University, where he/she initially got admission and in case he/she earns credit from a different university, the credits earned shall be transferred to his/her parent University.
- 4.3. It shall be the responsibility of the student to assess the feasibility of vertical mobility (across universities) as it does not entitle the student to be exempted from any of the requisites (sessionals, attendance, assignments, end-semester examinations, programme duration, etc.) for completion of the programme.
- 4.4. The mobility option should not be interpreted as inter-university migration.
- 4.5. The mobility across the disciplines is also subject to availability of desired course (s), faculty, infrastructure and number of students (as fixed by the University/Department from time to time) opting that course.
- 4.6. The mobility shall be permissible from the 'Regular Mode' to the 'Regular Mode of learning' only, and cannot be replaced by Open/Distance mode in place of the regular mode.

**5. Credits:**

A credit defines the quantum of contents/syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, in each course, credits are assigned on the basis of the number of lectures/tutorials/laboratory work/field work and other forms of learning required for completing the contents in 15-week schedule. Two hours of laboratory work/field work is generally considered equivalent to 1 hour of lecture.

- (i) 1 credit = 1 hour of instruction per week (1 credit course = 15 contact hours of instruction per semester).
- (ii) 1 credit = 1 hour of tutorial per week.

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A core/elective course with practical component shall carry upto 6 credits while a core/elective course without practical component may shall up to 5 credits. However, a dissertation/ project work/field work etc. shall carry up to 32 credits (along with other core/elective courses); and a semester-long dissertation/project work/field work shall carry upto a maximum of 32 credits.

**6. Course Coding:**

For first two semesters in B.Tech. programmes, there are which have common courses, the course code shall consist of four alphabets; first two (BT) indicate B.Tech. and next two alphabets refer to the paper concerned, e.g. PH for physics. This shall be followed by three digits; the first refers to the semester and the next two refer to the paper concerned. For semesters third to eighth the code consists of four alphabet letters, the first two (BT) indicate B.Tech. and next two indicate particular branch or discipline for example, CE for civil engineering.

**7. Programme Duration and Span Period:**

- 7.1 The program shall be of four academic years' duration divided into eight semesters, each semester having duration of about 16 weeks. To compensate for the loss of studies due to delayed admissions or otherwise, requirement of contact hours shall be fulfilled by working extra on Saturdays and/or Sundays.
- 7.2 The calendar of events in respect of the programme of study shall be fixed by the University from time to time.
- 7.3 The examination in all programmes of study shall be conducted at the end of each semester for all the eight semesters.

**8. Faculty Advisor:**

The Department shall appoint Faculty Advisor for each student from amongst the members of the faculty. All faculty members of the department shall function as Faculty Advisors and shall have more or less equal number of students. The Faculty Advisor shall advise the student in planning the courses and render necessary support and guidance to him/her, as per the need.

**9. Course Registration:**

- 9.1. The registration for courses shall be the responsibility of the student. No student shall be allowed to pursue a course without registration. No student shall be granted any credits in the course, unless he/she has been registered for that course by the scheduled date.
- 9.2. Every student has to register in each semester (in consultation with his/her Faculty Advisor) for the courses he/she intends to undergo in that semester by applying in the prescribed proforma in triplicate, duly signed by him/her, the Faculty Advisor and the Head of the Department, within the date notified for the purpose by the University.

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9. Late registration may be permitted by the Head/In-Charge of the Department up to a maximum of two weeks after the commencement of the semester/last date of admission, on payment of late registration fee of Rs. 500/-.
- 9.4. A student shall register for a minimum of 20 credits and can register for a maximum of 30 credits in a semester, unless specified otherwise by the University for a programme of study/course.
- 9.5. Withdrawal from a course may be permitted up to two weeks from the date of Registration, provided the courses registered after withdrawal shall enable the student to earn a minimum of credits requirements specified for the particular semester. Withdrawal from a course may not be allowed for those who had late registration.
- 9.6. A student may be allowed by the Head/In-charge of the Department to add a course or substitute a course for another course of the same type for valid reasons with the consent of the Faculty Advisor, not later than two weeks from the date of commencement of the semester.
- 9.7. If a student registers himself/herself for more elective courses than those prescribed in the programme, while calculating the Semester/Cumulative Grade-Point Average, only the prescribed number of elective courses for the programme of study shall be counted in the descending order of the grades obtained by him/her.
- 9.8. The elective courses opted and registered by the student either from parent or any other department and attempted in the end semester examination shall have to be cleared. Such elective courses shall not be replaced. However, a student shall have the option of choosing an elective course from other departments irrespective of the semester in which the course is offered. For example; a student of odd/even Semester can opt an elective course of other department offered in any odd/even semester, respectively.

#### 10. Examination and Internal Assessment:

The internal assessment and the End-Semester examination shall have the weightage of 30% and 70%, respectively.

##### 10.1. Internal Assessment:

- 10.1.1 Internal Assessment shall be done on a continuous basis, taking into account the student's class room performance, completion of assignments and performance at the two compulsory sessional tests to be conducted in a semester. For the sake of uniformity, particularly for interdepartmental transfer of credits, all faculty members shall follow a uniform procedure of examination.
- 10.1.2. Internal Assessment Test 1 shall be conducted around the sixth week of the semester out of the syllabi covered till then.
- 10.1.3. Internal Assessment Test 2 shall be held around the twelfth week out of the syllabi covered between the seventh and the twelfth week.

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10.1.4. For conducting the Internal Assessment, one or more assessment tools, such as written tests, assignments, oral quizzes, paper presentation, laboratory work, etc., suitable to the course may be employed.

10.1.5. The Internal Assessment for theory shall consist of the following components with marks indicated against each:

(i) Attendance	5 marks
Below 75%	Nil
75% to <80%	1 mark
80 % to <85%	2 marks
85% to <90%	3 marks
90% to <95%	4 marks
95% to 100 %	5 marks
(ii) Assignments/Presentations and Class Participation	5 marks
(iii) Internal Assessment Test-1	10 marks
(iv) Internal Assessment Test-2	10 marks

The criteria shall be made known to the students at the commencement of each semester.

For practical examination, 70 percent of the marks shall be awarded through an end-semester practical examination and remaining 30 percent of the marks shall consist of internal assessment to be awarded by the concerned faculty member (s) of the Department concerned. Maximum 5 marks to be awarded for attendance of students (same as mentioned in case of internal assessment for theory examination).

10.1.6. The Head/In-charge of the Department may allow a student to repeat one sessional test, if his/her application in this regard is considered as genuine on valid reasons.

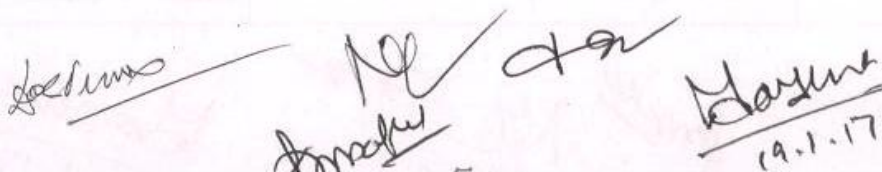
10.1.7. A student is required to secure a minimum of 'P' grade in the Internal Assessment and in the End-Semester examinations in the aggregate. However, he/she shall have to pass the practical examination separately, with a minimum of 'P' grade.

#### 10.2. End-Semester Examination:

10.2.1. The End-semester Examinations covering the entire syllabus prescribed for the course and carrying 70% of weightage, shall be conducted by the Examination Branch of the University, in consultation with the Head of the Department.

10.2.2. The Examiners or Board of Examiners shall be appointed for each course by the Controller of Examination (COE) on recommendation of Board of Studies of the Department concerned.

10.2.3. The distribution of weightage for the valuation of semester-long project work/ dissertation shall be as follows:

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Page 7 of 14

- Periodic presentation : 30%
- Project Report : 40%
- Viva voce : 30%

Or

as decided by the Board of Studies of the Department concerned in accordance with the guidelines issued by the regulatory bodies, if any.

**10.2.4.** The hall ticket/admit card shall be issued to the student on the recommendation of the Head of the Department, subject to the following conditions:

- (i) Fulfilling the requirement of attendance as prescribed, and,
- (ii) Submission of a "No dues" certificate in the prescribed form.

**10.3. Letter Grades and Grade-Points:**

An absolute grading system shall be adopted to grade the students.

**10.3.1.** Under the absolute grading system, marks shall be converted to grades based on pre- determined class intervals.

**10.3.2.** In the End-semester theory or practical examinations, the examiner shall award the marks and those marks shall be further converted into Grades/Grade points by the examination branch in accordance with the provisions of this Ordinance.

**10.3.3.** The detailed Marks Sheet issued at the end of the semester or the programme shall carry marks/percentage and equivalent grades both.

**10.3.4.** The University shall adopt the 10-point Grading System, with the Letter-Grades as specified below:

Letter Grade	Grade Point (SGPA/CGPA)	Range of Grade Point (SGPA/CGPA)	Class Interval (in %)
O (Outstanding)	10	Above 9 to 10	Above 90 and upto 100
A+ (Excellent)	9	Above 8 to 9	Above 80 and upto 90
A (Very Good)	8	Above 7 to 8	Above 70 and upto 80
B+ (Good)	7	Above 6 to 7	Above 60 and upto 70
B (Above Average)	6	Above 5 to 6	Above 50 and upto 60
C (Average)	5	Above 4.5 to 5	Above 45 and upto 50
P (Pass)	4	4 to 4.5	Above 40 upto 45
F (Fail)	0		Less than 40
Ab (Absent)	0		Absent

Page 8 of 14

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**Note:**

- (i) F= Fail; the students graded with 'F' in a programme or course shall be required to re-appear in the examination. However, the students appearing in their final Semester Examination, may be permitted to appear in the reappear papers of the preceding odd semesters.
- (ii) The minimum qualifying marks for a course or programme shall be 40% (i.e., 'P'grade).
- (iii) The students shall have to qualify at the Internal Assessment and the End-Semester examinations in the aggregate, and in the practical examinations, separately.
- (iv) There shall be rounding off of SGPA/CGPA up to two decimal places.
- (v) The SGPA/CGPA obtained by a student shall be out of a maximum of 10 points.
- (vi) In order to be eligible for the award of the relevant UG degree of the University, a student must obtain CGPA of 4.00 at the end of the programme.
- (vii) The student who is otherwise eligible for the award of the degree/diploma but has secured a CGPA of less than 4.00 at the end of the permissible period of semesters may be allowed by the Department concerned to repeat the same course(s) or other courses of the same type in lieu thereof in the extra semesters provided in **Clause 7** on "Programme Duration and Span Period".
- (viii) The Cumulative Grade-Point Average (CGPA) obtained by a student shall be classified into the following division/Class:

CGPA	Class/ Division
Above 9 and upto 10	Outstanding
Above 8 and upto 9	First Class (With Distinction)
Above 6 and upto 8	First Class
Above 5.5 upto 6	High-Second Class
Above 5 upto 5.5	Second Class
Above 4 upto 5	Third Class

**10.4. Setting of Question Papers and Evaluation:**

**10.4.1.** The question papers for the End-Semester theory examinations for the first and second semesters shall be common for all the branches of B.Tech.

**10.4.2(i)** The question papers for the End-Semester theory examinations for the first and second semesters shall be set and evaluated by internal faculty members who are teaching that particular course. However, for the End-Semester theory examinations for the third to eight semesters of various branches of B.Tech. papers shall be set and evaluation of answer books shall be done by the examiners (Internal as well as External ordinarily in the ratio of 50:50) out of the Panel of Examiners recommended by the Board of Studies of the Department concerned on the basis of their expertise/ specialization.

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10.4.2(ii) **Moderation of Question Papers:** In the case of unavailability of external examiners, the Vice-Chancellor may allow the setting and evaluation to be done by the internal examiners only.

The question papers shall be moderated by a Board of Moderators to be appointed by the Controller of Examinations out of the panel drawn by Head/In-charge of the concerned department.

10.4.3. In the case of the practical examination of the courses, the assessment shall be jointly undertaken by the internal and external examiners. For the assessment of practical component, half of the examiners in the team shall be invited from outside the University from amongst the panel of examiners (ordinarily not below the rank of Associate Professor) approved by the competent authority.

10.4.4. In case of the Project reports, Thesis and Dissertation, the assessment shall be jointly carried out by the internal and external examiners. External examiners shall be invited from amongst the panel of examiners (ordinarily not below the rank of Associate Professor) approved by the competent authority.

10.4.5. The result of the students shall be subject to moderation by a Board of Moderators appointed by the University for each programme/course.

**10.4.6. Pattern of Question Papers in End-Semester Examinations:**

(a) Question No. 1 shall consist of short-answer type questions of specified word-length from all the units without any choice. The questions shall be set in such a manner that they cover all the units of the syllabus.

(b) the students shall have to attempt four more questions selecting one question from each unit and there shall be internal choice for each question.

**10.5. Re-appear Examination/Improvement of Grades:**

The students failing to score minimum grade required to qualify a course/programme may be allowed to re-appear in those papers where they could not score 'P' grade in the extra semesters provided in Clause 7 with the following provisions:

10.5.1. A student securing 'F' Grade in a course shall be permitted to repeat/ reappear in the End-Semester Examination of the Course for a maximum of three times, i.e., a student with arrears on account of 'F' Grade, shall be permitted to repeat / reappear in the End Semester Examination for a maximum of three times (including the first appearance), along with the subsequent End Semester Examinations.

10.5.2. If a student secures "F" Grade in a Project Work / Project Report/ Dissertation / Field Work Report /Training Report, he/she shall be required to resubmit the revised Project Work / Project Report/ Dissertation / Field Work Report / Training Report etc. as required by the evaluator(s).

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Provided further that a student shall be permitted to re-submit the Project Report / Dissertation / Field Work Report/ Training Report for a maximum of three times (including the first submission).

**10.5.3.** Such students may avail the chance to re-appear only within the span period of the programme.

**10.5.4.** The Re-appear examination of even semesters shall be conducted with the end-semester examinations of even semesters and similarly examinations of odd semesters shall be conducted, with the end-semester examinations of the odd semesters. However, a student in the final semester is allowed to re-appear in the courses of both the odd and even semesters.

**10.5.5.** A 'Re-appear' examination shall be based on the syllabi of the course/programme in force at the time of initial registration to the course/programme.

**10.5.6.** A student who has got the migration certificate issued from the university shall not be allowed to re-appear at any examination.

#### **10.6. Revaluation/Re-checking:**

A student may apply for revaluation/rechecking of his/her answer scripts within thirty days of the declaration of the result.

**10.6.1.** For revaluation/re-checking of the answer scripts, a student shall have to apply on the prescribed form available on the University website or the Examination Branch of the University, along with the original Detail Marks Certificate or the copy of the result sheet and a Fee for each Course/Paper as prescribed by the University from time to time.

**10.6.2.** (a) If after the first revaluation, the difference of the original marks and revaluated marks is up to plus or minus 5% of the maximum marks of the paper, there shall be no change in the marks originally scored by the student.

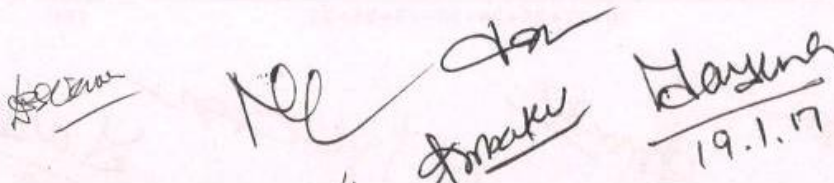
(b) If after the first revaluation, the difference of the original marks and re-evaluated marks is more than 5% and less than 10%, the average of the two scores shall be considered as final score and the result shall be revised accordingly.

(c) If after the first revaluation, the difference comes to more than plus or minus 10% of the maximum marks of the paper, the answer script shall be revaluated by a third examiner.

(d) After the second revaluation, the average of the *nearest* two awards/marks shall be taken as final and the result shall be revised accordingly.

#### **10.7 Minimum Credit requirements:**

The credit requirements for the B.Tech. Degree programme, shall be 200 credits ( $\pm 8$  Credits), including a minimum of 28 credits from elective courses (of which at least 8 credits shall be from elective courses of the other Departments).

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## 11. Computation of SGPA and CGPA

The University shall follow the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- 11.1. The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses to the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i^{th}$  course and  $G_i$  is the grade point scored by the student in the  $i^{th}$  course.

- 11.2. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i^{th}$  semester and  $C_i$  is the total no. of credits in that semester.

- 11.3. The SGPA and CGPA shall be rounded off to 2 decimal points.

## 12. Illustration of the Computation of SGPA and CGPA

### 12.1. Illustration of Computation

Course	Credits	Grade	Grade-Point	Credit-Point
Course I	3	A	8	3 x 8 = 24
Course II	4	B+	7	4 x 7 = 28
Course III	3	B	6	3 x 6 = 18
Course IV	3	O	10	3 x 10 = 30
	Total credits for the semester =13			Total credits points earned =100

Thus, SGPA= 100/13= 7.69.

### 11.2 Illustrations for computing CGPA:

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Semester VII	Semester VIII
Credit: 20	Credit: 22	Credit: 25	Credit: 26	Credit: 26	Credit: 25	Credit: 25	Credit: 25
SGPA: 6.9	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0	SGPA: 6.3	SGPA= 8.0	SGPA= 8.5	SGPA= 8.0

$$CGPA = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6 + 26 \times 6.3 + 25 \times 8 + 25 \times 8.5 + 25 \times 8}{20 + 22 + 25 + 26 + 26 + 25 + 25} = \frac{1381.9}{194} = 7.12$$

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 3. *12*  
 4. *12/17*  
 5. *12/17*

Note: Formula to calculate percentage from CGPA/SGPA= CGPA or SGPA×10; and formula to calculate percentage to CGPA or SGPA = Percentage/10. In case of example mentioned in Table 12.2, the percentage of CGPA =  $7.12 \times 10 = 72.1$ .

**11.3. Transcript (Format):** Based on the above, letter grades, grade points, SGPA, and the CGPA, the Transcripts/Detail Marks Certificates (DMCs) shall be issued to the candidates for each semester and a consolidated transcript indicating the performance in all the semesters. The percentage of marks shall be reflected in the DMC of the final semester on the basis of the CGPA.

**12. Removal of Student Name from the Programme:**

**12.1.** The name of a student falling under any one of the following categories shall be stand removed from the rolls of the University:

- (a) A student who has failed to fulfil the minimum grade-point requirements prescribed for the programme during the span period of the programme;
- (b) A student who has already exhausted the maximum duration allowed for completion of the Programme and has not fulfilled the requirements for the award of the degree / diploma;
- (c) A student who is found to be involved in misconduct, forgery, indiscipline or any other objectionable conduct, upon recommendation of the Discipline Committee/ Proctorial Board; and
- (d) A student who has failed to attend the classes as stipulated under relevant Ordinance.

**13. Eligibility for Promotion**

**13.1** There shall not be any restriction for promotion from an odd semester to the next even semester, provided the student has fulfilled the attendance requirement.

**13.2** A student shall be eligible for promotion from an even semester to the next odd semester (i.e. of the next academic year) if the student has not failed in more than four heads (papers) of passing of the immediately preceding two semesters and has passed in all the subjects of all the lower semester examinations. A theory or practical shall be treated as a head of passing.

**Illustrations**

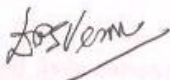
- a. A student seeking promotion to 3<sup>rd</sup> semester should not have failed in more than 4 papers of passing of first and second semesters taken together.
- b. A student seeking eligibility to 5<sup>th</sup> semester should have passed in all the subjects of 1<sup>st</sup> and 2<sup>nd</sup> semesters and should not have failed in more than 4 papers of third and fourth semesters taken together.
- c. A student seeking eligibility to 7<sup>th</sup> semester should have passed in all the subjects up to 4<sup>th</sup> semester and should not have failed in more than 4 papers of 5<sup>th</sup> and 6<sup>th</sup> semesters taken together.
- d. A student shall be declared to have passed the programme of study and award of the degree if he/she has secured the required credits with at least 'P' grade.

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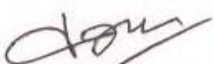
**Miscellaneous**

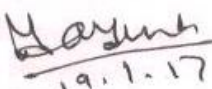
**14.1.** For any programme approved by the Academic Council, if a regulation is issued by the Academic Council, which is at variance with the provisions of this Ordinance, then the Ordinance shall prevail.

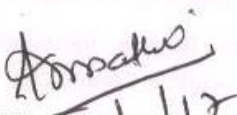
**14.2. Notwithstanding anything stated in this Ordinance, for any unforeseen issue arising, and not covered by this Ordinance, or in the event of any difference in interpretation, the Vice-Chancellor may take an appropriate decision.**

  
Prof. D. P. S. Verma

  
Prof. Nawal Kishore 19/11

  
Dr. Kashayap Dubey

  
Dr. Aditya Saxena 19.1.17

  
Dr. Virendra Kumar 19/1/17







# हरियाणा केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

Annexure-IX

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123029

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123029

## MINUTES OF THE MEETING OF THE COMMITTEE

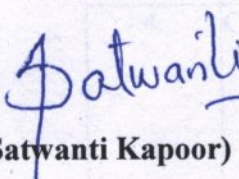
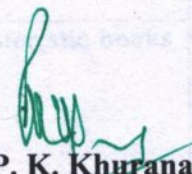
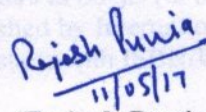
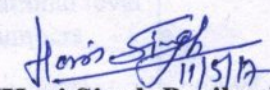
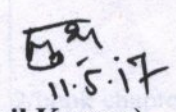
The meetings of the Sub-Committee duly constituted to examine the recommendations of the Main Committee as well as screening guidelines for recruitment of teaching staff and to submit its final recommendations, held on 06-05-2017 and 11-05-2017, at the Transit Office of Central University of Haryana (Site No. 3113, Opposite H. No. T-25/8, DLF – III, Sector – 24, Gurugram, Haryana – 122010).

The following members were present:

- 1. Prof. Satwanti Kapoor** - In Chair  
Department of Anthropology  
University of Delhi, Delhi
- 2. Dr. P. K. Khurana** - Member  
Principal  
Shaheed Bhagat Singh College (Evening)  
University of Delhi, Delhi
- 3. Dr. Rajesh Punia** - Member  
Associate Professor  
M. D. University, Rohtak
- 4. Sh. Hari Singh Parihar** Member  
Deputy Registrar  
Central University of Rajasthan
- 5. Sh. Sunil Kumar** - Member Secretary  
Deputy Registrar  
Central University of Haryana

Dr. S. K. Garg, Principal, D. D. U. College, Delhi could not attend the meetings due to his prior preoccupations.

The Guidelines for screening /shortlisting of candidates for appointment to the posts of Assistant Professor, Associate Professor and Professor under various School/Department including School of Engineering & Technology and School of Education, Central University of Haryana, were deliberated upon and the recommendations are Annexed (**Annexure – I**).

 (Satwanti Kapoor)  (P. K. Khurana)  (Rajesh Punia)  (Hari Singh Parihar)  (Sunil Kumar)

## CENTRAL UNIVERSITY OF HARYANA

**Suggestive Criteria for the appropriate weightage for selection of Assistant Professor**

**(Other than Education, Engineering & Technology)**

A		Academic Record		Marks
1	UG			4
	1. UG 60 % and above			4
	2. UG 50 % and < 60 %			2
2	PG			6
	1. Gold Medallist in PG			2
	2. PG marks 70 % and more			4
	3. PG marks 60 % and < 70 %			3
4. PG marks 55 % (50 % in case of reserved categories) and < 60 %			1	
3	M.Phil.			3*
4	Ph.D.			10*
5	UGC/ CSIR/ ICAR/ ICMR/ equivalent			5
	1. NET-JRF			5
	2. NET or equivalent			3
<b>TOTAL MARKS (A)</b>				<b>25</b>
B		Research Performance		
	Publication Category	Publication Type	First and/or Corresponding or sole author/ editor (Marks)	Co-author/ co-editor (Marks)
1.	Research paper/ review article/ Conference Proceeding	Recognized and Reputed refereed Journal as Notified by UGC with ISBN/ISSN numbers	5/paper	3/paper
		Conference proceedings as full length papers etc. (Abstracts not to be included in related area/subject)	2/paper	1/paper
2.	Books-Authored	Subject Books (in related area/ subject) by International/National level publishers/State & Central Govt. Publications with ISBN/ISSN numbers	8/book	6/book
3.	Books-Edited	Edited Books/ Journals (in related area/subject) by International/ National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	6/book	4/book
4.	Chapter(s)in books	Chapters in books (in related area/ subject) published by International/ National level publishers with ISBN/ISSN numbers	4/book chapter	2/book chapter

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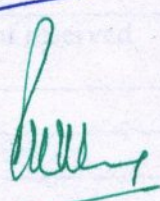
*Rajesh Punia*

*Hari Singh*

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5.	<b>Books/Articles translated and published</b>	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	4/book 2/article	2/book 1/article
6.	<b>Book review/ Popular article/ Newspaper article (in related area/ subject)</b>	Book review/ Popular article in newsletter of learned bodies/ societies/Newspaper article (all in related area/subject)	2/article	1/article
<b>TOTAL MAXIMUM MARKS (B)</b>			<b>25</b>	
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>		<b>30</b>	
<b>D</b>	<b>Interview Performance (D)</b>		<b>20</b>	
<b>Weightage for Selection (A + B + C + D)</b>			<b>100</b>	

\* A maximum of 10 points shall be awarded for qualifications at Sl. Nos. A.3 & A.4 taken together.

*Patwari*      *Rajesh Punia*      *Harin Singh*      *11.5.17*  


## CENTRAL UNIVERSITY OF HARYANA

### Suggestive Criteria for the appropriate weightage for selection of Assistant Professor (Education)

A	Academic Record	Marks		
1	<b>B.Ed./B.El. Ed.</b>	2		
	1. UG 60 % and above	2		
	2. UG 50 % and < 60 %	1		
2	<b>Master Degree in Arts/Humanities/Sciences/Commerce/Education</b>	8		
	1. Gold Medallist in any Master Degree	2		
	2. Master Degree except Education	3		
	a) PG marks 70 % and more	3		
	b) PG marks 60 % and < 70 %	2		
	c) PG marks 55 % (50 % in case of reserved categories) and < 60 %	1		
	3. Master Degree in Education	3		
	a) PG marks 70 % and more	3		
	b) PG marks 60 % and < 70 %	2		
	c) PG marks 55 % (50 % in case of reserved categories) and < 60 %	1		
3	<b>M.Phil.</b>	3*		
4	<b>Ph.D. (Education)</b>	10*		
5	<b>UGC NET / NET-JRF equivalent</b>	5		
	1. NET-JRF	5		
	2. NET or equivalent	3		
<b>TOTAL MARKS (A)</b>		<b>25</b>		
<b>B</b>	<b>Research Performance</b>			
	<b>Publication Category</b>	<b>Publication Type</b>	<b>First and/or Corresponding or sole author/ editor (Marks)</b>	<b>Co-author/ co-editor (Marks)</b>
1.	<b>Research paper/ review article/ Conference Proceeding</b>	Recognized and Reputed refereed Journal as Notified by UGC with ISBN/ISSN numbers	5/paper	3/paper
		Conference proceedings as full length papers etc. (Abstracts not to be included in related area/subject)	2/paper	1/paper
2.	<b>Books-Authored</b>	Subject Books (in related area/ subject) by International/National level publishers/State & Central Govt. Publications with ISBN/ISSN numbers	8/book	6/book
3.	<b>Books-Edited</b>	Edited Books/ Journals (in related area/subject) by International/ National level publishers/State and Central Govt.	6/book	4/book

Dalewanti

Rajesh Punia

Harish Singh

11.5.17

		Publications with ISBN/ISSN numbers		
4.	<b>Chapter(s) in books</b>	Chapters in books (in related area/ subject) published by International/ National level publishers with ISBN/ISSN numbers	4/book chapter	2/book chapter
5.	<b>Books/Articles translated and published</b>	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	4/book 2/article	2/book 1/article
6.	<b>Book review/ Popular article/ Newspaper article (in related area/ subject)</b>	Book review/ Popular article in newsletter of learned bodies/ societies/Newspaper article (all in related area/subject)	2/article	1/article
<b>TOTAL MAXIMUM MARKS (B)</b>			<b>25</b>	
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>		<b>30</b>	
<b>D</b>	<b>Interview Performance (D)</b>		<b>20</b>	
<b>Weightage for Selection (A + B + C + D)</b>			<b>100</b>	

\* A maximum of 10 points shall be awarded for qualifications at Sl. Nos. A.3 & A.4 taken together.

*Datwanti*

*Rajesh Punia*

*Haris Singh*

*11-5-12*

*[Signature]*

## CENTRAL UNIVERSITY OF HARYANA

### Suggestive Criteria for the appropriate weightage for selection of Assistant Professor (Engineering & Technology)

A		Academic Record		Marks
1	B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech.			4
	B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech. 70 % and above			4
	B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech. 60 % and < 70 %			2
2	PG (M.Tech./ME or equivalent degree in Engineering & Technology)			6
	1. Gold Medallist in PG			2
	2. PG marks 70 % and more			4
	3. PG marks 60 % and < 70 %			3
3	Ph.D.			10
4	GATE /UGC NET/NET JRF/ CSIR equivalent			5
	1. NET-JRF			5
	2. GATE OR NET OR EQUIVALENT			3
<b>TOTAL MARKS (A)</b>				<b>25</b>
B		Research Performance		
	Publication Category	Publication Type	First and/or Corresponding or sole author/ editor (Marks)	Co-author/ co-editor (Marks)
1.	Research paper/ review article/ Conference Proceeding	Recognized and Reputed refereed Journal as Notified by UGC with ISBN/ISSN numbers	5/paper	3/paper
		Conference proceedings as full length papers etc. (Abstracts not to be included in related area/subject)	2/paper	1/paper
2.	Books-Authored	Subject Books (in related area/ subject) by International/National level publishers/State & Central Govt. Publications with ISBN/ISSN numbers	8/book	6/book
3.	Books-Edited	Edited Books/ Journals (in related area/subject) by International/ National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	6/book	4/book
4.	Chapter(s)in books	Chapters in books (in related area/ subject) published by International/ National level publishers with ISBN/ISSN numbers	4/book chapter	2/book chapter

*Satwanti*

*Rajesh Kumar*

*Haris Singh*

*11.5.17*

5.	<b>Books/Articles translated and published</b>	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	4/book 2/article	2/book 1/article
6.	<b>Book review/ Popular article/ Newspaper article (in related area/ subject)</b>	Book review/ Popular article in newsletter of learned bodies/ societies/Newspaper article (all in related area/subject)	2/article	1/article
<b>TOTAL MAXIMUM MARKS (B)</b>			<b>25</b>	
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>		<b>30</b>	
<b>D</b>	<b>Interview Performance (D)</b>		<b>20</b>	
<b>Weightage for Selection (A + B + C + D)</b>			<b>100</b>	

*Jatwanti* *Rajesh Punia*

*Haris Singh*

*11.5.17*

*[Signature]*

**CENTRAL UNIVERSITY OF HARYANA**

**Suggestive Criteria for the appropriate weightage for selection of Associate Professor & Professor  
(Engineering & Technology)**

Sl. No.	Criteria	Associate Professor	Professor
<b>A</b>	<b>Academic Record</b>	<b>Marks</b>	<b>Marks</b>
1	<b>B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech.</b>	2	2
	(B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech.) Marks 70 % and above	2	2
	(B.Tech./B.E./M.Sc./MCA or other qualifying degree for admission in M.Tech.) Marks 60 % and < 70 %	1	1
2	<b>PG (M.Tech./ME or equivalent degree in Engineering &amp; Technology)</b>	4	4
	1. Gold Medalist in PG	1	1
	2. PG marks 70 % and more	3	3
	3. PG marks 60 % and < 70 %	2	2
3	<b>Ph.D.</b>	10	10
4	<b>UGC NET/ NET - JRF equivalent</b>	4	4
	1. NET-JRF	4	4
	2. GATE or NET or EQUIVALENT	3	3
<b>TOTAL MARKS (A)</b>		20	20
<b>B</b>	<b>Total Marks based on Research performance (B)</b>	40 (The API score will be multiplied by 0.04 subject to maximum of 40 points)	40 (The API score will be multiplied by 0.025 subject to maximum of 40 points)
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>	20	20
<b>D</b>	<b>Interview Performance (D)</b>	20	20
<b>Weightage for Selection (A + B + C + D)</b>		100	100

*Satwanti*

*Rajesh Puri*  
11/05/17

*Hari Singh*

*Hg*  
11.5.17



**CENTRAL UNIVERSITY OF HARYANA**

**Suggestive Criteria for the appropriate weightage for selection of Associate Professor & Professor  
(Other than Education, Engineering & Technology)**

Sl. No.	Criteria	Associate Professor	Professor
<b>A</b>	<b>Academic Record</b>	<b>Marks</b>	<b>Marks</b>
1	<b>UG</b>	<b>2</b>	<b>2</b>
	1. UG 60 % and above	2	2
	2. UG 50 % and < 60 %	1	1
2	<b>PG</b>	<b>4</b>	<b>4</b>
	1. Gold Medalist in PG	1	1
	2. PG marks 70 % and more	3	3
	3. PG marks 60 % and < 70 %	2	2
	4. PG marks 55 % (50 % in case of reserved categories) and < 60 %	1	1
3	<b>M.Phil.</b>	<b>3*</b>	<b>3*</b>
4	<b>Ph.D.</b>	<b>10*</b>	<b>10*</b>
5	<b>UGC/ CSIR/ ICAR/ ICMR/ equivalent</b>	<b>4</b>	<b>4</b>
	1. NET-JRF	4	4
	2. NET OR EQUIVALENT	3	3
<b>TOTAL MARKS (A)</b>		<b>20</b>	<b>20</b>
<b>B</b>	<b>Total Marks based on Research performance (B)</b>	<b>40</b> (The API score will be multiplied by 0.04 subject to maximum of 40 points)	<b>40</b> (The API score will be multiplied by 0.025 subject to maximum of 40 points)
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>	<b>20</b>	<b>20</b>
<b>D</b>	<b>Interview Performance (D)</b>	<b>20</b>	<b>20</b>
<b>Weightage for Selection (A + B + C + D)</b>		<b>100</b>	<b>100</b>

\* A maximum of 10 points shall be awarded for qualifications at Sl. Nos. A.3 & A.4 taken together.

*Haris Singh*

*Rajesh Punia*

*Jatwanti*

*11.5.18*

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**CENTRAL UNIVERSITY OF HARYANA**

**Suggestive Criteria for the appropriate weightage for selection of  
Associate Professor & Professor  
(Education)**

Sl. No.	Criteria	Associate Professor	Professor
<b>A</b>	<b>Academic Record</b>	<b>Marks</b>	<b>Marks</b>
<b>1</b>	<b>UG (B.Ed./ B.El. Ed.)</b>	<b>2</b>	<b>2</b>
	1. UG 60 % and above	2	2
	2. UG 50 % and < 60 %	1	1
<b>2</b>	<b>PG {M.Ed./M.A. (Education)}</b>	<b>4</b>	<b>4</b>
	1. Gold Medalist in PG	1	1
	2. PG marks 60 % and more	3	3
	3. PG marks 55 % and < 60 %	2	2
<b>3</b>	<b>M.Phil.</b>	<b>3*</b>	<b>3*</b>
<b>4</b>	<b>Ph.D.</b>	<b>10*</b>	<b>10*</b>
<b>5</b>	<b>UGC NET/ NET - JRF equivalent</b>	<b>4</b>	<b>4</b>
	1. NET-JRF	4	4
	2. NET OR EQUIVALENT	3	3
<b>TOTAL MARKS (A)</b>		<b>20</b>	<b>20</b>
<b>B</b>	<b>Total Marks based on Research performance (B)</b>	<b>40</b> (The API score will be multiplied by 0.04 subject to maximum of 40 points)	<b>40</b> (The API score will be multiplied by 0.025 subject to maximum of 40 points)
<b>C</b>	<b>Assessment of Domain Knowledge and Teaching Skill (C)</b>	<b>20</b>	<b>20</b>
<b>D</b>	<b>Interview Performance (D)</b>	<b>20</b>	<b>20</b>
<b>Weightage for Selection (A + B + C + D)</b>		<b>100</b>	<b>100</b>

\* A maximum of 10 points shall be awarded for qualifications at Sl. Nos. A.3 & A.4 taken

*Rajesh Kumar*

*Harish Chandra*

*Patelwala*

*11-5-17*

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## CENTRAL UNIVERSITY OF HARYANA

### **Guidelines for Screening/Shortlisting of candidates for appointment to the post of Assistant Professor in the University.**

In order to restrict the number of candidates to be called for interview so as to enable the Selection Committee to have a comprehensive assessment of the candidates, applications received for the faculty position shall be screened on the basis of the academic and other credentials of the candidates through the following criteria:

For the post of Assistant Professor, the criteria for evaluation of candidates for determining their eligibility for shortlisting shall be based on a 100 point scale. The distribution of points will be as follows:

#### **(I)- A Academic Qualifications for University Departments (Except Engineering & Technology and Education) – Maximum 47 points**

Sl. No.	Examination	Category I ( $\geq 60\%$ )	Category II ( $> 50\%$ but $< 60\%$ )
1.	Under-Graduate	10	7
2.	Post-Graduate	15	11 (55% eligibility)
3.	M.Phil./PG Degree in Professional Courses such as LLM., M.Tech., M.V.Sc., M.D. (in relevant subject)		5*
4.	Ph.D.		17*
5.	NET or equivalent / NET-JRF		3/5

- \* A maximum of 17 points shall be awarded for qualifications at Sl. Nos. 3 & 4 taken together.
- In case of integrated course/programme, the points shall be awarded for both the degrees covered under the course/programme as per the entitlement above.

#### **(I)- B Academic Qualifications for University Departments (Engineering and Technology) - Maximum 47 points**

Sl. No.	Examination	Category I ( $\geq 70\%$ )	Category II ( $\geq 60\%$ but $< 70\%$ )
1.	B.Tech/BE/M.Sc./MCA or other qualifying degree for admission in M.Tech	10	7
2.	M.Tech/ME or equivalent degree in Engg & Technology	15	11
3.	Ph.D.		17
4.	(GATE or NET or equivalent) / NET-JRF		3 / 5

- In case of integrated course/programme, the points shall be awarded for both the degrees covered under the course/programme as per the entitlement above.

Rajesh Punia  
11/05/17

Haris Singh  
11/5/17

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(I) - C Academic Qualifications for University Departments (Education) - Maximum 47 points

Sl. No.	Examination		Category I (≥ 60%)	Category II (≥ 55% but < 60%)
1.	Under-Graduate	B.Ed./B.El. Ed.	10	7
2.	Post-Graduate	MA/M.Sc./M.Com.	5	4
		M.Ed./M.A. (Education)	10	7
3.	M.Phil.(Education)		5*	
4.	Ph.D. (Education)		17*	
5.	NET or equivalent / NET-JRF (Education)		3/5	

\* A maximum of 17 points shall be awarded for qualifications at Sl. Nos. 3 & 4 taken together.

- In case of integrated course/programme, the points shall be awarded for both the degrees covered under the course/programme as per the entitlement above.

(II) Research Publications (for University Departments) - Maximum 33 points

	Publication Category	Publication Type	First and/or Corresponding or sole author/ editor	Co-author/ co-editor
1.	Research paper/ review article/ Conference Proceeding	Recognized and Reputed refereed Journal as Notified by UGC with ISBN/ISSN numbers	5/paper	3/paper
		Conference proceedings as full length papers etc. (Abstracts not to be included in related area/subject)	2/paper	1/paper
2.	Books-Authored	Subject Books (in related area/ subject) by International/National level publishers/State & Central Govt. Publications with ISBN/ISSN numbers	8/book	6/book
3.	Books-Edited	Edited Books/ Journals (in related area/subject) by International/ National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	6/book	4/book
4.	Chapter(s) in books	Chapters in books (in related area/ subject) published by International/ National level publishers with ISBN/ISSN numbers	4/book chapter	2/book chapter
5.	Books/Articles translated and published	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	4/book 2/article	2/book 1/article
6.	Book review/ Popular article/ Newspaper article (in related area/ subject)	Book review/ Popular article in newsletter of learned bodies/ societies/Newspaper article (all in related area/subject)	2/article	1/article

Rajesh Puri  
11/05/17

Hans Singh  
11/5/17

11.5.17

<b>Post-Ph.D. Research experience/Teaching experience to be claimed for appointment (the period required to acquire M.Phil. and/or the residency period to acquire Ph.D. degree shall not be considered as teaching experience) – Maximum 20 Points for University Departments</b>			
1.	Post-Ph.D. research experience as post-doctoral fellow/Research Associate/ Research Scientist etc. in recognized University/ Institution in India or abroad	1 point for every 4 completed Months OR 4 points for every 1 year	Maximum 20 points
2.	Teaching experience (as full-time Contractual, Ad-hoc, Temporary or Permanent) in recognized University/ College/ institution)	1 point for every completed 4 months OR 4 points for every 1 year.	
<b>Total points: Academic qualifications + Publications + Teaching/ Post Ph.D. research experience</b>			<b>Maximum 100 points</b>

All the applications received shall be scrutinized by a Screening Committee and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared (department/subject wise) and points be awarded to all such candidates shall be calculated on the basis of the above criteria.

1. After allocation of points to all the eligible candidates, the Screening Committee will draw a list of all the candidates indicating the points scored by them in descending order i.e. starting from the candidate getting the highest points.
2. In case of tie in the points of two or more candidates, the candidate having the higher/highest marks at the Master's level shall be ranked above the other(s).
3. For appointment in the University Departments, a minimum of 30 candidates for the first vacancy and 10 candidates for every additional vacancy shall be called for interview in order of their ranks in the list prepared by the Screening Committee on the basis of points scored by the candidates.
4. The points awarded to the candidates during the process of screening of applications shall not have any weightage/credit or merit during assessment/interview of the candidates by the Selection Committee as these points shall be used only for screening/shortlisting purposes.
5. The University shall display the criteria for shortlisting/ screening of applications on their respective websites.
6. In case of any dispute with regard to screening of applications, the decision of the University shall be final.

*Rajesh Puri*  
11/05/17

*Haris Singh*  
11/05/17

*B. S.*  
11-5-17

*[Signature]*

Annexure - 8

**Minutes of the Meeting of the Committee Constituted by the Vice Chancellor for Submission of Recommendations regarding Honorarium/remuneration for Practical Exams /Workshops/Viva-Voce of B.Tech/B.Voc./and other UG Programmes vide ref. no. CUH/2017/Finance/4224-31 dated 12<sup>th</sup> April 2017**

The meeting of the committee was held at 03:00 PM on 21<sup>st</sup> April 2017 in the office of the Finance Officer. Following members were present:

1. Dr. Sanjiv Kumar, FO
2. Dr. Vipul Yadav, CoE
3. Dr. Aditya Saxena
4. Dr. A.P. Sharma
5. Sh. Ashok Kumar Gogia, Special Invitee
6. Sh. S.L. Sharma, Special Invitee
7. Sh. Amit Sindhu

After detailed discussion on the basis of the honorarium/remuneration slabs/rates adopted by various Central Universities, the committee recommended the following rates for various exams:

**1. B.Tech./B.Voc./PG Diploma Practical Exams/Workshops:**

- A. Minimum Honorarium: Rs. 2000/- irrespective of number of students.
  - B. In case the number of students is more than 20, the honorarium shall be paid @ Rs. 100/- per student.
- Note: Honorarium for Technical Assistant/Lab Attendant shall be paid @ Rs. 150/- per session.

**2. B.Tech./B.Voc./PG Diploma Viva – Voce Exams:**

- A. Minimum Honorarium: Rs. 2000/- up to the maximum of 20 students.
- B. In case the number of students is more than 20, the honorarium shall be paid @ Rs. 100/- per student.

In view of the fact that there is absence of specific norms of payment for PG Practical Exams and PG Dissertation Evaluation and Viva-Voce/Interview for Admissions, the committee also recommends the rates of remuneration for the same as under:

**3. PG Practical Exams:**

- A. Minimum Honorarium: Rs. 2000/- irrespective of number of students.
  - B. In case the number of students is more than 20, the honorarium shall be paid @ Rs. 100/- per student.
- Note: Honorarium for Technical Assistant/Lab Attendant shall be paid @ Rs. 150/- per session.

**4. PG Dissertation Evaluation and Viva-Voce:**

**A. Full Semester PG Dissertation Evaluation and Viva-Voce:**

- i. Minimum Honorarium: Rs. 2000/- irrespective of number of students.
- ii. Honorarium @ Rs. 500/- per student up to the maximum of 10 students per examiner per day.

Note: The condition of maximum number of students per examiner per day may be waived off on the discretion of Dean/HoD under special circumstances.

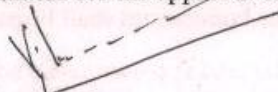
**B. PG Dissertation Evaluation and Viva-Voce other than Full Semester:**

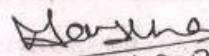
- i. Minimum Honorarium: Rs. 2000/- irrespective of number of students.
- ii. In case the number of students is more than <sup>20</sup>15, the honorarium shall be paid @ Rs. 100/- per student. <sub>20</sub>

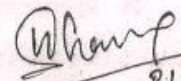
**C. Interview for Admissions**


- i. Minimum Honorarium: Rs. 2000/- irrespective of number of students.
- ii. In case the number of students is more than <sup>20</sup>15, the honorarium shall be paid @ Rs. 100/- per student. <sub>20</sub>

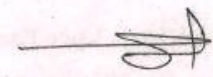
Submitted for the approval of authorities, please.

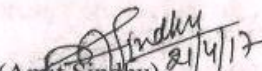
  
(Vipul Yadav)


  
21.04.2017  
(Aditya Saxena)

  
21/4/17  
(A.P. Sharma)

  
(Ashok Kumar Goel)

  
(Sunder Lal Sharma)

  
21/4/17  
(Anil Sindhu)

  
(Sanjiv Kumar)

## CENTRAL UNIVERSITY OF HARYANA

No: CUH/2017/Finance/4224-21

Dated: 12-04-17

### NOTIFICATION

With the approval of the competent authority, a committee consisting of the following members has been constituted to recommend the rates of remuneration/honorarium for conduct of Practical Examinations/Viva – Voce Examinations of B.Tech. , B. Voc. and other Under Graduate programs.





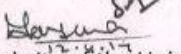

This committee is composed of members as hereunder:

1. Finance Officer of the University
2. Controller of Examination of the University
3. Dr. Sanjiv Kumar, Associate Professor, Department of English & Foreign Languages
4. Dr. Aditya Saxena, , Associate Professor, Department of Physics
5. Dr. A. P. Sharma, , Assistant Professor, Department of Management Studies

The committee is requested to submit its detailed report to the competent authority by 25<sup>th</sup> April, 2017.

  
Assistant Registrar (Finance)

#### Copy to:-

1. P.A. to Vice-Chancellor, CUH for information of Hon'ble Vice-Chancellor 
2. P.A. to Registrar, CUH for information of the Registrar 
3. Finance Officer, CUH 
4. Controller of Examination, CUH 
5. Concerned Committee Members 
6. System Analyst, CUH to upload on website of the University 

  
Assistant Registrar (Finance)



Annexure - XI

रजिस्ट्री सं० डी० एल०—(एन)04/0007/2003—16

REGISTERED NO. DL—(N)04/0007/2003—16



# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड I

PART II—Section 1

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 59] नई दिल्ली, बुधवार, दिसम्बर 28, 2016/पौष 07, 1938 (शक)

No. 59] NEW DELHI, WEDNESDAY, DECEMBER 28, 2016/PAUSHA 07, 1938 (SAKA)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।

Separate paging is given to this Part in order that it may be filed as a separate compilation.

## MINISTRY OF LAW AND JUSTICE

(Legislative Department)

New Delhi, the 28th December, 2016/Pausha 17, 1938 (Saka)

The following Act of Parliament received the assent of the President on the 27th December, 2016, and is hereby published for general information:—

### THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016

(No. 49 of 2016)

[27th December, 2016]

An Act to give effect to the United Nations Convention on the Rights of Persons with Disabilities and for matters connected therewith or incidental thereto.

WHEREAS the United Nations General Assembly adopted its Convention on the Rights of Persons with Disabilities on the 13th day of December, 2006;

AND WHEREAS the aforesaid Convention lays down the following principles for empowerment of persons with disabilities,—

(a) respect for inherent dignity, individual autonomy including the freedom to make one's own choices, and independence of persons;

(b) non-discrimination;

(c) full and effective participation and inclusion in society;

(d) respect for difference and acceptance of persons with disabilities as part of human diversity and humanity;

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(e) equality of opportunity;

(f) accessibility;

(g) equality between men and women;

(h) respect for the evolving capacities of children with disabilities and respect for the right of children with disabilities to preserve their identities;

AND WHEREAS India is a signatory to the said Convention;

AND WHEREAS India ratified the said Convention on the 1st day of October, 2007;

AND WHEREAS it is considered necessary to implement the Convention aforesaid.

BE it enacted by Parliament in the Sixty-seventh Year of the Republic of India as follows:—

## CHAPTER I

### PRELIMINARY

Short title and commencement.

1. (1) This Act may be called the Rights of Persons with Disabilities Act, 2016.

(2) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint.

Definitions.

2. In this Act, unless the context otherwise requires,—

(a) “appellate authority” means an authority notified under sub-section (3) of section 14 or sub-section (1) of section 53 or designated under sub-section (1) of section 59, as the case may be;

(b) “appropriate Government” means,—

(i) in relation to the Central Government or any establishment wholly or substantially financed by that Government, or a Cantonment Board constituted under the Cantonments Act, 2006, the Central Government;

(ii) in relation to a State Government or any establishment, wholly or substantially financed by that Government, or any local authority, other than a Cantonment Board, the State Government.

(c) “barrier” means any factor including communicational, cultural, economic, environmental, institutional, political, social, attitudinal or structural factors which hampers the full and effective participation of persons with disabilities in society;

(d) “care-giver” means any person including parents and other family Members who with or without payment provides care, support or assistance to a person with disability;

(e) “certifying authority” means an authority designated under sub-section (1) of section 57;

(f) “communication” includes means and formats of communication, languages, display of text, Braille, tactile communication, signs, large print, accessible multimedia, written, audio, video, visual displays, sign language, plain-language, human-reader, augmentative and alternative modes and accessible information and communication technology;

(g) “competent authority” means an authority appointed under section 49;

(h) “discrimination” in relation to disability, means any distinction, exclusion, restriction on the basis of disability which is the purpose or effect of impairing or nullifying the recognition, enjoyment or exercise on an equal basis with others of all human rights and fundamental freedoms in the political, economic, social, cultural, civil or any other field and includes all forms of discrimination and denial of reasonable accommodation;

41 of 2006.

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(i) "establishment" includes a Government establishment and private establishment;

(j) "Fund" means the National Fund constituted under section 86;

(k) "Government establishment" means a corporation established by or under a Central Act or State Act or an authority or a body owned or controlled or aided by the Government or a local authority or a Government company as defined in section 2 of the Companies Act, 2013 and includes a Department of the Government;

18 of 2013.

(l) "high support" means an intensive support, physical, psychological and otherwise, which may be required by a person with benchmark disability for daily activities, to take independent and informed decision to access facilities and participating in all areas of life including education, employment, family and community life and treatment and therapy;

(m) "inclusive education" means a system of education wherein students with and without disability learn together and the system of teaching and learning is suitably adapted to meet the learning needs of different types of students with disabilities;

(n) "information and communication technology" includes all services and innovations relating to information and communication, including telecom services, web based services, electronic and print services, digital and virtual services;

(o) "institution" means an institution for the reception, care, protection, education, training, rehabilitation and any other activities for persons with disabilities;

41 of 2006.

(p) "local authority" means a Municipality or a Panchayat, as defined in clause (e) and clause (f) of article 243P of the Constitution; a Cantonment Board constituted under the Cantonments Act, 2006; and any other authority established under an Act of Parliament or a State Legislature to administer the civic affairs;

(q) "notification" means a notification published in the Official Gazette and the expression "notify" or "notified" shall be construed accordingly;

(r) "person with benchmark disability" means a person with not less than forty per cent. of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority;

(s) "person with disability" means a person with long term physical, mental, intellectual or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others;

(t) "person with disability having high support needs" means a person with benchmark disability certified under clause (a) of sub-section (2) of section 58 who needs high support;

(u) "prescribed" means prescribed by rules made under this Act;

(v) "private establishment" means a company, firm, cooperative or other society, associations, trust, agency, institution, organisation, union, factory or such other establishment as the appropriate Government may, by notification, specify;

(w) "public building" means a Government or private building, used or accessed by the public at large, including a building used for educational or vocational purposes, workplace, commercial activities, public utilities, religious, cultural, leisure or recreational activities, medical or health services, law enforcement agencies, reformatories or judicial foras, railway stations or platforms, roadways bus stands or terminus, airports or waterways;

(x) "public facilities and services" includes all forms of delivery of services to the public at large, including housing, educational and vocational trainings, employment

and career advancement, shopping or marketing, religious, cultural, leisure or recreational, medical, health and rehabilitation, banking, finance and insurance, communication, postal and information, access to justice, public utilities, transportation;

(y) "reasonable accommodation" means necessary and appropriate modification and adjustments, without imposing a disproportionate or undue burden in a particular case, to ensure to persons with disabilities the enjoyment or exercise of rights equally with others;

(z) "registered organisation" means an association of persons with disabilities or a disabled person organisation, association of parents of persons with disabilities, association of persons with disabilities and family members, or a voluntary or non-governmental or charitable organisation or trust, society, or non-profit company working for the welfare of the persons with disabilities, duly registered under an Act of Parliament or a State Legislature;

(za) "rehabilitation" refers to a process aimed at enabling persons with disabilities to attain and maintain optimal, physical, sensory, intellectual, psychological environmental or social function levels;

(zb) "Special Employment Exchange" means any office or place established and maintained by the Government for the collection and furnishing of information, either by keeping of registers or otherwise, regarding—

(i) persons who seek to engage employees from amongst the persons with disabilities;

(ii) persons with benchmark disability who seek employment;

(iii) vacancies to which persons with benchmark disabilities seeking employment may be appointed;

(zc) "specified disability" means the disabilities as specified in the Schedule;

(zd) "transportation systems" includes road transport, rail transport, air transport, water transport, para transit systems for the last mile connectivity, road and street infrastructure, etc.;

(ze) "universal design" means the design of products, environments, programmes and services to be usable by all people to the greatest extent possible, without the need for adaptation or specialised design and shall apply to assistive devices including advanced technologies for particular group of persons with disabilities.

## CHAPTER II

### RIGHTS AND ENTITLEMENTS

Equality and non-discrimination.

3. (1) The appropriate Government shall ensure that the persons with disabilities enjoy the right to equality, life with dignity and respect for his or her integrity equally with others.

(2) The appropriate Government shall take steps to utilise the capacity of persons with disabilities by providing appropriate environment.

(3) No person with disability shall be discriminated on the ground of disability, unless it is shown that the impugned act or omission is a proportionate means of achieving a legitimate aim.

(4) No person shall be deprived of his or her personal liberty only on the ground of disability.

(5) The appropriate Government shall take necessary steps to ensure reasonable accommodation for persons with disabilities.

4. (1) The appropriate Government and the local authorities shall take measures to ensure that the women and children with disabilities enjoy their rights equally with others.

Women and children with disabilities.

(2) The appropriate Government and local authorities shall ensure that all children with disabilities shall have right on an equal basis to freely express their views on all matters affecting them and provide them appropriate support keeping in view their age and disability.

5. (1) The persons with disabilities shall have the right to live in the community.

Community life.

(2) The appropriate Government shall endeavour that the persons with disabilities are,—

(a) not obliged to live in any particular living arrangement; and

(b) given access to a range of in-house, residential and other community support services, including personal assistance necessary to support living with due regard to age and gender.

6. (1) The appropriate Government shall take measures to protect persons with disabilities from being subjected to torture, cruel, inhuman or degrading treatment.

Protection from cruelty and inhuman treatment.

(2) No person with disability shall be a subject of any research without,—

(i) his or her free and informed consent obtained through accessible modes, means and formats of communication; and

(ii) prior permission of a Committee for Research on Disability constituted in the prescribed manner for the purpose by the appropriate Government in which not less than half of the Members shall themselves be either persons with disabilities or Members of the registered organisation as defined under clause (z) of section 2.

7. (1) The appropriate Government shall take measures to protect persons with disabilities from all forms of abuse, violence and exploitation and to prevent the same, shall—

Protection from abuse, violence and exploitation.

(a) take cognizance of incidents of abuse, violence and exploitation and provide legal remedies available against such incidents;

(b) take steps for avoiding such incidents and prescribe the procedure for its reporting;

(c) take steps to rescue, protect and rehabilitate victims of such incidents; and

(d) create awareness and make available information among the public.

(2) Any person or registered organisation who or which has reason to believe that an act of abuse, violence or exploitation has been, or is being, or is likely to be committed against any person with disability, may give information about it to the Executive Magistrate within the local limits of whose jurisdiction such incidents occur.

(3) The Executive Magistrate on receipt of such information, shall take immediate steps to stop or prevent its occurrence, as the case may be, or pass such order as he deems fit for the protection of such person with disability including an order—

(a) to rescue the victim of such act, authorising the police or any organisation working for persons with disabilities to provide for the safe custody or rehabilitation of such person, or both, as the case may be;

(b) for providing protective custody to the person with disability, if such person so desires;

(c) to provide maintenance to such person with disability.

(4) Any police officer who receives a complaint or otherwise comes to know of abuse, violence or exploitation towards any person with disability shall inform the aggrieved person of—

(a) his or her right to apply for protection under sub-section (2) and the particulars of the Executive Magistrate having jurisdiction to provide assistance;

(b) the particulars of the nearest organisation or institution working for the rehabilitation of persons with disabilities;

(c) the right to free legal aid; and

(d) the right to file a complaint under the provisions of this Act or any other law dealing with such offence:

Provided that nothing in this section shall be construed in any manner as to relieve the police officer from his duty to proceed in accordance with law upon receipt of information as to the commission of a cognizable offence.

(5) If the Executive Magistrate finds that the alleged act or behaviour constitutes an offence under the Indian Penal Code, or under any other law for the time being in force, he may forward the complaint to that effect to the Judicial or Metropolitan Magistrate, as the case may be, having jurisdiction in the matter.

45 of 1860.

Protection and safety.

**8. (1)** The persons with disabilities shall have equal protection and safety in situations of risk, armed conflict, humanitarian emergencies and natural disasters.

(2) The National Disaster Management Authority and the State Disaster Management Authority shall take appropriate measures to ensure inclusion of persons with disabilities in its disaster management activities as defined under clause (e) of section 2 of the Disaster Management Act, 2005 for the safety and protection of persons with disabilities.

53 of 2005.

(3) The District Disaster Management Authority constituted under section 25 of the Disaster Management Act, 2005 shall maintain record of details of persons with disabilities in the district and take suitable measures to inform such persons of any situations of risk so as to enhance disaster preparedness.

53 of 2005.

(4) The authorities engaged in reconstruction activities subsequent to any situation of risk, armed conflict or natural disasters shall undertake such activities, in consultation with the concerned State Commissioner, in accordance with the accessibility requirements of persons with disabilities.

Home and family.

**9. (1)** No child with disability shall be separated from his or her parents on the ground of disability except on an order of competent court, if required, in the best interest of the child.

(2) Where the parents are unable to take care of a child with disability, the competent court shall place such child with his or her near relations, and failing that within the community in a family setting or in exceptional cases in shelter home run by the appropriate Government or non-governmental organisation, as may be required.

Reproductive rights.

**10. (1)** The appropriate Government shall ensure that persons with disabilities have access to appropriate information regarding reproductive and family planning.

(2) No person with disability shall be subject to any medical procedure which leads to infertility without his or her free and informed consent.

Accessibility in voting.

**11.** The Election Commission of India and the State Election Commissions shall ensure that all polling stations are accessible to persons with disabilities and all materials related to the electoral process are easily understandable by and accessible to them.

Access to justice.

**12. (1)** The appropriate Government shall ensure that persons with disabilities are able to exercise the right to access any court, tribunal, authority, commission or any other body having judicial or quasi-judicial or investigative powers without discrimination on the basis of disability.

(2) The appropriate Government shall take steps to put in place suitable support measures for persons with disabilities specially those living outside family and those disabled requiring high support for exercising legal rights.

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39 of 1987.

(3) The National Legal Services Authority and the State Legal Services Authorities constituted under the Legal Services Authorities Act, 1987 shall make provisions including reasonable accommodation to ensure that persons with disabilities have access to any scheme, programme, facility or service offered by them equally with others.

(4) The appropriate Government shall take steps to—

(a) ensure that all their public documents are in accessible formats;

(b) ensure that the filing departments, registry or any other office of records are supplied with necessary equipment to enable filing, storing and referring to the documents and evidence in accessible formats; and

(c) make available all necessary facilities and equipment to facilitate recording of testimonies, arguments or opinion given by persons with disabilities in their preferred language and means of communication.

**13. (1)** The appropriate Government shall ensure that the persons with disabilities have right, equally with others, to own or inherit property, movable or immovable, control their financial affairs and have access to bank loans, mortgages and other forms of financial credit.

Legal capacity.

(2) The appropriate Government shall ensure that the persons with disabilities enjoy legal capacity on an equal basis with others in all aspects of life and have the right to equal recognition everywhere as any other person before the law.

(3) When a conflict of interest arises between a person providing support and a person with disability in a particular financial, property or other economic transaction, then such supporting person shall abstain from providing support to the person with disability in that transaction:

Provided that there shall not be a presumption of conflict of interest just on the basis that the supporting person is related to the person with disability by blood, affinity or adoption.

(4) A person with disability may alter, modify or dismantle any support arrangement and seek the support of another:

Provided that such alteration, modification or dismantling shall be prospective in nature and shall not nullify any third party transaction entered into by the person with disability with the aforesaid support arrangement.

(5) Any person providing support to the person with disability shall not exercise undue influence and shall respect his or her autonomy, dignity and privacy.

**14. (1)** Notwithstanding anything contained in any other law for the time being in force, on and from the date of commencement of this Act, where a district court or any designated authority, as notified by the State Government, finds that a person with disability, who had been provided adequate and appropriate support but is unable to take legally binding decisions, may be provided further support of a limited guardian to take legally binding decisions on his behalf in consultation with such person, in such manner, as may be prescribed by the State Government:

Provision for guardianship.

Provided that the District Court or the designated authority, as the case may be, may grant total support to the person with disability requiring such support or where the limited guardianship is to be granted repeatedly, in which case, the decision regarding the support to be provided shall be reviewed by the Court or the designated authority, as the case may be, to determine the nature and manner of support to be provided.

*Explanation.*—For the purposes of this sub-section, “limited guardianship” means a system of joint decision which operates on mutual understanding and trust between the guardian and the person with disability, which shall be limited to a specific period and for specific decision and situation and shall operate in accordance to the will of the person with disability.

(2) On and from the date of commencement of this Act, every guardian appointed under any provision of any other law for the time being in force, for a person with disability shall be deemed to function as a limited guardian.

(3) Any person with disability aggrieved by the decision of the designated authority appointing a legal guardian may prefer an appeal to such appellate authority, as may be notified by the State Government for the purpose.

Designation of authorities to support.

**15. (1)** The appropriate Government shall designate one or more authorities to mobilise the community and create social awareness to support persons with disabilities in exercise of their legal capacity.

(2) The authority designated under sub-section (1) shall take measures for setting up suitable support arrangements to exercise legal capacity by persons with disabilities living in institutions and those with high support needs and any other measures as may be required.

### CHAPTER III

#### EDUCATION

Duty of educational institutions.

**16.** The appropriate Government and the local authorities shall endeavour that all educational institutions funded or recognised by them provide inclusive education to the children with disabilities and towards that end shall—

(i) admit them without discrimination and provide education and opportunities for sports and recreation activities equally with others;

(ii) make building, campus and various facilities accessible;

(iii) provide reasonable accommodation according to the individual's requirements;

(iv) provide necessary support individualised or otherwise in environments that maximise academic and social development consistent with the goal of full inclusion;

(v) ensure that the education to persons who are blind or deaf or both is imparted in the most appropriate languages and modes and means of communication;

(vi) detect specific learning disabilities in children at the earliest and take suitable pedagogical and other measures to overcome them;

(vii) monitor participation, progress in terms of attainment levels and completion of education in respect of every student with disability;

(viii) provide transportation facilities to the children with disabilities and also the attendant of the children with disabilities having high support needs.

Specific measures to promote and facilitate inclusive education.

**17.** The appropriate Government and the local authorities shall take the following measures for the purpose of section 16, namely:—

(a) to conduct survey of school going children in every five years for identifying children with disabilities, ascertaining their special needs and the extent to which these are being met;

Provided that the first survey shall be conducted within a period of two years from the date of commencement of this Act;

(b) to establish adequate number of teacher training institutions;

(c) to train and employ teachers, including teachers with disability who are qualified in sign language and Braille and also teachers who are trained in teaching children with intellectual disability;

(d) to train professionals and staff to support inclusive education at all levels of school education;



(e) to establish adequate number of resource centres to support educational institutions at all levels of school education;

(f) to promote the use of appropriate augmentative and alternative modes including means and formats of communication, Braille and sign language to supplement the use of one's own speech to fulfill the daily communication needs of persons with speech, communication or language disabilities and enables them to participate and contribute to their community and society;

(g) to provide books, other learning materials and appropriate assistive devices to students with benchmark disabilities free of cost up to the age of eighteen years;

(h) to provide scholarships in appropriate cases to students with benchmark disability;

(i) to make suitable modifications in the curriculum and examination system to meet the needs of students with disabilities such as extra time for completion of examination paper, facility of scribe or amanuensis, exemption from second and third language courses;

(j) to promote research to improve learning; and

(k) any other measures, as may be required.

**18.** The appropriate Government and the local authorities shall take measures to promote, protect and ensure participation of persons with disabilities in adult education and continuing education programmes equally with others.

Adult  
education.

#### CHAPTER IV

##### SKILL DEVELOPMENT AND EMPLOYMENT

**19. (1)** The appropriate Government shall formulate schemes and programmes including provision of loans at concessional rates to facilitate and support employment of persons with disabilities especially for their vocational training and self-employment.

Vocational  
training and  
self-  
employment.

(2) The schemes and programmes referred to in sub-section (1) shall provide for—

(a) inclusion of person with disability in all mainstream formal and non-formal vocational and skill training schemes and programmes;

(b) to ensure that a person with disability has adequate support and facilities to avail specific training;

(c) exclusive skill training programmes for persons with disabilities with active links with the market, for those with developmental, intellectual, multiple disabilities and autism;

(d) loans at concessional rates including that of microcredit;

(e) marketing the products made by persons with disabilities; and

(f) maintenance of disaggregated data on the progress made in the skill training and self-employment, including persons with disabilities.

**20. (1)** No Government establishment shall discriminate against any person with disability in any matter relating to employment:

Non-  
discrimination  
in  
employment.

Provided that the appropriate Government may, having regard to the type of work carried on in any establishment, by notification and subject to such conditions, if any, exempt any establishment from the provisions of this section.

(2) Every Government establishment shall provide reasonable accommodation and appropriate barrier free and conducive environment to employees with disability.

(3) No promotion shall be denied to a person merely on the ground of disability.

(4) No Government establishment shall dispense with or reduce in rank, an employee who acquires a disability during his or her service:

Provided that, if an employee after acquiring disability is not suitable for the post he was holding, shall be shifted to some other post with the same pay scale and service benefits:

Provided further that if it is not possible to adjust the employee against any post, he may be kept on a supernumerary post until a suitable post is available or he attains the age of superannuation, whichever is earlier.

(5) The appropriate Government may frame policies for posting and transfer of employees with disabilities.

Equal  
opportunity  
policy.

21. (1) Every establishment shall notify equal opportunity policy detailing measures proposed to be taken by it in pursuance of the provisions of this Chapter in the manner as may be prescribed by the Central Government.

(2) Every establishment shall register a copy of the said policy with the Chief Commissioner or the State Commissioner, as the case may be.

Maintenance  
of records.

22. (1) Every establishment shall maintain records of the persons with disabilities in relation to the matter of employment, facilities provided and other necessary information in compliance with the provisions of this Chapter in such form and manner as may be prescribed by the Central Government.

(2) Every employment exchange shall maintain records of persons with disabilities seeking employment.

(3) The records maintained under sub-section (1) shall be open to inspection at all reasonable hours by such persons as may be authorised in their behalf by the appropriate Government.

Appointment  
of Grievance  
Redressal  
Officer.

23. (1) Every Government establishment shall appoint a Grievance Redressal Officer for the purpose of section 19 and shall inform the Chief Commissioner or the State Commissioner, as the case may be, about the appointment of such officer.

(2) Any person aggrieved with the non-compliance of the provisions of section 20, may file a complaint with the Grievance Redressal Officer, who shall investigate it and shall take up the matter with the establishment for corrective action.

(3) The Grievance Redressal Officer shall maintain a register of complaints in the manner as may be prescribed by the Central Government, and every complaint shall be inquired within two weeks of its registration.

(4) If the aggrieved person is not satisfied with the action taken on his or her complaint, he or she may approach the District-Level Committee on disability.

#### CHAPTER V

##### SOCIAL SECURITY, HEALTH, REHABILITATION AND RECREATION

Social security.

24. (1) The appropriate Government shall within the limit of its economic capacity and development formulate necessary schemes and programmes to safeguard and promote the right of persons with disabilities for adequate standard of living to enable them to live independently or in the community:

Provided that the quantum of assistance to the persons with disabilities under such schemes and programmes shall be at least twenty-five per cent. higher than the similar schemes applicable to others.

(2) The appropriate Government while devising these schemes and programmes shall give due consideration to the diversity of disability, gender, age, and socio-economic status.

(3) The schemes under sub-section (1) shall provide for,—

(a) community centres with good living conditions in terms of safety, sanitation, health care and counselling;

(b) facilities for persons including children with disabilities who have no family or have been abandoned, or are without shelter or livelihood;

(c) support during natural or man-made disasters and in areas of conflict;

(d) support to women with disability for livelihood and for upbringing of their children;

(e) access to safe drinking water and appropriate and accessible sanitation facilities especially in urban slums and rural areas;

(f) provisions of aids and appliances, medicine and diagnostic services and corrective surgery free of cost to persons with disabilities with such income ceiling as may be notified;

(g) disability pension to persons with disabilities subject to such income ceiling as may be notified;

(h) unemployment allowance to persons with disabilities registered with Special Employment Exchange for more than two years and who could not be placed in any gainful occupation;

(i) care-giver allowance to persons with disabilities with high support needs;

(j) comprehensive insurance scheme for persons with disability, not covered under the Employees State Insurance Schemes, or any other statutory or Government-sponsored insurance schemes;

(k) any other matter which the appropriate Government may think fit.

25. (1) The appropriate Government and the local authorities shall take necessary measures for the persons with disabilities to provide,— Healthcare.

(a) free healthcare in the vicinity specially in rural area subject to such family income as may be notified;

(b) barrier-free access in all parts of Government and private hospitals and other healthcare institutions and centres;

(c) priority in attendance and treatment.

(2) The appropriate Government and the local authorities shall take measures and make schemes or programmes to promote healthcare and prevent the occurrence of disabilities and for the said purpose shall—

(a) undertake or cause to be undertaken surveys, investigations and research concerning the cause of occurrence of disabilities;

(b) promote various methods for preventing disabilities;

(c) screen all the children at least once in a year for the purpose of identifying "at-risk" cases;

(d) provide facilities for training to the staff at the primary health centres;

(e) sponsor or cause to be sponsored awareness campaigns and disseminate or cause to be disseminated information for general hygiene, health and sanitation;

(f) take measures for pre-natal, perinatal and post-natal care of mother and child;

(g) educate the public through the pre-schools, schools, primary health centres, village level workers and *anganwadi* workers;

(h) create awareness amongst the masses through television, radio and other mass media on the causes of disabilities and the preventive measures to be adopted;

(i) healthcare during the time of natural disasters and other situations of risk;

(j) essential medical facilities for life saving emergency treatment and procedures;

and

(k) sexual and reproductive healthcare especially for women with disability.

26. The appropriate Government shall, by notification, make insurance schemes for their employees with disabilities. Insurance schemes.

27. (1) The appropriate Government and the local authorities shall within their economic capacity and development, undertake or cause to be undertaken services and programmes of Rehabilitation.

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rehabilitation, particularly in the areas of health, education and employment for all persons with disabilities.

(2) For the purposes of sub-section (1), the appropriate Government and the local authorities may grant financial assistance to non-Governmental Organisations.

(3) The appropriate Government and the local authorities, while formulating rehabilitation policies shall consult the non-Governmental Organisations working for the cause of persons with disabilities.

Research and development.

**28.** The appropriate Government shall initiate or cause to be initiated research and development through individuals and institutions on issues which shall enhance habilitation and rehabilitation and on such other issues which are necessary for the empowerment of persons with disabilities.

Culture and recreation.

**29.** The appropriate Government and the local authorities shall take measures to promote and protect the rights of all persons with disabilities to have a cultural life and to participate in recreational activities equally with others which include,—

(a) facilities, support and sponsorships to artists and writers with disability to pursue their interests and talents;

(b) establishment of a disability history museum which chronicles and interprets the historical experiences of persons with disabilities;

(c) making art accessible to persons with disabilities;

(d) promoting recreation centres, and other associational activities;

(e) facilitating participation in scouting, dancing, art classes, outdoor camps and adventure activities;

(f) redesigning courses in cultural and arts subjects to enable participation and access for persons with disabilities;

(g) developing technology, assistive devices and equipments to facilitate access and inclusion for persons with disabilities in recreational activities; and

(h) ensuring that persons with hearing impairment can have access to television programmes with sign language interpretation or sub-titles.

Sporting activities.

**30. (1)** The appropriate Government shall take measures to ensure effective participation in sporting activities of the persons with disabilities.

(2) The sports authorities shall accord due recognition to the right of persons with disabilities to participate in sports and shall make due provisions for the inclusion of persons with disabilities in their schemes and programmes for the promotion and development of sporting talents.

(3) Without prejudice to the provisions contained in sub-sections (1) and (2), the appropriate Government and the sports authorities shall take measures to,—

(a) restructure courses and programmes to ensure access, inclusion and participation of persons with disabilities in all sporting activities;

(b) redesign and support infrastructure facilities of all sporting activities for persons with disabilities;

(c) develop technology to enhance potential, talent, capacity and ability in sporting activities of all persons with disabilities;

(d) provide multi-sensory essentials and features in all sporting activities to ensure effective participation of all persons with disabilities;

(e) allocate funds for development of state of art sport facilities for training of persons with disabilities;

(f) promote and organise disability specific sporting events for persons with disabilities and also facilitate awards to the winners and other participants of such sporting events.

## CHAPTER VI

## SPECIAL PROVISIONS FOR PERSONS WITH BENCHMARK DISABILITIES

35 of 2009.

31. (1) Notwithstanding anything contained in the Rights of Children to Free and Compulsory Education Act, 2009, every child with benchmark disability between the age of six to eighteen years shall have the right to free education in a neighbourhood school, or in a special school, of his choice.

Free education for children with benchmark disabilities.

(2) The appropriate Government and local authorities shall ensure that every child with benchmark disability has access to free education in an appropriate environment till he attains the age of eighteen years.

32. (1) All Government institutions of higher education and other higher education institutions receiving aid from the Government shall reserve not less than five per cent. seats for persons with benchmark disabilities.

Reservation in higher educational institutions.

(2) The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of higher education.

33. The appropriate Government shall—

Identification of posts for reservation.

(i) identify posts in the establishments which can be held by respective category of persons with benchmark disabilities in respect of the vacancies reserved in accordance with the provisions of section 34;

(ii) constitute an expert committee with representation of persons with benchmark disabilities for identification of such posts; and

(iii) undertake periodic review of the identified posts at an interval not exceeding three years.

34. (1) Every appropriate Government shall appoint in every Government establishment, not less than four per cent. of the total number of vacancies in the cadre strength in each group of posts meant to be filled with persons with benchmark disabilities of which, one per cent. each shall be reserved for persons with benchmark disabilities under clauses (a), (b) and (c) and one per cent. for persons with benchmark disabilities under clauses (d) and (e), namely:—

Reservation.

(a) blindness and low vision;

(b) deaf and hard of hearing;

(c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;

(d) autism, intellectual disability, specific learning disability and mental illness;

(e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities;

Provided that the reservation in promotion shall be in accordance with such instructions as are issued by the appropriate Government from time to time;

Provided further that the appropriate Government, in consultation with the Chief Commissioner or the State Commissioner, as the case may be, may, having regard to the type of work carried out in any Government establishment, by notification and subject to such conditions, if any, as may be specified in such notifications exempt any Government establishment from the provisions of this section.

(2) Where in any recruitment year any vacancy cannot be filled up due to non-availability of a suitable person with benchmark disability or for any other sufficient reasons, such vacancy shall be carried forward in the succeeding recruitment year and if in the succeeding recruitment year also suitable person with benchmark disability is not available, it may first be filled by interchange among the five categories and only when there is no person with disability available for the post in that year, the employer shall fill up the vacancy by appointment of a person, other than a person with disability;

Provided that if the nature of vacancies in an establishment is such that a given category of person cannot be employed, the vacancies may be interchanged among the five categories with the prior approval of the appropriate Government.

(3) The appropriate Government may, by notification, provide for such relaxation of upper age limit for employment of persons with benchmark disability, as it thinks fit.

Incentives to employers in private sector.

35. The appropriate Government and the local authorities shall, within the limit of their economic capacity and development, provide incentives to employer in private sector to ensure that at least five per cent. of their work force is composed of persons with benchmark disability.

Special employment exchange.

36. The appropriate Government may, by notification, require that from such date, the employer in every establishment shall furnish such information or return as may be prescribed by the Central Government in relation to vacancies appointed for persons with benchmark disability that have occurred or are about to occur in that establishment to such special employment exchange as may be notified by the Central Government and the establishment shall thereupon comply with such requisition.

Special schemes and development programmes.

37. The appropriate Government and the local authorities shall, by notification, make schemes in favour of persons with benchmark disabilities, to provide,—

(a) five per cent. reservation in allotment of agricultural land and housing in all relevant schemes and development programmes, with appropriate priority to women with benchmark disabilities;

(b) five per cent. reservation in all poverty alleviation and various developmental schemes with priority to women with benchmark disabilities;

(c) five per cent. reservation in allotment of land on concessional rate, where such land is to be used for the purpose of promoting housing, shelter, setting up of occupation, business, enterprise, recreation centres and production centres.

#### CHAPTER VII

##### SPECIAL PROVISIONS FOR PERSONS WITH DISABILITIES WITH HIGH SUPPORT NEEDS

Special provisions for persons with disabilities with high support.

38. (1) Any person with benchmark disability, who considers himself to be in need of high support, or any person or organisation on his or her behalf, may apply to an authority, to be notified by the appropriate Government, requesting to provide high support.

(2) On receipt of an application under sub-section (1), the authority shall refer it to an Assessment Board consisting of such Members as may be prescribed by the Central Government.

(3) The Assessment Board shall assess the case referred to it under sub-section (1) in such manner as may be prescribed by the Central Government, and shall send a report to the authority certifying the need of high support and its nature.

(4) On receipt of a report under sub-section (3), the authority shall take steps to provide support in accordance with the report and subject to relevant schemes and orders of the appropriate Government in this behalf.

#### CHAPTER VIII

##### DUTIES AND RESPONSIBILITIES OF APPROPRIATE GOVERNMENTS

Awareness campaigns.

39. (1) The appropriate Government, in consultation with the Chief Commissioner or the State Commissioner, as the case may be, shall conduct, encourage, support or promote awareness campaigns and sensitisation programmes to ensure that the rights of the persons with disabilities provided under this Act are protected.

(2) The programmes and campaigns specified under sub-section (1) shall also,—

(a) promote values of inclusion, tolerance, empathy and respect for diversity;

(b) advance recognition of the skills, merits and abilities of persons with disabilities and of their contributions to the workforce, labour market and professional fee;

(c) foster respect for the decisions made by persons with disabilities on all matters related to family life, relationships, bearing and raising children;

(d) provide orientation and sensitisation at the school, college, University and professional training level on the human condition of disability and the rights of persons with disabilities;

(e) provide orientation and sensitisation on disabling conditions and rights of persons with disabilities to employers, administrators and co-workers;

(f) ensure that the rights of persons with disabilities are included in the curriculum in Universities, colleges and schools.

**40.** The Central Government shall, in consultation with the Chief Commissioner, formulate rules for persons with disabilities laying down the standards of accessibility for the physical environment, transportation, information and communications, including appropriate technologies and systems, and other facilities and services provided to the public in urban and rural areas.

Accessibility.

**41. (1)** The appropriate Government shall take suitable measures to provide,—

Access to transport.

(a) facilities for persons with disabilities at bus stops, railway stations and airports conforming to the accessibility standards relating to parking spaces, toilets, ticketing counters and ticketing machines;

(b) access to all modes of transport that conform the design standards, including retrofitting old modes of transport, wherever technically feasible and safe for persons with disabilities, economically viable and without entailing major structural changes in design;

(c) accessible roads to address mobility necessary for persons with disabilities.

**(2)** The appropriate Government shall develop schemes programmes to promote the personal mobility of persons with disabilities at affordable cost to provide for,—

(a) incentives and concessions;

(b) retrofitting of vehicles; and

(c) personal mobility assistance.

**42.** The appropriate Government shall take measures to ensure that,—

Access to information and communication technology.

(i) all contents available in audio, print and electronic media are in accessible format;

(ii) persons with disabilities have access to electronic media by providing audio description, sign language interpretation and close captioning;

(iii) electronic goods and equipment which are meant for every day use are available in universal design.

**43.** The appropriate Government shall take measures to promote development, production and distribution of universally designed consumer products and accessories for general use for persons with disabilities.

Consumer goods.

**44. (1)** No establishment shall be granted permission to build any structure if the building plan does not adhere to the rules formulated by the Central Government under section 40.

Mandatory observance of accessibility norms.

**(2)** No establishment shall be issued a certificate of completion or allowed to take occupation of a building unless it has adhered to the rules formulated by the Central Government.

**45. (1)** All existing public buildings shall be made accessible in accordance with the rules formulated by the Central Government within a period not exceeding five years from the date of notification of such rules:

Time limit for making existing infrastructure and premises accessible and action for that purpose.

Provided that the Central Government may grant extension of time to the States on a case to case basis for adherence to this provision depending on their state of preparedness and other related parameters.

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(2) The appropriate Government and the local authorities shall formulate and publish an action plan based on prioritisation, for providing accessibility in all their buildings and spaces providing essential services such as all primary health centres, civil hospitals, schools, railway stations and bus stops.

Time limit for accessibility by service providers.

**46.** The service providers whether Government or private shall provide services in accordance with the rules on accessibility formulated by the Central Government under section 40 within a period of two years from the date of notification of such rules:

Provided that the Central Government in consultation with the Chief Commissioner may grant extension of time for providing certain category of services in accordance with the said rules.

Human resource development.

**47. (1)** Without prejudice to any function and power of Rehabilitation Council of India constituted under the Rehabilitation Council of India Act, 1992, the appropriate Government shall endeavour to develop human resource for the purposes of this Act and to that end shall,—

34 of 1992.

(a) mandate training on disability rights in all courses for the training of Panchayati Raj Members, legislators, administrators, police officials, judges and lawyers;

(b) induct disability as a component for all education courses for schools, colleges and University teachers, doctors, nurses, para-medical personnel, social welfare officers, rural development officers, asha workers, *anganwadi* workers, engineers, architects, other professionals and community workers;

(c) initiate capacity building programmes including training in independent living and community relationships for families, members of community and other stakeholders and care providers on care giving and support;

(d) ensure independence training for persons with disabilities to build community relationships on mutual contribution and respect;

(e) conduct training programmes for sports teachers with focus on sports, games, adventure activities;

(f) any other capacity development measures as may be required.

(2) All Universities shall promote teaching and research in disability studies including establishment of study centres for such studies.

(3) In order to fulfil the obligation stated in sub-section (1), the appropriate Government shall in every five years undertake a need based analysis and formulate plans for the recruitment, induction, sensitisation, orientation and training of suitable personnel to undertake the various responsibilities under this Act.

Social audit.

**48.** The appropriate Government shall undertake social audit of all general schemes and programmes involving the persons with disabilities to ensure that the scheme and programmes do not have an adverse impact upon the persons with disabilities and need the requirements and concerns of persons with disabilities.

#### CHAPTER IX

##### REGISTRATION OF INSTITUTIONS FOR PERSONS WITH DISABILITIES AND GRANTS TO SUCH INSTITUTIONS

Competent authority.

**49.** The State Government shall appoint an authority as it deems fit to be a competent authority for the purposes of this Chapter.

Registration.

**50.** Save as otherwise provided under this Act, no person shall establish or maintain any institution for persons with disabilities except in accordance with a certificate of registration issued in this behalf by the competent authority:

Provided that an institution for care of mentally ill persons, which holds a valid licence under section 8 of the Mental Health Act, 1987 or any other Act for the time being in force, shall not be required to be registered under this Act.

14 of 1987.



51. (1) Every application for a certificate of registration shall be made to the competent authority in such form and in such manner as may be prescribed by the State Government.

Application  
and grant of  
certificate of  
registration.

(2) On receipt of an application under sub-section (1), the competent authority shall make such enquiries as it may deem fit and on being satisfied that the applicant has complied with the requirements of this Act and the rules made thereunder, it shall grant a certificate of registration to the applicant within a period of ninety days of receipt of application and if not satisfied, the competent authority shall, by order, refuse to grant the certificate applied for:

Provided that before making any order refusing to grant a certificate, the competent authority shall give the applicant a reasonable opportunity of being heard and every order of refusal to grant a certificate shall be communicated to the applicant in writing.

(3) No certificate of registration shall be granted under sub-section (2) unless the institution with respect to which an application has been made is in a position to provide such facilities and meet such standards as may be prescribed by the State Government.

(4) The certificate of registration granted under sub-section (2) —

(a) shall, unless revoked under section 52 remain in force for such period as may be prescribed by the State Government;

(b) may be renewed from time to time for a like period; and

(c) shall be in such form and shall be subject to such conditions as may be prescribed by the State Government.

(5) An application for renewal of a certificate of registration shall be made not less than sixty days before the expiry of the period of validity.

(6) A copy of the certificate of registration shall be displayed by the institution in a conspicuous place.

(7) Every application made under sub-section (1) or sub-section (5) shall be disposed of by the competent authority within such period as may be prescribed by the State Government.

52. (1) The competent authority may, if it has reason to believe that the holder of a certificate of registration granted under sub-section (2) of section 51 has,—

Revocation  
of  
registration.

(a) made a statement in relation to any application for the issue or renewal of the certificate which is incorrect or false in material particulars; or

(b) committed or has caused to be committed any breach of rules or any conditions subject to which the certificate was granted,

it may, after making such inquiry, as it deems fit, by order, revoke the certificate:

Provided that no such order shall be made until an opportunity is given to the holder of the certificate to show cause as to why the certificate of registration shall not be revoked.

(2) Where a certificate of registration in respect of an institution has been revoked under sub-section (1), such institution shall cease to function from the date of such revocation:

Provided that where an appeal lies under section 53 against the order of revocation, such institution shall cease to function,—

(a) where no appeal has been preferred immediately on the expiry of the period prescribed for the filing of such appeal; or

(b) where such appeal has been preferred, but the order of revocation has been upheld, from the date of the order of appeal.

(3) On the revocation of a certificate of registration in respect of an institution, the competent authority may direct that any person with disability who is an inmate of such institution on the date of such revocation, shall be—

(a) restored to the custody of his or her parent, spouse or lawful guardian, as the case may be; or

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(b) transferred to any other institution specified by the competent authority.

(4) Every institution which holds a certificate of registration which is revoked under this section shall, immediately after such revocation, surrender such certificate to the competent authority.

Appeal.

**53. (1)** Any person aggrieved by the order of the competent authority refusing to grant a certificate of registration or revoking a certificate of registration may, within such period as may be prescribed by the State Government, prefer an appeal to such appellate authority, as may be notified by the State Government against such refusal or revocation.

(2) The order of the appellate authority on such appeal shall be final.

Act not to apply to institutions established or maintained by Central or State Government.

**54.** Nothing contained in this Chapter shall apply to an institution for persons with disabilities established or maintained by the Central Government or a State Government.

Assistance to registered institutions.

**55.** The appropriate Government may within the limits of their economic capacity and development, grant financial assistance to registered institutions to provide services and to implement the schemes and programmes in pursuance of the provisions of this Act.

#### CHAPTER X

##### CERTIFICATION OF SPECIFIED DISABILITIES

Guidelines for assessment of specified disabilities.

**56.** The Central Government shall notify guidelines for the purpose of assessing the extent of specified disability in a person.

Designation of certifying authorities.

**57. (1)** The appropriate Government shall designate persons, having requisite qualifications and experience, as certifying authorities, who shall be competent to issue the certificate of disability.

(2) The appropriate Government shall also notify the jurisdiction within which and the terms and conditions subject to which, the certifying authority shall perform its certification functions.

Procedure for certification.

**58. (1)** Any person with specified disability, may apply, in such manner as may be prescribed by the Central Government, to a certifying authority having jurisdiction, for issuing of a certificate of disability.

(2) On receipt of an application under sub-section (1), the certifying authority shall assess the disability of the concerned person in accordance with relevant guidelines notified under section 56, and shall, after such assessment, as the case may be,—

(a) issue a certificate of disability to such person, in such form as may be prescribed by the Central Government;

(b) inform him in writing that he has no specified disability.

(3) The certificate of disability issued under this section shall be valid across the country.

Appeal against a decision of certifying authority.

**59. (1)** Any person aggrieved with decision of the certifying authority, may appeal against such decision, within such time and in such manner as may be prescribed by the State Government, to such appellate authority as the State Government may designate for the purpose.

(2) On receipt of an appeal, the appellate authority shall decide the appeal in such manner as may be prescribed by the State Government.

## CHAPTER XI

## CENTRAL AND STATE ADVISORY BOARDS ON DISABILITY AND DISTRICT LEVEL COMMITTEE

60. (1) The Central Government shall, by notification, constitute a body to be known as the Central Advisory Board on Disability to exercise the powers conferred on, and to perform the functions assigned to it, under this Act.

Constitution  
of Central  
Advisory  
Board on  
Disability.

(2) The Central Advisory Board shall consist of,—

(a) the Minister in charge of Department of Disability Affairs in the Central Government, Chairperson, *ex officio*;

(b) the Minister of State in charge dealing with Department of Disability Affairs in the Ministry in the Central Government, Vice Chairperson, *ex officio*;

(c) three Members of Parliament, of whom two shall be elected by Lok Sabha and one by the Rajya Sabha, Members, *ex officio*;

(d) the Ministers in charge of Disability Affairs of all States and Administrators or Lieutenant Governors of the Union territories, Members, *ex officio*;

(e) Secretaries to the Government of India in charge of the Ministries or Departments of Disability Affairs, Social Justice and Empowerment, School Education and Literacy, and Higher Education, Women and Child Development, Expenditure, Personnel and Training, Administrative Reforms and Public Grievances, Health and Family Welfare, Rural Development, Panchayati Raj, Industrial Policy and Promotion, Urban Development, Housing and Urban Poverty Alleviation, Science and Technology, Communications and Information Technology, Legal Affairs, Public Enterprises, Youth Affairs and Sports, Road Transport and Highways and Civil Aviation, Members, *ex officio*;

(f) Secretary, National Institute of Transforming India (NITI) Aayog, Member, *ex officio*;

(g) Chairperson, Rehabilitation Council of India, Member, *ex officio*;

(h) Chairperson, National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, Member, *ex officio*;

(i) Chairman-cum-Managing Director, National Handicapped Finance Development Corporation, Member, *ex officio*;

(j) Chairman-cum-Managing Director, Artificial Limbs Manufacturing Corporation, Member, *ex officio*;

(k) Chairman, Railway Board, Member, *ex officio*;

(l) Director-General, Employment and Training, Ministry of Labour and Employment, Member, *ex officio*;

(m) Director, National Council for Educational Research and Training, Member, *ex officio*;

(n) Chairperson, National Council of Teacher Education, Member, *ex officio*;

(o) Chairperson, University Grants Commission, Member, *ex officio*;

(p) Chairperson, Medical Council of India, Member, *ex officio*;

(q) Directors of the following Institutes:—

(i) National Institute for the Visually Handicapped, Dehradun;

(ii) National Institute for the Mentally Handicapped, Secundrabad;

(iii) Pandit Deen Dayal Upadhyay Institute for the Physically Handicapped, New Delhi;

(iv) Ali Yavar Jung National Institute for the Hearing Handicapped, Mumbai;

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- (v) National Institute for the Orthopaedically Handicapped, Kolkata;
- (vi) National Institute of Rehabilitation Training and Research, Cuttack;
- (vii) National Institute for Empowerment of Persons with Multiple Disabilities, Chennai;
- (viii) National Institute for Mental Health and Sciences, Bangalore;
- (ix) Indian Sign Language Research and Training Centre, New Delhi.

Members, *ex officio*;

(r) Members to be nominated by the Central Government,—

- (i) five Members who are experts in the field of disability and rehabilitation;
- (ii) ten Members, as far as practicable, being persons with disabilities, to represent non-Governmental Organisations concerned with disabilities or disabled persons organisations:

Provided that out of the ten Members nominated, at least, five Members shall be women and at least one person each shall be from the Scheduled Castes and the Scheduled Tribes;

- (iii) up to three representatives of national level chambers of commerce and industry;

(s) Joint Secretary to the Government of India dealing with the subject of disability policy, Member-Secretary, *ex officio*.

Terms and conditions of Service of members.

**61.** (1) Save as otherwise provided under this Act, a Member of the Central Advisory Board nominated under clause (r) of sub-section (2) of section 60 shall hold office for a term of three years from the date of his nomination:

Provided that such a Member shall, notwithstanding the expiration of his term, continue to hold office until his successor enters upon his office.

(2) The Central Government may, if it thinks fit, remove any Member nominated under clause (r) of sub-section (2) of section 60, before the expiry of his term of office after giving him a reasonable opportunity of showing cause against the same.

(3) A Member nominated under clause (r) of sub-section (2) of section 60 may at any time resign his office by writing under his hand addressed to the Central Government and the seat of the said Member shall thereupon become vacant.

(4) A casual vacancy in the Central Advisory Board shall be filled by a fresh nomination and the person nominated to fill the vacancy shall hold office only for the remainder of the term for which the Member in whose place he was so nominated.

(5) A Member nominated under sub-clause (i) or sub-clause (iii) of clause (r) of sub-section (2) of section 60 shall be eligible for renomination.

(6) The Members nominated under sub-clause (i) and sub-clause (ii) of clause (r) of sub-section (2) of section 60 shall receive such allowances as may be prescribed by the Central Government.

Disqualifications.

**62.** (1) No person shall be a Member of the Central Advisory Board, who —

(a) is, or at any time has been, adjudged insolvent or has suspended payment of his debts or has compounded with his creditors, or

(b) is of unsound mind and stands so declared by a competent court, or

(c) is, or has been, convicted of an offence which, in the opinion of the Central Government, involves moral turpitude, or

(d) is, or at any time has been, convicted of an offence under this Act, or

(e) has so abused his position in the opinion of the Central Government as a Member so as to render his continuance in the office is prejudicial interests of the general public.

(2) No order of removal shall be made by the Central Government under this section unless the Member concerned has been given a reasonable opportunity of showing cause against the same.

(3) Notwithstanding anything contained in sub-section (1) or sub-section (5) of section 61, a Member who has been removed under this section shall not be eligible for renomination as a Member.

63. If a Member of the Central Advisory Board becomes subject to any of the disqualifications specified in section 62, his seat shall become vacant.

64. The Central Advisory Board shall meet at least once in every six months and shall observe such rules of procedure in regard to the transaction of business at its meetings as may be prescribed.

65. (1) Subject to the provisions of this Act, the Central Advisory Board on disability shall be the national-level consultative and advisory body on disability matters, and shall facilitate the continuous evolution of a comprehensive policy for the empowerment of persons with disabilities and the full enjoyment of rights.

(2) In particular and without prejudice to the generality of the foregoing provisions, the Central Advisory Board on disability shall perform the following functions, namely:—

(a) advise the Central Government and the State Governments on policies, programmes, legislation and projects with respect to disability;

(b) develop a national policy to address issues concerning persons with disabilities;

(c) review and coordinate the activities of all Departments of the Government and other Governmental and non-Governmental Organisations which are dealing with matters relating to persons with disabilities;

(d) take up the cause of persons with disabilities with the concerned authorities and the international organisations with a view to provide for schemes and projects for the persons with disabilities in the national plans;

(e) recommend steps to ensure accessibility, reasonable accommodation, non-discrimination for persons with disabilities *vis-à-vis* information, services and the built environment and their participation in social life;

(f) monitor and evaluate the impact of laws, policies and programmes to achieve full participation of persons with disabilities; and

(g) such other functions as may be assigned from time to time by the Central Government.

66. (1) Every State Government shall, by notification, constitute a body to be known as the State Advisory Board on disability to exercise the powers conferred on, and to perform the function assigned to it, under this Act.

(2) The State Advisory Board shall consist of—

(a) the Minister in charge of the Department in the State Government dealing with disability matters, Chairperson, *ex officio*;

(b) the Minister of State or the Deputy Minister in charge of the Department in the State Government dealing with disability matters, if any, Vice-Chairperson, *ex officio*;

(c) secretaries to the State Government in charge of the Departments of Disability Affairs, School Education, Literacy and Higher Education, Women and Child Development, Finance, Personnel and Training, Health and Family Welfare, Rural Development, Panchayati Raj, Industrial Policy and Promotion, Labour and Employment, Urban Development, Housing and Urban Poverty Alleviation, Science and Technology, Information Technology, Public Enterprises, Youth Affairs and Sports, Road Transport and any other Department, which the State Government considers necessary, Members, *ex officio*;

(d) three Members of the State Legislature of whom two shall be elected by the Legislative Assembly and one by the Legislative Council, if any, and where there is no Legislative Council, three Members shall be elected by the Legislative Assembly, Members, *ex officio*;

Vacation of seats by Members.

Meetings of the Central Advisory Board on disability.

Functions of Central Advisory Board on disability.

State Advisory Board on disability.

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(e) Members to be nominated by the State Government:—

(i) five Members who are experts in the field of disability and rehabilitation;

(ii) five Members to be nominated by the State Government by rotation to represent the districts in such manner as may be prescribed:

Provided that no nomination under this sub-clause shall be made except on the recommendation of the district administration concerned;

(iii) ten persons as far as practicable, being persons with disabilities, to represent non-Governmental Organisations or associations which are concerned with disabilities:

Provided that out of the ten persons nominated under this clause, at least, five shall be women and at least one person each shall be from the Scheduled Castes and the Scheduled Tribes;

(iv) not more than three representatives of the State Chamber of Commerce and Industry;

(f) officer not below the rank of Joint Secretary in the Department dealing with disability matters in the State Government, Member-Secretary, *ex officio*.

Terms and conditions of service of Members.

67. (1) Save as otherwise provided under this Act, a Member of the State Advisory Board nominated under clause (e) of sub-section (2) of section 66, shall hold office for a term of three years from the date of his nomination:

Provided that such a Member shall, notwithstanding the expiration of his term, continue to hold office until his successor enters upon his office.

(2) The State Government may, if it thinks fit, remove any Member nominated under clause (e) of sub-section (2) of section 66, before the expiry of his term of office after giving him a reasonable opportunity of showing cause against the same.

(3) A Member nominated under clause (e) of sub-section (2) of section 66 may at any time resign his office by writing under his hand addressed to the State Government and the seat of the said Member shall thereupon become vacant.

(4) A casual vacancy in the State Advisory Board shall be filled by a fresh nomination and the person nominated to fill the vacancy shall hold office only for the remainder of the term for which the Member in whose place he was so nominated.

(5) A Member nominated under sub-clause (i) or sub-clause (iii) of clause (e) of sub-section (2) of section 66 shall be eligible for renomination.

(6) the Members nominated under sub-clause (i) and sub-clause (ii) of clause (e) of sub-section (2) of section 66 shall receive such allowances as may be prescribed by the State Government.

Disqualification.

68. (1) No person shall be a Member of the State Advisory Board, who—

(a) is, or at any time has been, adjudged insolvent or has suspended payment of his debts or has compounded with his creditors, or

(b) is of unsound mind and stands so declared by a competent court, or

(c) is, or has been, convicted of an offence which, in the opinion of the State Government, involves moral turpitude, or

(d) is, or at any time has been, convicted of an offence under this Act, or

(e) has so abused in the opinion of the State Government his position as a Member as to render his continuance in the State Advisory Board detrimental to the interests of the general public.

(2) No order of removal shall be made by the State Government under this section unless the Member concerned has been given a reasonable opportunity of showing cause against the same.

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(3) Notwithstanding anything contained in sub-section (1) or sub-section (5) of section 67, a Member who has been removed under this section shall not be eligible for renomination as a Member.

69. If a Member of the State Advisory Board becomes subject to any of the disqualifications specified in section 68 his seat shall become vacant.

Vacation of seats.

70. The State Advisory Board shall meet at least once in every six months and shall observe such rules or procedure in regard to the transaction of business at its meetings as may be prescribed by the State Government.

Meetings of State Advisory Board on disability.

71. (1) Subject to the provisions of this Act, the State Advisory Board shall be the State-level consultative and advisory body on disability matters, and shall facilitate the continuous evolution of a comprehensive policy for the empowerment of persons with disabilities and the full enjoyment of rights.

Functions of State Advisory Board on disability.

(2) In particular and without prejudice to the generality of the foregoing provisions, the State Advisory Board on disability shall perform the following functions, namely:—

(a) advise the State Government on policies, programmes, legislation and projects with respect to disability;

(b) develop a State policy to address issues concerning persons with disabilities;

(c) review and coordinate the activities of all Departments of the State Government and other Governmental and non-Governmental Organisations in the State which are dealing with matters relating to persons with disabilities;

(d) take up the cause of persons with disabilities with the concerned authorities and the international organisations with a view to provide for schemes and projects for the persons with disabilities in the State plans;

(e) recommend steps to ensure accessibility, reasonable accommodation, non-discrimination for persons with disabilities, services and the built environment and their participation in social life on an equal basis with others;

(f) monitor and evaluate the impact of laws, policies and programmes designed to achieve full participation of persons with disabilities; and

(g) such other functions as may be assigned from time to time by the State Government.

72. The State Government shall constitute District-level Committee on disability to perform such functions as may be prescribed by it.

District-level Committee on disability.

73. No act or proceeding of the Central Advisory Board on disability, a State Advisory Board on disability, or a District-level Committee on disability shall be called in question on the ground merely of the existence of any vacancy in or any defect in the constitution of such Board or Committee, as the case may be.

Vacancies not to invalidate proceedings.

## CHAPTER XII

### CHIEF COMMISSIONER AND STATE COMMISSIONER FOR PERSONS WITH DISABILITIES

74. (1) The Central Government may, by notification, appoint a Chief Commissioner for Persons with Disabilities (hereinafter referred to as the "Chief Commissioner") for the purposes of this Act.

Appointment of Chief Commissioner and Commissioners.

(2) The Central Government may, by notification appoint two Commissioners to assist the Chief Commissioner, of which one Commissioner shall be a persons with disability.

(3) A person shall not be qualified for appointment as the Chief Commissioner or Commissioner unless he has special knowledge or practical experience in respect of matters relating to rehabilitation.

(4) The salary and allowances payable to and other terms and conditions of service (including pension, gratuity and other retirement benefits) of the Chief Commissioner and Commissioners shall be such as may be prescribed by the Central Government.

(5) The Central Government shall determine the nature and categories of officers and other employees required to assist the Chief Commissioner in the discharge of his functions and provide the Chief Commissioner with such officers and other employees as it thinks fit.

(6) The officers and employees provided to the Chief Commissioner shall discharge their functions under the general superintendence and control of the Chief Commissioner.

(7) The salaries and allowances and other conditions of service of officers and employees shall be such as may be prescribed by the Central Government.

(8) The Chief Commissioner shall be assisted by an advisory committee comprising of not more than eleven members drawn from the experts from different disabilities in such manner as may be prescribed by the Central Government.

Functions of  
Chief  
Commissioner.

75. (1) The Chief Commissioner shall—

(a) identify, *suo motu* or otherwise, the provisions of any law or policy, programme and procedures, which are inconsistent with this Act and recommend necessary corrective steps;

(b) inquire, *suo motu* or otherwise, deprivation of rights of persons with disabilities and safeguards available to them in respect of matters for which the Central Government is the appropriate Government and take up the matter with appropriate authorities for corrective action;

(c) review the safeguards provided by or under this Act or any other law for the time being in force for the protection of rights of persons with disabilities and recommend measures for their effective implementation;

(d) review the factors that inhibit the enjoyment of rights of persons with disabilities and recommend appropriate remedial measures;

(e) study treaties and other international instruments on the rights of persons with disabilities and make recommendations for their effective implementation;

(f) undertake and promote research in the field of the rights of persons with disabilities;

(g) promote awareness of the rights of persons with disabilities and the safeguards available for their protection;

(h) monitor implementation of the provisions of this Act and schemes, programmes meant for persons with disabilities;

(i) monitor utilisation of funds disbursed by the Central Government for the benefit of persons with disabilities; and

(j) perform such other functions as the Central Government may assign.

(2) The Chief Commissioner shall consult the Commissioners on any matter while discharging its functions under this Act.

Action of  
appropriate  
authorities on  
recommendation  
of Chief  
Commissioner.

76. Whenever the Chief Commissioner makes a recommendation to an authority in pursuance of clause (b) of section 75, that authority shall take necessary action on it, and inform the Chief Commissioner of the action taken within three months from the date of receipt of the recommendation:

Provided that where an authority does not accept a recommendation, it shall convey reasons for non-acceptance to the Chief Commissioner within a period of three months, and shall also inform the aggrieved person.



5 of 1908.	<p><b>77. (1)</b> The Chief Commissioner shall, for the purpose of discharging his functions under this Act, have the same powers of a civil court as are vested in a court under the Code of Civil Procedure, 1908 while trying a suit, in respect of the following matters, namely:—</p> <p>(a) summoning and enforcing the attendance of witnesses;</p> <p>(b) requiring the discovery and production of any documents;</p> <p>(c) requisitioning any public record or copy thereof from any court or office;</p> <p>(d) receiving evidence on affidavits; and</p> <p>(e) issuing commissions for the examination of witnesses or documents.</p>	Powers of Chief Commissioner.
45 of 1860. 2 of 1974.	<p>(2) Every proceeding before the Chief Commissioner shall be a judicial proceeding within the meaning of sections 193 and 228 of the Indian Penal Code and the Chief Commissioner shall be deemed to be a civil court for the purposes of section 195 and Chapter XXVI of the Code of Criminal Procedure, 1973.</p>	
	<p><b>78. (1)</b> The Chief Commissioner shall submit an annual report to the Central Government and may at any time submit special reports on any matter, which, in his opinion, is of such urgency or importance that it shall not be deferred till submission of the annual report.</p> <p>(2) The Central Government shall cause the annual and the special reports of the Chief Commissioner to be laid before each House of Parliament, along with a memorandum of action taken or proposed to be taken on his recommendations and the reasons for non-acceptance the recommendations, if any.</p> <p>(3) The annual and special reports shall be prepared in such form, manner and contain such details as may be prescribed by the Central Government.</p>	Annual and special reports by Chief Commissioner.
	<p><b>79. (1)</b> The State Government may, by notification, appoint a State Commissioner for Persons with Disabilities (hereinafter referred to as the "State Commissioner") for the purposes of this Act.</p> <p>(2) A person shall not be qualified for appointment as the State Commissioner unless he has special knowledge or practical experience in respect of matters relating to rehabilitation.</p> <p>(3) The salary and allowances payable to and other terms and conditions of service (including pension, gratuity and other retirement benefits) of the State Commissioner shall be such as may be prescribed by the State Government.</p> <p>(4) The State Government shall determine the nature and categories of officers and other employees required to assist the State Commissioner in the discharge of his functions and provide the State Commissioner with such officers and other employees as it thinks fit.</p> <p>(5) The officers and employees provided to the State Commissioner shall discharge his functions under the general superintendence and control of the State Commissioner.</p> <p>(6) The salaries and allowances and other conditions of service of officers and employees shall be such as may be prescribed by the State Government.</p> <p>(7) The State Commissioner shall be assisted by an advisory committee comprising of not more than five members drawn from the experts in the disability sector in such manner as may be prescribed by the State Government.</p>	Appointment of State Commissioner in States.
	<p><b>80. The State Commissioner shall—</b></p> <p>(a) identify, <i>suo motu</i> or otherwise, provision of any law or policy, programme and procedures, which are in consistent with this Act, and recommend necessary corrective steps;</p> <p>(b) inquire, <i>suo motu</i> or otherwise deprivation of rights of persons with disabilities and safeguards available to them in respect of matters for which the State Government is the appropriate Government and take up the matter with appropriate authorities for corrective action;</p>	Functions of State Commissioner.

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(c) review the safeguards provided by or under this Act or any other law for the time being in force for the protection of rights of persons with disabilities and recommend measures for their effective implementation;

(d) review the factors that inhibit the enjoyment of rights of persons with disabilities and recommend appropriate remedial measures;

(e) undertake and promote research in the field of the rights of persons with disabilities;

(f) promote awareness of the rights of persons with disabilities and the safeguards available for their protection;

(g) monitor implementation of the provisions of this Act and schemes, programmes meant for persons with disabilities;

(h) monitor utilisation of funds disbursed by the State Government for the benefits of persons with disabilities; and

(i) perform such other functions as the State Government may assign.

Action by appropriate authorities on recommendation of State Commissioner.

**81.** Whenever the State Commissioner makes a recommendation to an authority in pursuance of clause (b) of section 80, that authority shall take necessary action on it, and inform the State Commissioner of the action taken within three months from the date of receipt of the recommendation:

Provided that where an authority does not accept a recommendation, it shall convey reasons for non-acceptance to the State Commissioner for Persons with Disabilities within the period of three months, and shall also inform the aggrieved person.

Powers of State Commissioner.

**82.** (1) The State Commissioner shall, for the purpose of discharging their functions under this Act, have the same powers of a civil court as are vested in a court under the Code of Civil Procedure, 1908 while trying a suit, in respect of the following matters, namely:—

5 of 1908.

(a) summoning and enforcing the attendance of witnesses;

(b) requiring the discovery and production of any documents;

(c) requisitioning any public record or copy thereof from any court or office;

(d) receiving evidence on affidavits; and

(e) issuing commissions for the examination of witnesses or documents.

(2) Every proceeding before the State Commissioner shall be a judicial proceeding within the meaning of sections 193 and 228 of the Indian Penal Code and the State Commissioners shall be deemed to be a civil court for the purposes of section 195 and Chapter XXVI of the Code of Criminal Procedure, 1973.

45 of 1860.

2 of 1974.

Annual and special reports by State Commissioner.

**83.** (1) The State Commissioner shall submit an annual report to the State Government and may at any time submit special reports on any matter, which, in its opinion, is of such urgency or importance that it shall not be deferred till submission of the annual report.

(2) The State Government shall cause the annual and the special reports of the State Commissioner for persons with disabilities to be laid before each House of State Legislature where it consists of two Houses or where such Legislature consist of one House, before that House along with a memorandum of action taken or proposed to be taken on the recommendation of the State Commissioner and the reasons for non-acceptance the recommendations, if any.

(3) The annual and special reports shall be prepared in such form, manner and contain such details as may be prescribed by the State Government.

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## CHAPTER XIII

## SPECIAL COURT

84. For the purpose of providing speedy trial, the State Government shall, with the concurrence of the Chief Justice of the High Court, by notification, specify for each district, a Court of Session to be a Special Court to try the offences under this Act.

Special Court.

85. (1) For every Special Court, the State Government may, by notification, specify a Public Prosecutor or appoint an advocate, who has been in practice as an advocate for not less than seven years, as a Special Public Prosecutor for the purpose of conducting cases in that Court.

Special Public Prosecutor.

(2) The Special Public Prosecutor appointed under sub-section (1) shall be entitled to receive such fees or remuneration as may be prescribed by the State Government.

## CHAPTER XIV

## NATIONAL FUND FOR PERSONS WITH DISABILITIES

86. (1) There shall be constituted a Fund to be called the National Fund for persons with disabilities and there shall be credited thereto—

National Fund for persons with disabilities.

(a) all sums available under the Fund for people with disabilities, constituted *vide* notification No. S.O. 573 (E), dated the 11th August, 1983 and the Trust Fund for Empowerment of Persons with Disabilities, constituted *vide* notification No. 30-03/2004-DDII, dated the 21st November, 2006, under the Charitable Endowment Act, 1890.

(b) all sums payable by banks, corporations, financial institutions in pursuance of judgment dated the 16th April, 2004 of the Hon'ble Supreme Court in Civil Appeal Nos. 4655 and 5218 of 2000;

(c) all sums received by way of grant, gifts, donations, benefactions, bequests or transfers;

(d) all sums received from the Central Government including grants-in-aid;

(e) all sums from such other sources as may be decided by the Central Government.

(2) The Fund for persons with disabilities shall be utilised and managed in such manner as may be prescribed.

87. (1) The Central Government shall maintain proper accounts and other relevant records and prepare an annual statement of accounts of the Fund including the income and expenditure accounts in such form as may be prescribed in consultation with the Comptroller and Auditor-General of India.

Accounts and audit.

(2) The accounts of the Fund shall be audited by the Comptroller and Auditor-General of India at such intervals as may be specified by him and any expenditure incurred by him in connection with such audit shall be payable from the Fund to the Comptroller and Auditor-General of India.

(3) The Comptroller and Auditor-General of India and any other person appointed by him in connection with the audit of the accounts of the Fund shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India generally has in connection with the audit of the Government accounts, and in particular, shall have the right to demand production of books of account, connected vouchers and other documents and papers and to inspect any of the offices of the Fund.

(4) The accounts of the Fund as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf, together with the audit report thereon, shall be laid before each House of Parliament by the Central Government.

## CHAPTER XV

## STATE FUND FOR PERSONS WITH DISABILITIES

State Fund for persons with disabilities.

**88. (1)** There shall be constituted a Fund to be called the State Fund for persons with disabilities by a State Government in such manner as may be prescribed by the State Government.

(2) The State Fund for persons with disabilities shall be utilised and managed in such manner as may be prescribed by the State Government.

(3) Every State Government shall maintain proper accounts and other relevant records of the State Fund for persons with disabilities including the income and expenditure accounts in such form as may be prescribed by the State Government in consultation with the Comptroller and Auditor-General of India.

(4) The accounts of the State Fund for persons with disabilities shall be audited by the Comptroller and Auditor-General of India at such intervals as may be specified by him and any expenditure incurred by him in connection with such audit shall be payable from the State Fund to the Comptroller and Auditor-General of India.

(5) The Comptroller and Auditor-General of India and any person appointed by him in connection with the audit of the accounts of the State Fund for persons with disabilities shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India generally has in connection with the audit of the Government accounts, and in particular, shall have right to demand production of books of accounts, connected vouchers and other documents and papers and to inspect any of the offices of the State Fund.

(6) The accounts of the State Fund for persons with disabilities as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the audit report thereon shall be laid before each House of the State Legislature where it consists of two Houses or where such Legislature consists of one House before that House.

## CHAPTER XVI

## OFFENCES AND PENALTIES

Punishment for contravention of provisions of Act or rules or regulations made thereunder.

**89.** Any person who contravenes any of the provisions of this Act, or of any rule made thereunder shall for first contravention be punishable with fine which may extend to ten thousand rupees and for any subsequent contravention with fine which shall not be less than fifty thousand rupees but which may extend to five lakh rupees.

Offences by companies.

**90. (1)** Where an offence under this Act has been committed by a company, every person who at the time the offence was committed, was in charge of, and was responsible to, the company for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly:

Provided that nothing contained in this sub-section shall render any such person liable to any punishment provided in this Act, if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

*Explanation.*—For the purposes of this section,—

(a) “company” means any body corporate and includes a firm or other association of individuals; and

(b) “director”, in relation to a firm, means a partner in the firm.

**91.** Whoever, fraudulently avails or attempts to avail any benefit meant for persons with benchmark disabilities, shall be punishable with imprisonment for a term which may extend to two years or with fine which may extend to one lakh rupees or with both.

Punishment for fraudulently availing any benefit meant for persons with benchmark disabilities.

**92.** Whoever,—

(a) intentionally insults or intimidates with intent to humiliate a person with disability in any place within public view;

(b) assaults or uses force to any person with disability with intent to dishonour him or outrage the modesty of a woman with disability;

(c) having the actual charge or control over a person with disability voluntarily or knowingly denies food or fluids to him or her;

(d) being in a position to dominate the will of a child or woman with disability and uses that position to exploit her sexually;

(e) voluntarily injures, damages or interferes with the use of any limb or sense or any supporting device of a person with disability;

(f) performs, conducts or directs any medical procedure to be performed on a woman with disability which leads to or is likely to lead to termination of pregnancy without her express consent except in cases where medical procedure for termination of pregnancy is done in severe cases of disability and with the opinion of a registered medical practitioner and also with the consent of the guardian of the woman with disability.

Punishment for offences of atrocities.

shall be punishable with imprisonment for a term which shall not be less than six months but which may extend to five years and with fine.

**93.** Whoever, fails to produce any book, account or other documents or to furnish any statement, information or particulars which, under this Act or any order, or direction made or given thereunder, is duty bound to produce or furnish or to answer any question put in pursuance of the provisions of this Act or of any order, or direction made or given thereunder, shall be punishable with fine which may extend to twenty-five thousand rupees in respect of each offence, and in case of continued failure or refusal, with further fine which may extend to one thousand rupees for each day, of continued failure or refusal after the date of original order imposing punishment of fine.

Punishment for failure to furnish information.

**94.** No Court shall take cognizance of an offence alleged to have been committed by an employee of the appropriate Government under this Chapter, except with the previous sanction of the appropriate Government or a complaint is filed by an officer authorised by it in this behalf.

Previous sanction of appropriate Government.

**95.** Where an act or omission constitutes an offence punishable under this Act and also under any other Central or State Act, then, notwithstanding anything contained in any other law for the time being in force, the offender found guilty of such offence shall be liable to punishment only under such Act as provides for punishment which is greater in degree,

Alternative punishments.

## CHAPTER XVII

## MISCELLANEOUS

Application of other laws not barred.

**96.** The provisions of this Act shall be in addition to, and not in derogation of, the provisions of any other law for the time being in force.

Protection of action taken in good faith.

**97.** No suit, prosecution or other legal proceeding shall lie against the appropriate Government or any officer of the appropriate Government or any officer or employee of the Chief Commissioner or the State Commissioner for anything which is in good faith done or intended to be done under this Act or the rules made thereunder.

Power to remove difficulties.

**98. (1)** If any difficulty arises in giving effect to the provisions of this Act, the Central Government may, by order, published in the Official Gazette, make such provisions or give such directions, not inconsistent with the provisions of this Act, as may appear to it to be necessary or expedient for removing the difficulty:

Provided that no such order shall be made under this section after the expiry of the period of two years from the date of commencement of this Act.

(2) Every order made under this section shall be laid as soon as may be, after it is made, before each House of Parliament.

Power to amend Schedule.

**99. (1)** On the recommendations made by the appropriate Government or otherwise, if the Central Government is satisfied that it is necessary or expedient so to do, it may, by notification, amend the Schedule and any such notification being issued, the Schedule shall be deemed to have been amended accordingly.

(2) Every such notification shall, as soon as possible after it is issued, shall be laid before each House of Parliament.

Power of Central Government to make rules.

**100. (1)** The Central Government may, subject to the condition of previous publication, by notification, make rules for carrying out the provisions of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the manner of constituting the Committee for Research on Disability under sub-section (2) of section 6;

(b) the manner of notifying the equal opportunity policy under sub-section (1) of section 21;

(c) the form and manner of maintaining records by every establishment under sub-section (1) of section 22;

(d) the manner of maintenance of register of complaints by grievance redressal officer under sub-section (3) of section 23;

(e) the manner of furnishing information and return by establishment to the Special Employment Exchange under section 36;

(f) the composition of the Assessment Board under sub-section (2) and manner of assessment to be made by the Assessment Board under sub-section (3) of section 38;

(g) rules for person with disabilities laying down the standards of accessibility under section 40;

(h) the manner of application for issuance of certificate of disability under sub-section (1) and form of certificate of disability under sub-section (2) of section 58;

(i) the allowances to be paid to nominated Members of the Central Advisory Board under sub-section (6) of section 61;

(j) the rules of procedure for transaction of business in the meetings of the Central Advisory Board under section 64;

(k) the salaries and allowances and other conditions of services of Chief Commissioner and Commissioners under sub-section (4) of section 74;

(l) the salaries and allowances and conditions of services of officers and staff of the Chief Commissioner under sub-section (7) of section 74;

(m) the composition and manner of appointment of experts in the advisory committee under sub-section (8) of section 74;

(n) the form, manner and content of annual report to be prepared and submitted by the Chief Commissioner under sub-section (3) of section 78;

(o) the procedure, manner of utilisation and management of the Fund under sub-section (2) of section 86; and

(p) the form for preparation of accounts of Fund under sub-section (1) of section 87.

(3) Every rule made under this Act shall be laid, as soon as may be after it is made, before each House of Parliament while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

**101.** (1) The State Government may, subject to the condition of previous publication, by notification, make rules for carrying out the provisions of this Act, not later than six months from the date of commencement of this Act.

Power of State Government to make rules.

(2) In particular, and without prejudice to the generality of foregoing powers, such rules may provide for all or any of the following matters, namely:—

(a) the manner of constituting the Committee for Research on Disability under sub-section (2) of section 5;

(b) the manner of providing support of a limited guardian under sub-section (1) of section 14;

(c) the form and manner of making an application for certificate of registration under sub-section (1) of section 51;

(d) the facilities to be provided and standards to be met by institutions for grant of certificate of registration under sub-section (3) of section 51;

(e) the validity of certificate of registration, the form of, and conditions attached to, certificate of registration under sub-section (4) of section 51;

(f) the period of disposal of application for certificate of registration under sub-section (7) of section 51;

(g) the period within which an appeal to be made under sub-section (1) of section 53;

(h) the time and manner of appealing against the order of certifying authority under sub-section (1) and manner of disposal of such appeal under sub-section (2) of section 59;

(i) the allowances to be paid to nominated Members of the State Advisory Board under sub-section (6) of section 67;

(j) the rules of procedure for transaction of business in the meetings of the State Advisory Board under section 70;

(k) the composition and functions of District Level Committee under section 72;

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(l) salaries, allowances and other conditions of services of the State Commissioner under sub-section (3) of section 79;

(m) the salaries, allowances and conditions of services of officers and staff of the State Commissioner under sub-section (3) of section 79;

(n) the composition and manner of appointment of experts in the advisory committee under sub-section (7) of section 79;

(o) the form, manner and content of annual and special reports to be prepared and submitted by the State Commissioner under sub-section (3) of section 83;

(p) the fee or remuneration to be paid to the Special Public Prosecutor under sub-section (2) of section 85;

(q) the manner of constitution of State Fund for persons with disabilities under sub-section (1), and the manner of utilisation and management of State Fund under sub-section (2) of section 88;

(r) the form for preparation of accounts of the State Fund for persons with disabilities under sub-section (3) of section 88.

(3) Every rule made by the State Government under this Act shall be laid, as soon as may be after it is made, before each House of the State Legislature where it consists of two Houses, or where such State Legislature consists of one House, before that House.

Repeal and savings.

**102.** (1) The Persons with Disabilities (Equal Opportunity Protection of Rights and Full Participation) Act, 1995 is hereby repealed.

1 of 1996.

(2) Notwithstanding the repeal of the said Act, anything done or any action taken under the said Act, shall be deemed to have been done or taken under the corresponding provisions of this Act.

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## THE SCHEDULE

[See clause (zc) of section 2]

## SPECIFIED DISABILITY

## 1. Physical disability.—

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

(a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—

(i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;

(ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

(iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

## B. Visual impairment—

(a) "blindness" means a condition where a person has any of the following conditions, after best correction—

(i) total absence of sight; or

(ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

(iii) limitation of the field of vision subtending an angle of less than 10 degree.

(b) "low-vision" means a condition where a person has any of the following conditions, namely:—

(i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or

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(ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment—

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

(a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour,—

"mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

4. Disability caused due to—

(a) chronic neurological conditions, such as—

(i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

(i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor would may result in fatal bleeding;

(ii) "thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

(iii) "sickle cell disease" means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated

tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

6. Any other category as may be notified by the Central Government.

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DR. G. NARAYANARAJU,  
*Secretary to the Govt. of India.*

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**ORDINANCE RELATING TO THE AWARD  
OF  
THE CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA/DEGREE OF  
BACHELOR OF VOCATION (B.VOC.) PROGRAMME**

The University Grants Commission (UGC) has launched B.Voc. Programmes under Deen Dayal Upadhyay KAUSHAL Centre on skills development based higher education as part of college/university education, leading to Bachelor of Vocation (B.Voc.) Degree with multiple exits such as Diploma/Advanced Diploma/B.Voc. Degree under National Skills Qualification Framework (NSQF). The B.Voc. programme is focused on universities and colleges providing undergraduate studies which would also incorporate specific job roles and their NOSs alongwith broad based general education. This would enable the graduates completing B.Voc. to make a meaningful participation in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge.

**1. Definitions of Key Words:**

**1.1. University:** Central University of Haryana, Mahendergarh.

**1.2. Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.

**1.3. Semester:** Each semester shall consist of 15 weeks of academic work equivalent to 90 actual teaching days including Internship /training. The odd semester may be scheduled from July-August to December-January and even semester from January-February to June-July.

**1.4. Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a Diploma/Advanced Diploma/B.Voc. Degree is prescribed in terms of number of credits to be earned by the students.

**1.5. Programme:** An educational programme leading to the award of a Certificate/Diploma/Advanced Diploma/B.Voc. Degree Programme in Retail and Logistics Management, Biomedical Sciences and Industrial Waste Management.

**1.6. Course:** Usually referred to, as 'paper' is a component of a programme. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ field visit/ outreach activities/ project work/internship/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

- 1.7. Letter Grade and Grade Points:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab which means a letter grade assigned to a student on the basis of evaluation of a course on a ten-point scale. Grade point is a numerical weightage allotted to each letter grade on a 10-point scale.
- 1.8. Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 1.9. Credit Point:** It is the product of grade point and number of credits for a course.
- 1.10. Semester Grade Point Average (SGPA):** It is a measure of academic performance of student/s in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- 1.11. Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points earned by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- 1.12. First Attempt:** If a student has completed all formalities and become eligible to sit in the examinations and has attended at least one paper of passing, such attempt (first sitting) shall be considered as first attempt.
- 1.13. Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.
- 1.14 Sector Skill Councils (SSCs):** SSCs are set up as autonomous industry-led bodies by National Skills Development Corporation (NSDC).

## 2. Eligibility for Admission

Eligibility requirements for the three programmes in the Centre are as follows-

- 2.1 B.Voc. Biomedical Sciences:** 10+2 with Science and Biology as a Subject with 50% or above marks or equivalent grade in aggregate (a relaxation of 5% in total marks or equivalent grades for SC/ST/PWD/OBC (Non-Creamy Layer)).
- 2.2 B.Voc. Industrial Waste Management:** 10+2 with Science and Biology as a Subject with 50% or above marks or equivalent grade in aggregate (a relaxation of 5% in total marks or equivalent grades for SC/ST/PWD/OBC (Non-Creamy Layer)).

**2.3 B.Voc. Retail and Logistics Management:** 10+2 or equivalent in any discipline with at least 50% marks aggregate or equivalent grade (a relaxation of 5% in total marks or equivalent grades for SC/ST/PWD/OBC (Non-Creamy Layer)).

**3. Programme Structure:** Each Programme shall include: Skill Component and General Education Component.

**4. Type of Courses:**

Each programme may have two type of courses, viz., Core courses for general education component and Skill courses for skill component.

**5.1. Core Courses of General Education Component:**

**5.1.1.** The core courses are those courses whose knowledge is deemed essential for the students registered for a particular B.Voc. degree programme. Where feasible and necessary, two or more programmes may prescribe one or more common core courses.

**5.1.2.** The core courses shall be mandatory for all the students registered for B.Voc. degree programme.

**5.1.3.** The core courses shall be spread over all the semesters of the programme.

**5.2. Skill Courses for Skill Component:**

Skill courses for skill component shall be as per the norms of respective Sector Skill Council of each programme. The curriculum under Skill Component i.e. Theory, Practical and Internship/project/training will be under the purview of respective Sector Skill Council of each programme.

**6. Credits:**

**6.1 General Education Component**

A credit defines the quantum of contents/syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, in each course, credits are assigned on the basis of the number of lectures/tutorials/laboratory work/field work and other forms of learning required for completing the contents in 15 week schedule. Two hours of laboratory work/field work is generally considered equivalent to 1 hour of lecture.

(i) 1 credit = 1 hour of instruction per week (1 credit course = 15 contact hours of instruction per semester, 4 credit course=60 hours of instruction per semester, 3 credit course=45 hours of instruction per semester, 2 credit course = 30 hours of instruction per semester)

(ii) 1 credit = 1 hour of tutorial per week (1 credit course = 15 contact hours of instruction per semester)

(iii) 1 credit = 2 hours of laboratory work/field work per week (1 credit course = 30 contact hours of instruction per semester)

A course with practical component shall carry upto 6 credits while a course without practical component shall carry upto 5 credits. However, internship/dissertation/ project work/field work

etc. may carry up to 16 credits (along with other courses); and a semester-long internship/dissertation/project work/field work etc. shall carry upto maximum of 32 credits.

### 6.2 Skill Component

The division of Credits for theory and practical parts of Skill Component to be as follows:

- (i) 1 Credit = 1 hour of instruction for theory
- (ii) 1 Credit = 2 hours of instruction for practical
- (iii) For internship/on the job training / industrial training the requisite credits as approved by respective Sector Skill Council will be awarded for a particular Job Role on the basis of assessment after completion of the requisite number of hours of training for internship/on the job training/industrial training as approved by respective Sector Skill Council.

### 7. Duration and span period:

The minimum duration for completion of a certificate course shall be one semester, for a one-year diploma programme shall be two consecutive semesters (one odd and one even semester), for a two-year advance diploma programme in any subject there shall be four consecutive semesters (two odd and two even semesters) and for a three-year degree programme, there will be six semesters, i.e. three odd and three even semesters. *The maximum period for completion shall be two semesters, four semesters, eight semesters and twelve semesters, respectively:*

Provided that a semester or a year may be declared by the Academic Council a zero semester or a zero year for a student if he/she could not continue with the academic work during that period due to illness and hospitalization, or due to accepting a scholarship/fellowship subject to the fulfillment of requirements laid down in this respect by the regulations. Such a zero semester/year shall not be counted for calculation of the duration of the programme in the case of such a student.

Whichever semester/level is chosen as the exit semester/level, the student will get a chance to clear all remaining papers until that semester/level in the following semester.

### 8. Student Advisor:

The centre in which the student gets admitted shall appoint an Advisor for him/her from amongst the members of the faculty concerned. All faculty members of the centre shall function as Student Advisors and shall have more or less equal number of students. The Student Advisor shall advise the student in choosing courses and render all possible support and guidance to him/her.

## 9. Course Registration

- 9.1. The registration for courses shall be the sole responsibility of the student. No student shall be allowed to do a course without registration, and no student shall be entitled to any credits in the course, unless he/she has been registered for the course by the scheduled date fixed by the University.
- 9.2. Every student has to register in each semester (in consultation with his/her Student Advisor) for the courses he/she intends to undergo in that semester by applying in the prescribed proforma in triplicate, duly signed by him/her, the Student Advisor and the Head of the Department, within the deadline notified for the purpose by the University.
- 9.3. Late registration may be permitted by the Head/Director of the centre up to a maximum of six weeks after the commencement of the semester, on payment of late registration fee as specified by the university from time to time.
- 9.4. Withdrawal from a course may be permitted up to two weeks from the date of registration. Withdrawal from a course may not be allowed for those who had late registration.

## 10. Attendance Requirement

- 10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.
- 10.2 The basis for the calculation of the attendance shall be the number of hours prescribed by the University by its calendar of events. For the first semester students, the same shall be reckoned from the date of admission to the course.
- 10.3 The students shall be informed about their attendance status periodically by the University so that the students shall be cautioned to make up the shortage.  
  
Provided that mere omission by the University to inform the student about the shortage of attendance shall not entitle him/her to appear for examination.
- 10.4 A student having shortage of attendance in all the subjects shall have to repeat the whole semester and such students shall not be permitted to take admission to next higher semester if they have not fulfilled all the requirements of the internal assessment. Students who have fulfilled all the requirements of internal assessment may be considered for promotion to next semester with the condition that they will repeat all papers of the said



semester with the same semester students, odd semesters to be repeated with odd semesters and even semesters to be repeated with even semesters as a special case provided they produce legitimate reasons for their absence beyond permissible limits as prescribed in this ordinance like medical conditions requiring long bed rest/hospitalization, representing University in sports/extra-curricular events/NSS participation/ any other event at State/National/ International level.

Such students shall take readmission to the same semester in the subsequent academic year. Their admission would be over and above the number of seats in the programme of studies for that year.

#### **10.5 Temporary Discontinuation of the Programme:**

A student, who wishes to temporarily discontinue the programme and continue the same subsequently, has to obtain prior permission from the University by applying through the Director. Such students have to take readmission to the same semester/year in the subsequent academic year. However, such students can not exceed the maximum time span as provided for in this ordinance for completion of a particular programme after due consideration to the provisions of relaxation contained in this ordinance as and where applicable.

#### **10.6 Attendance Requirement for skill courses of skill component will be as per the norms of respective Sector Skill Council of each programme.**

### **11. End-Semester Examination and Internal Assessment for General Education Component:**

The internal assessment work and the End-Semester examination shall have the weightage of 50% and 50%, respectively.

#### **11.1. Internal Assessment**

11.1.1 Internal Assessment shall be done on a continuous basis, taking into account the student's class performance, completion of assignments and performance at the two compulsory sessional tests to be conducted in a semester. For the sake of uniformity, particularly for interdepartmental transfer of credits, there shall be a uniform procedure of examination to be adopted by all faculty members.

11.1.2. Internal Assessment Test 1 shall be held around the sixth week of the semester for the syllabi covered till then.

11.1.3. Internal Assessment Test 2 shall be held around the twelfth week for the syllabi covered between seventh and twelfth week.

11.1.4. For conducting Internal Assessment, one or more assessment tools, such as written tests, assignments, oral quizzes, paper presentation, laboratory work, etc., suitable to the course may be employed.

11.1.5. The Internal Assessment for theory shall consist of the following components with marks indicated against each:-

- (i) Assignments/Presentations/Quizzes and Class Participation: 20% of total internal marks
- (ii) Internal Assessment Test-1: 40% of total internal marks
- (iii) Internal Assessment Test-2: 40% of total internal marks

This criteria shall be made known to the students at the commencement of each semester.

For practical examination, 50 percent of the marks will be awarded through an end semester practical exam and remaining 50 percent of the marks will consist of internal assessment to be awarded by concerned faculty member(s) of the concerned department as per the following division:

End semester practical exam		Internal assessment practical	
1. Viva	40% of end semester marks	1. Practical notebook	40% of end semester marks
2. Practical performance in end semester exam	60% of end semester marks	2. Class performance	60% of end semester marks

#### Assessment of Seminar paper:

The seminar paper shall be assessed on the basis of the contents of the paper submitted and its presentation, equally. The assessment will be made by the concerned teacher/advisor/supervisor. A seminar presentation paper will not exceed 4 credits per semester.

11.1.6. The Head/Incharge of the Department may allow a student to repeat one sessional test, if his/her application in this regard is considered as genuine on valid reasons like medical conditions requiring long bed rest/ hospitalization, representing University in sports/extracurricular events/NSS participation/ any other event at State/National/ International level

11.1.7. A student is required to secure a minimum of 'P' grade in the Internal Assessment and in the End-Semester examinations in the aggregate. However, he/she shall have to pass the practical examination separately, with a minimum of 'P' grade.

### 11.2. End-Semester Examination:

11.2.1. The End-semester Examinations covering the entire syllabus prescribed for the course and carrying 50% of weightage, shall be conducted by the Examination Branch of the University, in consultation with the Head of the Department/Director.

11.2.2. The Examiners or Board of Examiners shall be appointed from internal examiners for each course by the University on recommendation of Board of Studies of the Department concerned.

11.2.3. The distribution of weightage for the valuation of semester-long project work/ dissertation shall be:

- |      |                       |       |
|------|-----------------------|-------|
| I.   | Periodic presentation | : 30% |
| II.  | Project Report        | : 40% |
| III. | Viva voce-            | : 30% |

Or

as decided by the Board of Studies of the Department concerned.

11.2.4. The hall ticket/admit card shall be issued to the student on the recommendation of the Head of the Department/ Director, subject to the following conditions:

- (i) Having fulfilled the requirement of attendance as prescribed, and,
- (ii) Submission of a "No dues" certificate in the prescribed form.

### 11.3. Letter Grades and Grade Points:

An absolute grading system shall be adopted to grade the students.

11.3.1. Under the absolute grading system, marks shall be converted to grades based on pre-determined class intervals.

11.3.2. In the End-semester theory or practical examinations, the examiner shall award the marks and these marks shall be further converted into Grades/Grade points by the examination branch in accordance with the provisions of this Ordinance.

11.3.3. Detail Marks Sheet issued at the end of the semester or the programme shall carry marks/percentage and equivalent grades both.

11.3.4. The University shall adopt the 10-point Grading System, with the Letter Grades as given under:

Letter Grade	Grade Point (SGPA/CGPA)	Range of Grade Point (SGPA/CGPA)	Class Interval (in %)
O (Outstanding)	10	Above 9 to 10	Above 90 and upto 100
A+ (Excellent)	9	Above 8 to 9	Above 80 and upto 90
A (Very Good)	8	Above 7 to 8	Above 70 and upto 80
B+ (Good)	7	Above 6 to 7	Above 60 and upto 70
B (Above Average)	6	Above 5 to 6	Above 50 and upto 60
C (Average)	5	Above 4.5 to 5	Above 45 and upto 50
P (Pass)	4	4 to 4.5	40 and upto 45
F (Fail)	0		Less than 40
Ab (Absent)	0		Absent

**Note:**

- (i) F= Fail, the students graded with 'F' in a programme or course shall be required to reappear in the examination with same semester students (odd semester students to reappear in odd semester while even semester students to reappear in even semester). However, students appearing in their final Semester Examination, may be permitted to appear in the reappear papers of the preceding odd/even Semesters.
- (ii) The minimum qualifying marks for a course or programme shall be 40% (i.e., 'P' grade) in General Education Component and as per the provisions provided for skill based courses as prescribed by National Skills Development Corporation (NSDC)/SSC.
- (iii) The students shall have to qualify at the Internal Assessment and the End-Semester examinations in the aggregate, and in the practical examinations, separately.
- (iv) There shall be no rounding off of SGPA/CGPA.
- (v) The SGPA/CGPA obtained by a student shall be out of a maximum of 10 points.
- (vi) In order to be eligible for the award of the Certificate/Diploma/Advanced Diploma/B.Voc. Degree of the University, a student must obtain CGPA of 4 at the end of the programme in General Education Component and must qualify as per the requirements prescribed by NSDC/respective SSC for Skill Component. Unless a student fulfills all the requirements for award of certificate/diploma/advanced diploma/B.Voc. Degree as prescribed by NSDC/respective SSC, the University will not award the same to the student. Merely, qualifying the General Education Component will not entitle the students for award of certificate/diploma/advanced diploma/B.Voc. Degree.

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- (vii) The student who is otherwise eligible for the award of the certificate/degree/diploma but has secured a CGPA of less than 4 at the end of the permissible period of semesters may be allowed by the Department concerned to repeat the same course(s) or other courses of the same type in lieu thereof in the extra semesters provided in Clause 7 on "Duration of Programme".
- (viii) The Cumulative Grade Point Average (CGPA) obtained by a student shall be classified into the following division/Class:

CGPA	Class/ Division
Above 9	Outstanding
Above 8 and upto 9	First Class (With Distinction)
6 to 8	First Class
5.5 to less than 6	High-Second Class
5 to less than 5.5	Second Class
4 to less than 5	Third Class

#### 11.4. Setting of question papers and Evaluation:

- 11.4.1. The question papers for the End-Semester theory examination shall be set and evaluation of answer books shall be done by the examiners out of the Panel of Examiners recommended by the Board of Studies of the Department concerned on the basis of their expertise/ specialization.
- 11.4.2. In the case of the practical examination of the courses, the assessment shall be jointly undertaken by the internal and external examiners. For the assessment of practical component, half of the examiners in the team shall be invited from outside the University from amongst the panel of examiners (ordinarily not below the rank of Associate Professor) approved by the competent authority.
- 11.4.3. In case of the Project reports, Thesis and Dissertation, the assessment shall be jointly carried out by the internal and external examiners. External examiners shall be invited from amongst the panel of examiners (ordinarily not below the rank of Associate Professor) approved by the competent authority.
- 11.4.4. **Pattern of Question Papers in End-Semester Exams for assessment and evaluation of students:**

1. Question no. 1 shall consist of short answer type questions of specific word length from all the units with internal choice. The questions shall be set in such a manner that cover all the units of the syllabi.

2. Students shall have to attempt one question from each units and the question paper shall provide internal choice for each question to be attempted from each unit.

#### **11.5. Re-appear Examination/Improvement of Grades:**

**Re-appear Examination of General Education Component:** The students failing to score minimum grade required to qualify a course/programme may be allowed to re-appear in those papers where they couldn't score 'P' grade in the extra semesters provided in Clause 7 on "Duration of Programme" with the following provisions:

**11.5.1.** A student securing "F" Grade in a course shall be permitted to repeat/ reappear in the End- Semester Examination of the Course for a maximum number of three times i.e. a student with arrears on account of "F" Grade, shall be permitted to repeat / reappear in the End Semester Examination for a maximum of three times (including the first appearance), along with the subsequent End Semester Examinations (Odd semester papers to be reappeared/repeated in odd semester and even semester papers to be reappeared/repeated in even semester).

**11.5.2.** If a student secures "F" Grade in a Project Report/ Dissertation / Field Work Report / Training Report he/she shall be required to resubmit the revised Project Report/ Dissertation / Field Work Report / Training Report as required by the evaluator(s). Provided further that a student shall be permitted to re-submit the Project Work / Project Report / Dissertation / Field Work Report/ Training Report etc. for a maximum of three times (including the first submission).

**11.5.3.** Such students may avail the chance to re-appear only within the maximum duration of the programme.

**11.5.4.** Re-appear examination of even semesters shall be conducted with the end-semester examinations of even semesters and similarly examinations of odd semesters shall be conducted with the end-semester examinations of odd semesters. However a student in the final semester is allowed to re-appear in the courses of both odd and even semesters.

**11.5.5.** A 'Re-appear' examination shall be based on the syllabi of the course/programme in force at the time of initial registration to the course/programme.

**11.5.6.** A student who has got the migration certificate issued from the university shall not be allowed to re-appear at any examination.

### 11.6. Revaluation/Re-checking:

A student may apply for revaluation/rechecking of his/her answer scripts within thirty days of the declaration of the result.

**11.6.1.** For revaluation/re-checking of the answer scripts, a student shall have to apply on the prescribed form available on the University website or the Examination Branch of the University, along with the original Detail Marks Certificate or the copy of the result sheet and a Fee for each course/ paper as prescribed by the university from time to time.

**11.6.2.** (a) If after the first revaluation, the difference of the original marks and re-evaluated marks is up to plus or minus 5% of the maximum marks of the paper, there shall be no change in the marks originally scored by the student.

(b) If after the first revaluation, the difference of the original marks and re-evaluated marks is more than 5% and less than 10%, the average of the two scores will be considered as final score and the result shall be revised accordingly.

(c) If after the first revaluation, the difference comes to more than plus or minus 10% of the maximum marks of the paper, the answer script shall be re-evaluated by a third examiner.

(d) After the second revaluation, the average of the *nearest* two awards/marks shall be taken as final and result shall be revised accordingly.

### 12. Examination and Assessment for Skill Component of the Curriculum:

The Assessment and Certification for Skill Component of the Curriculum will be the responsibility of the respective Sector Skill Council of programmes. The assessment by the Sector Council will be independent and out of the University evaluation. The Final grade and certificate will be awarded after successful completion of the evaluations by respective Sector Skill Council. The curriculum under Skill Component i.e. Theory, Practical and Internship will be under the purview of this assessment.

### 13. Computation of SGPA and CGPA

The University shall follow the following procedure to compute the Semester Grade Point

Average (SGPA) and Cumulative Grade Point Average (CGPA):

**13.1.** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

**13.2.** The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i^{\text{th}}$  semester and  $C_i$  is the total no. of credits in that semester.

**13.3.** The SGPA and CGPA shall be rounded off to 2 decimal points.

#### **14. Transcript (Format):**

**14.1** Based on the above, letter grades, grade points, SGPA and the CGPA, the Transcripts/Detail Marks Certificates (DMCs) shall be issued to the candidates for each semester for general education component and a consolidated transcript indicating the performance in all the semesters for general education component. The percentage of marks shall be reflected in the DMC of the final semester on the basis of the CGPA.

**14.2** However, on successful completion of the assessment by the assessment agency, the respective sector skill council will issue the certificate/marksheet to the students for skill component of the syllabi.

#### **15. Promotion and Eligibility for the Examinations**

A student who has appeared in the first semester examination shall be promoted to the second semester, irrespective of his/her performance in the first semester examination.

**15.1** A student shall be promoted to the 3<sup>rd</sup> semester only when he/she has cleared at least 50% of the prescribed courses of 1<sup>st</sup> & 2<sup>nd</sup> Semester, taken together at the end of the second semester. A student failing to clear at least 50% of the prescribed courses of 1<sup>st</sup> and 2<sup>nd</sup> Semester will be treated as 'Ex-student' and will be allowed to re-appear in the end semester examination of 1<sup>st</sup> or 2<sup>nd</sup> Semester, or both as applicable. However, such students will not be allowed to repeat internal assessment. After passing the said semesters, the student will be promoted to 3<sup>rd</sup> Semester and shall be treated as a regular student.

**15.2** A student shall be declared to have passed the programme of study and award of the Certificate/Diploma/Advanced Diploma/ B.Voc. Degree if he/she has secured the required credits with at least 'P' grade in General Education Component and cleared the skill component as per the requirement of NSDC/respective SSC.

**15.3** Promotion and Eligibility for the Examinations will be as per the norms of respective Sector Skill Council of each programme.



#### 16. Removal of Student Name from the Programme:

The name of a student falling under any one of the following categories shall automatically stand removed from the rolls of the University:

- (a) A student who has failed to fulfill the minimum passing requirements prescribed for the programme during the maximum duration of the programme (1 year, 2 years, 4 years and 6 years for Certificate, Diploma, Advance Diploma and B. Voc. degree, respectively).
- (b) A student who has already exhausted the maximum duration allowed for completion of the programme and has not fulfilled the requirements for the award of the degree / diploma.
- (c) A student who is found to be involved in misconduct, forgery, indiscipline or any other objectionable conduct, upon recommendation of the Discipline Committee/ Proctorial Board.

#### 17. Awards of Certificate/Diploma/Advanced Diploma/B.Voc. Degree under National Skills Qualification Framework (NSQF)

As per the guidelines of NSQF, awards could be given at each stage as per table below for cumulative credits awarded to the learners in skill based vocational courses:

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points / Awards
7	108	72	180	Six Semesters	B.Voc Degree
6	72	48	120	Four semesters	Advanced Diploma
5	36	24	60	Two semesters	Diploma
4	18	12	30	One semester	Certificate

**Note:** The **General Education Component** will be assessed as per the norms for university and the **Skill Component** of the course will be assessed and certified by the respective Sector Skill Councils. In case, there is no Sector Skill Council for a specific trade, the assessment may be done by an allied Sector Council or the Industry partner. The certifying bodies may comply with and obtain accreditation from the National Accreditation Board for Certification Bodies (NABCB) set up under Quality Council of India (QCI). Wherever the university may deem fit, it may issue a joint certificate for the courses with the respective Sector Skill Councils.

# Central University of Haryana

## Annexure-XIII

### Proposed procedure for evaluation of Ph.D. Thesis

1. Thesis may be accepted for submission only on fulfillment of all the prerequisite parameters laid down in the Ordinance in accordance with the UGC Regulations, as amended from time to time.
2. The publication(s), certificates of paper presentations in National/International Seminars/Conferences be appended as the part of thesis in form of Appendix.
3. The respective departments shall conduct the Pre-submission Seminar and the Head/Incharge shall forward the thesis/dissertation on recommendations of the Supervisor, satisfying himself/herself that all the suggestions, given to the scholar during the Pre-Submission Seminar, have been properly incorporated. All the members of the Departmental Research Committee shall be invited at the time of pre-submission seminar.
4. The Thesis/dissertation shall not be accepted for submission unless it is within the accepted norms of Plagiarism-check verified by the Plagiarism Software handling authority/inspecting official/Librarian.
5. On receipt of the thesis/dissertation duly recommended by the Supervisor and forwarded by the HoD/Incharge, Controller of Exams. shall submit the proposal for appointment of examiners out of the list of examiners approved by the respective Board of Studies to the Vice Chancellor.
6. The Controller of Examinations shall send the Thesis/Dissertation to the Examiners as appointed by the Vice Chancellor and it will be ensured that the evaluation reports are received within three months from the date of submission by the scholar.
7. On receiving the satisfactory evaluation reports, Controller of Examinations shall send the reports to the HoD/Incharge for preparation of Technical Reports and Summary of the Reports separately in consultation with the Supervisor.
8. The Technical Report prepared by the HoD/Incharge and Supervisor shall be submitted in sealed cover to the Controller of Examinations for the consideration of the Vice Chancellor.
9. In case of any ambiguity, the reports will be discussed in a meeting of duly constituted Departmental Research Committee in the presence of the Dean (Research), Supervisor and HoD/Incharge.

10. The final proposal for appointment of examiner for Viva Voce shall be submitted by the Controller of Examinations only after receiving satisfactory recommendations.
11. The Vice Chancellor shall appoint the examiner for conducting Viva Voce on the basis of Technical Report submitted by the HoD and Supervisor.
12. On appointment of examiner, the Controller of Examinations shall return the file to HoD/Incharge to fix the Viva Voce on a date convenient to the Scholar, Supervisor and Examiner.
13. The evaluation report of the thesis shall be submitted to the duly constituted Departmental Research Committee and the recommendations of Departmental Research Committee shall be submitted to the Controller of Examinations for approval of the Vice Chancellor.
14. The Ph.D. result shall be notified w.e.f. the date of Departmental Research Committee conducted by the respective department.
15. In case of any dispute or ambiguity, the Vice Chancellor may refer the report back to the Committee consisting of Departmental Research Committee, Dean (Research), HoD and Supervisor for consideration.
16. These provisions shall be read with the provisions of the amended Ph.D. Ordinance and the UGC Regulations, as amended from time to time.